

GUARANTEED TRANSFER AGREEMENT
COUNCIL OF INDEPENDENT COLLEGES IN VIRGINIA
MEMBER INSTITUTIONS
AND
RICHARD BLAND COLLEGE
of The College of William and Mary

The purpose of this Guaranteed Transfer Agreement (GTA) is to assist students at various levels of higher education across the state of Virginia to achieve their educational goals at their college of choice in an efficient, timely and affordable manner. This purpose may be achieved through the mutual partnership among the Council of Independent Colleges in Virginia (CICV) and Richard Bland College of The College of William and Mary (RBC), centered on coordinating transfer policies, enhancing advising, and establishing the acceptance of equivalent courses. This agreement is in support of the State Policy on Transfer. Participating member institutions of the CICV agree that RBC graduates who are accepted under the provision of the State Policy on Transfer will be designated as junior-level students.

1. Upon application, participating member institutions (noted below) of the CICV will guarantee acceptance of all RBC graduates with an Associate in Arts or Associate in Science degree who have earned a minimum grade point average (GPA) of 3.0. A minimum grade of C must be obtained in each course the student wishes to transfer unless otherwise indicated in the guaranteed admission agreement. Eligible transfer students must provide transcripts from any other institutions attended.
2. The attached addendum lists the specific required GPA for each CICV member institution along with any other institution-specific requirements or guidelines. This guarantee assumes that there are no other factors in a student's academic or personal record that might prevent acceptance. For guaranteed transfer, students must submit their official transcript to the Office of Admissions of the four-year institution of their choice by January 15 for the following summer term, by November 15th for the following spring term and by March 1 for the following fall semester.

Students who have completed all requirements of the GTA by the end of the spring term will be given priority for the upcoming fall semester. Students who complete the requirements for the GTA during the summer and intend to start at participating member institutions of the Council of Independent Colleges in Virginia in the fall will be considered on a space-available basis, and/or offered deferred admission for the spring semester. Students who complete the GTA requirements in the summer may need to wait until the following summer or fall terms to start their course work at participating member institutions of the CICV*. Students with grade point averages below the GPA specified by an individual CICV member institution or who apply after the stated deadlines will also be considered for admission but without guaranteed transfer privileges.

* A student's final acceptance to a participating member institution of the Council of Independent Colleges in Virginia could be delayed or deferred if one or more RBC degree requirements remain to be completed at the time the *Application for Admission* is submitted.

3. Credits earned through Advanced Placement, International Baccalaureate, German Abitur, and United Kingdom "A" Level examination and awarded credit at RBC will be assessed for transferability by participating member institutions of the CICV. If the credit applied to the associate degree includes credit not recognized by a participating member institution of the CICV the student will still receive junior status.. Since participating member institutions of the CICV transfer credit on a course-by-course basis, credit not accepted by an individual campus will not transfer. Students are required to earn credits needed to meet the 120-hour minimum needed for graduation.
4. Participating member institutions of the CICV cannot guarantee that the transfer student from RBC will be able to complete all requirements for graduation within the 120-credit hour minimum which is required for graduation. The student will be informed at the time their program of study is approved for his or her major if there are any course requirements that would require credit hours beyond the 120 minimum needed for graduation by their participating member institution of the CICV
5. Acceptance in some programs at participating member institutions of the CICV is competitive; therefore, acceptance into a specific institution does not imply admission to these programs without further acceptance by the college or department offering the program. Students participating in this admission agreement should follow all special college and/or departmental application procedures and deadlines, as well as grade point requirements listed in the specific course catalog for the native students on each individual campus. Transfer students and native students will be treated identically with regard to admission to programs.
6. Participating member institutions of the CICV will offer accepted applicants from RBC consideration for available financial aid if they apply for aid by the recommended deadline of March 1.
7. The faculty and staff of all participating institutions will work together to maintain a course-by-course evaluation of all courses listed in the RBC Catalog. RBC faculty and advising staff will encourage prospective CICV transfer students to meet the spirit and content of their educational pathway to the greatest extent possible in preparing for transfer. The Registrar and student advisors at participating CICV member institutions will offer counsel to RBC students who plan to transfer concerning degree requirements and programs of study.
8. RBC transfer students must sign a Guaranteed Admission *Letter of Intent* form to enroll at participating member institutions of the CICV. Students will be encouraged to complete this Letter of Intent as early as possible, but no later than the conclusion of the second semester of their first year of coursework at RBC.

