

## SOUTRON LIBRARY MANAGEMENT SYSTEM (LMS) – GO BEYOND LIBRARY

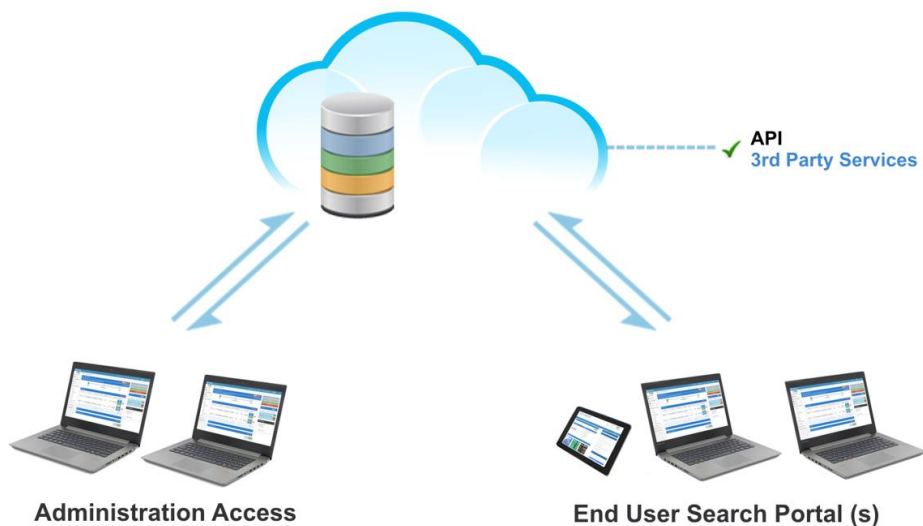
Soutron's web-based library management system engages users by providing self-service functionality, encouraging collaboration and the capture of feedback and comments.

It reduces the pressure on library staff and increases access to knowledge from any device including mobile smart phones and tablets.

- Built on over 30 years' of library and knowledge management expertise
- Out of the box, easy to customise, flexible to adapt to future needs
- Continuously developed, fully managed and supported
- Driven by our passion to provide the best Library Management service

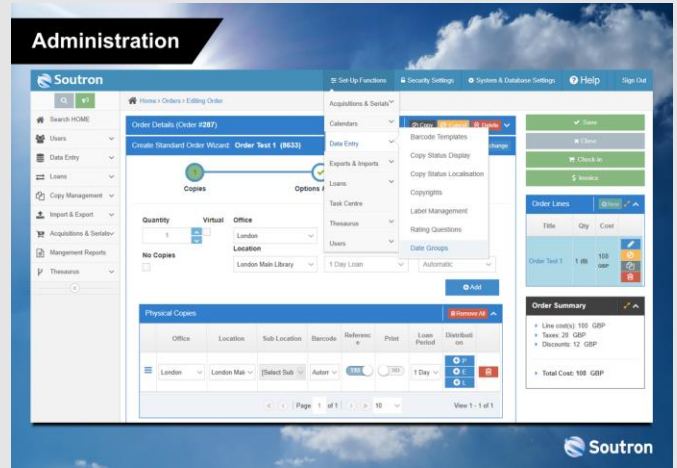
Soutron Library Management System is engineered to take full advantage of new web technologies including HTML5 leading to improved performance and greater flexibility in presentation of results across all types of devices.

### Fast Cloud Based and Mobile Friendly Library Management Software





Search Portal for end user access



Administration pages for library staff

## SEARCH PORTAL

Soutron’s new Search Portal, together with a new Search Engine, gives control over design, layout and content to the library to aid “marketing” of library services, offering more customisation plus faster performance.

Soutron is a multi-purpose application, where the database can:

- store data for library - plus archives and knowledge
- manage physical items, PDFs & documents and digital content
- streamline workflows for each application
- catalogue video, image, audio and ePUB file formats
- capture and process data manually, via scanners, via automated loads
- present information on desktop and mobile devices in a responsive web browser layout



Designed for Desktop, Tablet & Mobile

Single or multiple search portals are easily created to cater for the information needs of discrete user communities. The library is able to direct content to the customers that it serves and present web pages with appropriate content and links to internal or external resources.

