

## NPP Tutor

### *Neighborhood Partnership Program*

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Fall 2024

#### **Position Description:**

The [Neighborhood Partnership Program](#) was created as a response to the strong need for supportive programming in the Los Angeles inner-city that serves underrepresented youth of color in attaining postsecondary degrees. As part of the services we offer, our tutoring program was designed to support LAUSD students to prepare for post-secondary education by providing academic assistance.

#### **Duties/Responsibilities:**

- Support students with tutoring in various subjects with an emphasis on STEM (Science, Technology, Engineering, Arts and Mathematics) & English.
- Meet with NPP Staff on a monthly basis.
- Virtually attend and work collaboratively with staff to support students **(Monday, Wednesday, Thursday, 6:00 – 7:30pm PST; Tuesday afternoon/evening shift available)**
- Available to work Saturdays in person. **(10am – 2pm PST)**
- Complete and submit Tutor Logs, Sign-in Sheets, and Timecards on a weekly basis.
- Mentor and provide academic peer support to students, and review education plans
- Attend planning meetings, training, and curriculum development meetings with NPP staff and other Tutors.

#### **Position Requirements/Preferences:**

- Experience working with and building space with high school students, including low-income students, first-generation college students, BIPOC students, etc.
- Comfortable tutoring students in various High School subjects with an emphasis on STEM (Science, Technology, Engineering, Arts and Mathematics) & English.
- Ability to take initiative, work both independently and on a team to meet goals
- Students who have previously worked with NPP, or other educational programs, are highly encouraged to apply

**Employment Period:** September 2024 - May 19, 2025

**Work Schedule:** Monday, Wednesday, and Saturdays 4-8 hours per week.

**Pay Range:** \$ 17.28 per hour

**Supervisor:** William Ruiz

**Work Study:** Yes

**Community Service Learning:** Yes

To apply please click on the link: <https://forms.gle/uhRghQ12v38Z88un8>