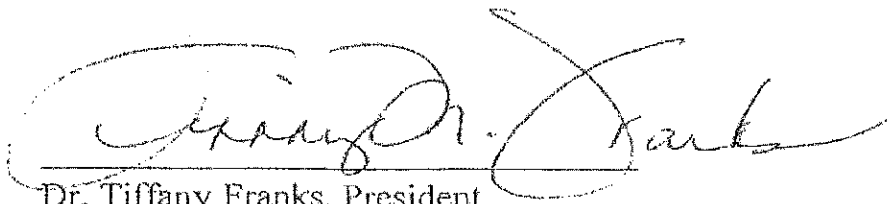
9. RBC students will be admitted under the auspices of the undergraduate catalog in effect at the time of signing their Letter of Intent to Enroll form with a participating member institution of the CICV and may continue with the degree requirements as specified in this catalog for up to two academic years, as long as the student's chosen major has not been discontinued. In the event that should happen, each university will work with the student to devise an alternative plan. If the transfer to the four-year institution is not completed within two years, the student will follow the undergraduate catalog in effect at the time of transfer.
10. RBC agrees to support this articulation agreement by indicating the relationship in appropriate literature and through its web site.
11. This agreement may be amended, as needed, for specific program articulation without affecting the currency of the master agreement. All course-by-course transfer guides may be amended as needed. Both RBC and participating member institutions of the CICV agree to notify each other of any significant curricular changes to facilitate the timely and accurate academic advising of students.
12. This transfer Agreement will remain in effect until terminated by either party upon written notice to the other party of an intention to terminate. Such notice shall be effective only if given 180 days prior to the intended date of termination. Upon termination, the agreement will remain in effect for two additional years to accommodate students currently pursuing the articulated program at Richard Bland College.



Debbie Sydow, Ph.D., President
Richard Bland College
of the College of William and Mary

