



Events Director

KOXY Radio

Fall 2024

Duties/Responsibilities: The Events Director will report directly to the Assistant Director of Student Involvement & Concert Production. Events Director will plan and assist during events for KOXY radio station. This role includes developing and communicating event ideas, organizing event logistics (such as space reservations and bookings), and overseeing event execution. Events may include live concerts on campus, community-building activities, and collaborations with other KOXY student workers and departments at Occidental College.

Qualifications:

- Prior experience working in event planning
- Prior experience working within KOXY radio preferred
- Background in music, music production, live entertainment and/or sound engineering preferred

Start date: August 27th 2024

End date: May 9th 2025

Work Schedule: Schedule will be determined based on needs

Hours Per Week: 8-10 (Extra hours may be required depending on scheduling of events)

Starting pay rate: \$17.28 per hour

Work Award: No

To apply, please submit student employment [application](#) to eulenberg@ox

