



APOLLO CLUE CARD (EMD-A)

EXTRA BAGGAGE

BUILD THE PNR

Book the flight and prepare the PNR. It is recommended to add fare & frequent flyer Information before displaying the service catalogue.

Display Service Catalogue: \$B/DASO

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1-$B/DASO
ADDITIONAL SVC          FOR DETAIL >345*1.
LN  VEN DESCRIPTION      PTC  AMNT CUR SEG  F
1  VA  1ST ADDITIONAL BAG  PREPAID  ADT  27.30 USD 01
2  VA  2ND ADDITIONAL BAG  PREPAID  ADT  27.30 USD 01
3  VA  UNACCOMPANIED MINOR FEE  ADT  31.20 USD 01
    
```

- Sell an ancillary from the catalogue: DAS01Lm
(where *m* is the line number)

Note: Only one EMD-A per Ancillary service item is permitted

Example:

Sell 1st additional bag from the catalogue

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1-DAS01L1
*  VA  1ST ADDITIONAL BAG  PREPAID  REQUESTED
    
```

Sell 2nd additional bag from the catalogue

```

1-DAS01L2
*  VA  2ND ADDITIONAL BAG  PREPAID  REQUESTED
    
```

Receive and end the PNR

The banner ****ADDITIONAL SERVICES EXIST**** and ****SERVICE INFORMATION EXISTS**** should display. If it doesn't, ignore and re-retrieve the PNR.

DISPLAY ADDITIONAL SERVICES: *DAS

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1-*DAS
ADDITIONAL SERVICES
PASSENGER TRAVELPORT/APOLLO
LN  SUP DESCRIPTION      STAT AMNT  CUR FLT DETAIL
01  VA  1ST ADDITIONAL BAG  PR OF  27.30  USD VA0916 BNESYD
02  VA  2ND ADDITIONAL BAG  PR OF  27.30  USD VA0916 BNESYD
    
```

- Display service elements: *PS

```

1-*PS
GFAX-SSROTHS1V PLS NOTE FARE RULES MAY REQUIRE AN EARLIER TKT DATE
2  SSRADTK1VPLS TKT BY 0500 15MAR15 SYD OR VA SEGS WILL BE CXL
D
3  SSRASVCVAKD01 BNESYD 0916Y 15MAR-1TRAVELPORT/APOLLO.C/0CC/A
SVC/1ST ADDITIONAL BAG
4  SSRASVCVAKD01 BNESYD 0916Y 15MAR-1TRAVELPORT/APOLLO.C/0CD/A
SVC/2ND ADDITIONAL BAG
    
```

**You should see an SSR ASVC for the service booked.

Status	Action
NN	Wait for confirmation
KD	Issue EMD
KK	No further action required
NO/UC	Service has been refused by VA. Cancel and contact the VA Travel Agent's Helpdesk

For further details please contact:-

Travelport – <http://www.ask-travelport.com>

Virgin Australia Industry & Trade Support – 13 67 37



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ISSUE EMD-A

EMDI/Nn/ICticketnumber

(where n is the passenger number)

ITINERARIES WITH MORE THAN 2 CONNECTIONS

- Itineraries that contain more than 2 connections require a manual workaround. Segment select the last connection in order for baggage ancillary to price correctly as a portion. If the last connection is not segment selected this will be priced by sector.

Example:

\$BS4|5/DASO

1. VA 401 Y 25FEB ADLSYD HK1 0600 0825 O+ E WE OPERATED BY VIRGIN AUSTRALIA	→	ADLSYDOOL Connection # 1 (Connecting flight within 24 hours)
2. VA 511 Y 25FEB SYDOOL HK1 0910 0930 O+ E WE OPERATED BY VIRGIN AUSTRALIA	→	
3. VA 508 Y 04MAR OOLSYD HK1 0805 1035 O+ E WE OPERATED BY VIRGIN AUSTRALIA	→	OOLSYDCBR connection # 2 (connecting flight within 24 hours)
4. VA 642 Y 04MAR SYDCBR HK1 1135 1235 O+ E WE OPERATED BY VIRGIN AUST REGIONAL AI	→	
5. VA 252 Y 11MAR CBRMEL HK1 0625 0735 O+ E WE OPERATED BY VIRGIN AUSTRALIA	→	CBRMELADL connection # 3 (connecting flight within 24 hours)
6. VA 213 Y 11MAR MELADL HK1 0810 0900 O+ E WE	→	agent will need to segment select 5 and 6 in order for it to price correctly as portion

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