12-2-2013

Date



Dr. Tiffany Franks, President
Averett University

December 2, 2013

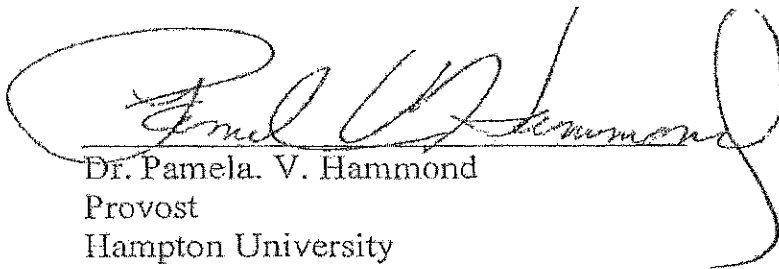
Date



Cynthia Campbell
Assistant Registrar
Hampden-Sydney College

Dec. 2, 2013

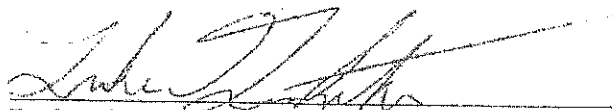
Date



Dr. Pamela V. Hammond
Provost
Hampton University

December 2, 2013

Date



Luke Gentala, B.S., M.A.R.
University Registrar
Liberty University

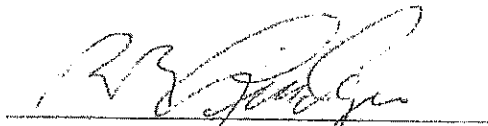
12-02-2013

Date




Rita Detwiler
Vice-President for Enrollment Management
Lynchburg College

December 2, 2013
Date

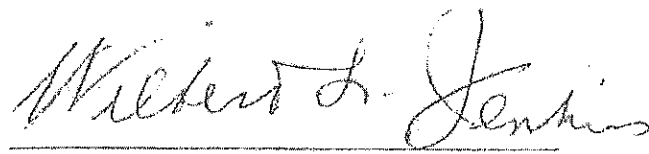


Dr. Robert R. Lindgren, President
Randolph-Macon College

December 7, 2013
Date



Dr. Clarresa Morton
Vice-President for Enrollment Management
and Student Success
Shenandoah University



Dr. Wilbert L. Jenkins
Assistant to the Provost and Vice President
for Academic Affairs
Virginia Union University

12-02-13
Date

Addendums

Averett University Addendum

1. Averett University accepts students on a rolling basis. Applications for Fall entrance received after May 1 will be accepted on a space available basis.
2. Upon application, Averett University will guarantee acceptance of all Richard Bland College (RBC) graduates with an Associate in Arts or Associate in Science degree who have earned a minimum grade point average (GPA) of 2.0. All coursework that was credited toward the associate's degree will be accepted and transferred to Averett University. The only exception is that Averett does not accept the grade of D in ENG 111, 112, or their equivalents.
3. While completion of the transfer degree will earn RBC students junior standing, applicants also should present courses that satisfy Averett's general education requirements. If these are not satisfied, acceptance still will be guaranteed, but students will be required to complete all general education requirements prior to graduating from Averett University. General education requirements may be found in the university catalog, and the Averett University advisor will work with RBC students to ensure that they are taking the most appropriate courses.
4. AP Policy: A minimum score of three (3) is required for credit for the following:

<u>Advanced Placement Exam</u>	<u>Hours</u>	<u>Courses</u>
Art: Studio		Credit after review
Art: History	3	Art Elective
Biology	8	BIO 101, BIO Elective
Chemistry	8	CH 101, 102
Computer Science A	3	CSS Elective
Computer Science AB	4	CSS 331
Economics: Macro	3	ECO 202
Economics: Micro	3	ECO 201
English Language/Composition	3	ENG 111
English Literature/Composition	6	ENG 111, 112
Environmental Science	4	ENG 215
European History	6	HIS101, 102
French Language	Score 3	FR 202
	Score 4 or 5	FR 221, 222
French Literature	3	FR 315
German Language	6	Advanced Foreign Language Elective
Government/Politics: American	3	POS215
Latin: Vergil	6	Language Elective
Latin: Catullus-Horace	6	Language Elective

Math: Calculus AB	6	MTH 201, 202
Math: Calculus BC	9	MTH 201, 202, 301
Music Theory		under review
Physics B	8	PSC 201, 202
Physics C: Mechanics	4	PSC201
Physics C: Electricity & Mag.	4	PSC 202
Psychology	3	PSY 110
Spanish Language	Score 3	SPA 202
	Score 4 or 5	SPA 221, 222
Spanish Literature	3	SPA 301
Statistics	3	MTH 160
United States History	6	HIS 201, 202
World History	6	HIS 101, 102
Comparative Govt. & Politics	3	POS 311
Human Geography	3	HIS Elective

Hampden-Sydney College Addendum

Hampden-Sydney College's transfer policy is that the College normally offers junior-year standing to a student holding an A.A. degree in liberal-arts subject matter. A 3.0 or higher GPA is usually required. Although 60 hours of credit is awarded, part of those credit hours may be listed as elective credit. Only courses that are equivalent to those available at Hampden-Sydney College with grades of C or higher are transferred as individual course equivalents. Courses transferred as equivalents may be used to satisfy core, major, and/or minor requirements. Regardless of the number of hours transferred and the number of individual courses transferred, all Hampden-Sydney College graduation requirements must be met.

