

WFAE Community Advisory Board Meeting - Minutes

August 22, 2019

In attendance:

John Lincoln (Chairperson), Renee Rallos (WFAE Staff), Cate Sherrie, Sri Nagarajan, Hema Parekh, Mary Dombrowski, Jennifer Beightley, Magdalena Krajewska, Kwame Agbeke, Barbara Lom, Lecia Shockley, Gabriella Chapman (WFAE Board)

Not in attendance:

Shante Williams, Stephen Guardipee, Keenya Justice

Welcome & Wrap-up from Orientation:

John Lincoln opened the meeting and welcomed existing and new members. A brief overview of the day's new member orientation was provided.

Approval of the Minutes:

As there was not a quorum of the original CAB members, an email vote will be held later.

Content Update:

As Ju-Don Marshall was unable to attend, the content update was not included.

CAB Member Terms:

Sri Nagarajan agreed to serve for his second 3-year term. John Lincoln has served since 2011 and will roll off at the end of 2020. Keenya Justice will be eligible for a second term beginning in 2020.

CAB Member Leadership Roles:

We have only two official roles on the CAB, Chair and Secretary. John Lincoln is willing to continue as Chair through 2020 and Cate Sherrie has agreed to serve as secretary for 2020.

Meeting Closing and Next Meeting Date:

John closed the meeting at 8p and we will determine the December meeting date via Doodle poll.

To Do's:

- Renee will add the orientation slides (fundraising and demographics) to CAB Google drive
- Renee will build out the target dates for Q1 member recruiting
- We'll conduct a recruiting lessons learned meeting before December CAB
- Jennifer, Sri and John will work on Google drive content and structure needs
- Need to select new member selection committee members at December CAB
- We'll add a standing "Member Feedback" agenda item for upcoming meetings