



Annex B: Emergency Lighting Compliance Form

Department of Planning & Development Review, Bureau of Permits and Inspections
900 East Broad Street, Room 108
Richmond, Virginia 23219
Office: (804) 646-4169

<https://www.rva.gov/planning-development-review/permits-and-inspections>

Permit Number: _____ Address: _____

It will be the responsibility of a master electrician or a professional engineer to perform a light test for the entire floor or entire project provided on the plans with new lighting, then fill out this form and submit to the City of Richmond prior to final inspection. The following items below will be for the entire path of egress within the scope of work for this project. An Emergency Lighting Test is not required when Photometrics are present on the drawings.

This document shall be submitted through the City's online Portal through the projects "Permit" number.

By the checking the following, as the contractor/engineer, you are stating you are in compliance for the following codes regarding lighting levels for normal and emergency power:

_____ This project meets all normal power lighting levels required by VCC 1008.2.1.

_____ This project meets all emergency power lighting levels required by VCC 1008.3.5 from the time the emergency lighting is activated to 90 minutes thereafter.

Contractor/Master Electrician Sign-off:	Engineer's Signed/Seal:
Contractor License #: _____	
Master License #: _____	
Print Name: _____	
Signature: _____	
Date: _____	

Make sure to submit this document through the City's Online Portal using the **permit** number above. Failure to do so could result in a delay in getting your final inspection.

[Online Portal](#)