That is, all core requirements and all requirements for a major and optional minor(s) must be completed and a minimum total of 120 hours must be earned with a minimum cumulative GPA of 2.0.

Hampden-Sydney College awards credit for College Board Advanced Placement exams with scores of four or five and International Baccalaureate Higher Level Exams with scores of six or seven. While the College acknowledges degrees earned from institutions accepting lower scores, individual course equivalencies will be given only for exams meeting Hampden-Sydney College standards. Official exam reports or transcripts from the originating institutions are required in order for individual course equivalency credit to be awarded.

Hampton University Addendum

Hampton University will guarantee acceptance of all Richard Bland College graduates with an Associate in Arts or Associate in Science degree who have earned a minimum grade point

average (GPA) of 2.5. Students must follow the academic catalog in effect at the time of enrollment regardless of their dated Letter of Intent.

Only coursework with a grade of “C” or better will be accepted as transfer credit. Richard Bland College graduates who are accepted under the provision of the State Policy on Transfer will be designated as junior-level students with at least 60 transferrable credits. Students must note the following discipline specific admission requirements:

1. The Department of Architecture may request a portfolio of student work to assist in determining placement in the design studio.
2. The School of Pharmacy requires an interview and Pharmacy College Admission Test (PCAT) scores prior to admission to the first professional year P1-Level), or higher level. Prospective professional pharmacy students must have a minimum GPA of 2.75 or have completed the pre-professional pharmacy track at Hampton University to be eligible for the admission interview.
3. All transfer students seeking admission to the Pre-Professional Nursing Program are subject to the same admission policies governing non-transfer undergraduate students. Any student who has completed courses at an accredited college or university may request transfer credit for general education courses only.

Hampton University accepts Advanced Placement Examinations, advanced placement through the Office of Testing Services, life experiences or military service, as appropriate. Hampton University participates in the Advanced Placement Program of the college Entrance Examination Board (CEEB) and the International Baccalaureate Program (IBP). Hampton University also participates in the College Level Examination Program (CLEP) of the CEEB and the Defense Activity for Non-Traditional Education Support (DANTES).

Liberty University Addendum

Completion of the transfer-oriented degree program with a GPA of 2.0 or higher at Richard Bland College will guarantee acceptance of all undergraduate-level credits with grades of C or higher. Transferred credit will either meet Core Competency requirements, major/minor requirements, or will come in as elective credit. While Liberty University cannot guarantee completion of the Core Competencies upon transfer, a Liberty representative will work with each student closely to assist that student in choosing courses at RBC that will meet Core Competencies at Liberty. Upon submission of the Intent to Enroll form, a Liberty representative will also assist RBC students individually in completing most of the Biblical Worldview component before arriving at Liberty.

Please note: Even though students should have many of their Core Competency requirements completed at the time of transfer, students may still have additional pre-requisites and specialized course requirements for majors such as Computer Science, Education, Engineering, and Nursing; however, a Liberty representative will assist Richard Bland GTA students in choosing the correct courses for these majors while they complete their requirements at RBC.

As an exception to point #5 in the agreement, RBC transfer students will not be treated the same as native students regarding admission to our nursing program. A link to our Nursing Student Handbook, which explains the program admission process, will be provided upon request.

Liberty University will award college credit for scores of 3, 4, and 5 on Advanced Placement exams, as well as scores of 5 or higher on International Baccalaureate Higher-Level exams.

Lynchburg College Addendum

Lynchburg College will guarantee the acceptance of all transferable credits earned, with a grade of "C" or higher, from the transfer-oriented associate degree program, not to exceed 76 credits. No distinction will be made by LC regarding college courses applicable to the transfer-oriented associate degree that are taken through dual enrollment arrangements with high schools.

Lynchburg College requires a minimum GPA of 2.0 or above, and please note that Lynchburg College will offer AP credit for scores of 3, 4 and 5.

