



## Comparte Campus Engagement Coordinator

### Student Life, SLICE

### *Fall 2024 - Spring 2025*

**Duties/Responsibilities:** The Comparte Community Engagement Coordinator reports directly to the SLICE Assistant Director of Student and Community Engagement, Taína Morales, and is responsible for connecting COMPARTE volunteers with the local organizations, nonprofits, and community partners in the greater LA area. Essentially, this position requires the Comparte Community Engagement Coordinator to engage with and create reciprocal partnerships with nonprofits, organizations, community centers, and other community partners to provide English Second Language (ESL) services to the LA community members. The Comparte Community Engagement Coordinator is also responsible for curating ESL service curriculums for volunteers.

**The responsibilities of the Comparte Community Engagement Coordinator include:**

- Serve as the point of contact between Comparte program and community partners
- Overseeing student volunteers
- Curating ESL service curriculum
- Tabling for major campus resource fairs and other campus engagement events

**Job Qualifications:**

- A year or more of work experience, or experience working with a team
- Experience with coordinating events on and off campus
- Experience with project management

**Start date:** August 26th, 2024

**End date:** May 9th, 2024

**Work Schedule:** Monday - Friday (To be determined)

**Hours Per Week:** up to 10

**Starting pay rate:** \$17.28/hr

**Work Award:** Yes

To apply, please submit a student employment [application](#) to [tmorales@oxy.edu](mailto:tmorales@oxy.edu)