## SOUTRON IS FAR MORE THAN A LIBRARY SYSTEM

Soutron is a comprehensive solution for organisations large or small, with the facility to apply rich functionality across all aspects of library and archive work within one flexible database.

Simply put, it offers better value for money because it can do more than a legacy library system, it takes full advantage of the latest web technology and offers a simple unlimited user licence.





## SOUTRON LMS – Main Features

### Cataloguing

- Multi-lingual
- Single or multiple libraries
- Physical and digital materials
- Copy - cataloguing
- Flexible field descriptors
- Design fields
- Validation and security of data
- Date, date ranges and descriptive date groups
- Full text and rich text
- Repeating fields
- Integrated multi-lingual polyhierarchical thesaurus
- Relational linking between and within records

### Search

- Own branded Search Portal(s)
- Company logo, colours & style
- Simplify access to content
- Collections / Saved Searches
- Multi-office, library portals
- Multi-lingual support
- Mobile responsive
- Create custom pages, menu, display RSS feeds
- End users self-manage saved searches and loans
- Single Sign-On / SAML, AD and ADFS support
- Easily configured to integrate with websites
- Website search widget also available
- Social media sharing features for public sites
- Descriptive date group search

### Loans & Requests

Fast processing of:

- User requests
- Loans and renewals
- Notices
- Loan history & Statistics
- Assign loans to projects
- Fines
- Customisable email notifications
- Anonymise users for GDPR
- Self-Issue (Barcodes or RFID)

### Acquisitions

Fast comprehensive order processing wizard for all types of materials and assets.

- Books, serials, items, online subscriptions etc.
- Custom chart of accounts / fund accounting
- Single / multi office budgets
- Departmental / project budgets & Multi-currency
- Standing orders, payment methods
- Single line or multi-line orders
- On-screen transaction history with filters
- Drill down analysis to orders
- Flexible order: change, cancel, amend
- Invoice recording and reconciliation
- Manage taxes, delivery charges
- Approve invoice for payment / record date of payment
- Record original and final cost
- Auto-transfer to accounting systems
- Integrated with the catalogue and serials and loans systems

### Serials

Extensive workflows to manage all aspects of serials including:

- Fully integrated with the catalogue and loans systems
- Fast check in and receipt of journal issues
- Easy to set up single or multiple subscriptions
- Predicted issues and enumeration control
- Routing lists and list templates; single and bulk
- Order creation and management of life cycle
- Loan individual issues as well as circulate routing list
- Single screen for receipt, cancel, claim issues
- Barcoding of issues and creation of items for loan
- Auto-update of expected issues to catalogue record
- Checked in issues display status in catalogue
- Claims - manual, semi-auto; automatic



## SOUTRON LMS – Main Features

### Import / Export

- Exchange data with third party systems via our API
- Import and Export data in XML, CSV, Tagged, MARCXML & Import BibTeX
- Manual selection of records for output
- Auto scheduling of imports and exports
- Import images (pdf, jpg, tiff, png) & XIF metadata
- Mapping table to convert data to local fields
- Integrated with supply libraries for biblio data
- Apply controls to limit exports
- Zip output files to include records and attachments
- Email, output to file, print

### Reports

- Over 150 standard reports to choose from, run ad-hoc in real time
- Output to xls, csv, pdf, rtf
- Set parameters to limit / sort results
- Tables, charts, graphs
- Catalogue reports - ad-hoc report writer
- Management reports - on request via Soutron Help Desk
- Scheduled reports via email
- On screen summaries and statistic snap shots

## SERVICE AND SUPPORT

The Soutron system is implemented by highly experienced library professionals, employed by Soutron and working every day on similar tasks. This expert service is backed up with technical resources to:

- Clean data using script libraries
- Custom screen design template building
- System integration using APIs and Web Services
- Help identify your requirements
- Customise and integrate search interfaces
- Set up HTML, CSS to present content and brand your application
- Deliver on 'out of the box' requirements

Experience is important. Detailed project planning and in-depth training maximise your use of the application. Your needs are the priority consideration throughout and these needs are analysed and addressed by the experienced team within Soutron Limited.

## NEXT STEPS

To find out how Soutron can improve your library's productivity, visit [www.soutron.com/lms](http://www.soutron.com/lms) or **get in touch**:

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