Completion of the transfer-oriented degree program will guarantee completion of the Lynchburg College general education component of the undergraduate curriculum, with the exception of the intermediate foreign language (minimum of 3 semester hours) and senior symposium (2 semester hours) course requirements. For GAA students whose transfer-oriented degree program included foreign language at the intermediate level, only the senior symposium is required to complete the LC general education component.

Randolph-Macon College Addendum:

- A. Policy on Advanced Placement/International Baccalaureate Credit: Randolph-Macon College awards credit for College Board Advanced Placement exams with scores of four or five and International Baccalaureate Higher Level Exams with scores of five, six or seven. While the College acknowledges degrees earned from institutions accepting lower scores, individual course equivalencies will be given only for exams meeting R-MC standards. Official exam reports or transcripts from the originating institutions are required for individual course equivalency credit to be awarded.

- B. Policy on General Education Credit: Randolph-Macon College divides its general education requirements into Areas of Knowledge (AOKs) and Cross-Area Requirements (CARs).¹ Students admitted to Randolph-Macon College who meet the terms of this articulation agreement will be granted junior status and will be considered as having fulfilled the College's general education requirements, with the following exclusions and exceptions:

¹ One course that is designated as non-western, one course that is attentive to computing, one course that is experiential in its delivery, and one course that fulfills the collegiate capstone requirement.

- 1) Students who complete the A.A. degree at Richard Bland College must complete the college's CAR requirements, most of which can be fulfilled through most major programs and should not significantly increase the time to completion of degree.
 - 2) Students who complete the A.S. degree at Richard Bland College must complete any additional foreign language coursework necessary to satisfy Randolph-Macon College's graduation requirement of intermediate language proficiency, as well as must complete the college's CAR requirements, most of which can be fulfilled through most major programs and should not significantly increase the time to completion of degree.
- C. Graduation requirements. Prior to degree conferral, all remaining general education requirements and all requirements for major(s) and/or minor(s) must be completed, including any lower-level pre-requisites for upper-level courses within a major or minor program. All students graduating from Randolph-Macon College must complete a minimum total of 110 semester hours² (to include a maximum of 75 hours in transfer credit from Richard Bland College and elsewhere) and 34 courses of three or more hours. Students must earn a minimum cumulative GPA of 2.0 and a minimum GPA of 2.0 in each major or minor. No requirements will be waived.
- D. Individual course transfer. In addition to the package of general education credit earned by completing the A.A. or A.S. degree (as described in B., above), courses from Richard Bland College will be evaluated on a course-by-course basis and will be applied as appropriate to major, minor, and CAR requirements, as well as to the 110 hour/34 course graduation requirements.
- E. Time frames not guaranteed. Notwithstanding anything in the principal agreement, or this addendum, Randolph-Macon College does not guarantee that a student entering the College under this agreement will be able to complete remaining degree requirements in four regular semesters. A student's choice of major(s), minor(s), and the individual course equivalencies he/she enters with will determine the amount of time remaining to degree conferral. Prospective students are encouraged to declare their intent to transfer to Randolph-Macon College as early as possible so that the College can assist with strategic course selection and provide guidance to ensure the timeliest completion of degree requirements possible.

Shenandoah University Addendum

Please note that Shenandoah University will offer credit for AP scores of 4 and 5.

Virginia Union University Addendum

Students transferring from Richard Bland College with AA or AS degrees will receive credit for

² Randolph-Macon College requires only 110 semester hours, not 120, to graduate; this is the standard to which all students, including those entering under this agreement, will be held.

60 semester hours of course work, either as general education core requirements, courses satisfying degree program or minor requirements, or as electives. Additional courses may be required to satisfy core requirements. All students must complete 120 semester-hours with a minimum GPA of 2.0 and meet all other degree requirements for the baccalaureate degree.

Advanced placement (AP) credit will be awarded to students who earn 3, 4, or 5 on the examination.