

The meeting was called to Order by Ald. Smith at 7:46 p.m. with the following Roll Call:

Members Present: Ald. Smith, Ald. Frings

Members Absent: Ald. Olson

Others Present: Mayor Boelk, Ald. Toellner, Ald. Forster, Ald. Henkel, Doug Wickersham, Christine Churchill, Julie Staffin, Mike Thoreson, Jon Borst, Greg Zipfel, Sara Decker.

Item #2 Approve the minutes of the September 24, 2018, October 1, 2018, October 8, 2018, October 15, 2018 and October 22, 2018 meetings.

Motion by Ald. Toellner, second by Ald. Smith to approve the minutes of the September 24, 2018, October 1, 2018, October 8, 2018, October 15, 2018 and October 22, 2018 meetings. Motion carried unanimously.

Item #3 Citizens Comments.

None.

Item #4 TAG Center Report.

- A. Monthly Report. Doug Wickersham gave report. Doug gave report. good news this month. Month of October-total visits are 6724-24/7 visits included. Up 250 visits from last year. Good month for memberships. Gained 90 new memberships since the last meeting. Up almost 500 year to date. These are individual memberships. up to 650 fobs. Up \$57,000 from last years budget; expenses \$28,000. Approx. \$150,000 in Bachhuber fund. Life guards-still in need of daytime lifeguards. Kids are in school 7-noon. They are offered a membership. Struggling to find people. Pay for lifeguards is \$9/hour. Supervisors is \$10.25. work with moraine park or internship. Haven't talked to moraine park about internship, but posting jobs. With internship-needs to meet certain criteria. Have had it posted. Talking about offering daycare to get a stay-at-home mom.

Item #5 Golf Course Report.

No report. Jeff Trott was going to discuss the contract and financials in closed session.

Item #6 Treasurer's Report.

A. Monthly Financial Report.

Greg gave report. October 31st. 83.3% of the way through the year. Received 3rd quarter transportation aids. Building permit and misc. income. Next big chunk came in November so it will catch up.

\$1,900 for attorney fees. PD OT is slowing down-utilizing staffing differently.

\$13,000 vehicle maint in fire dept.

Golf Course repairs-a little over budget.

Other budgets are strong.

Paying taxes in December.

Last year tax bills came out on 12/6-mailed shortly thereafter.

Item #7 Discuss/Approve 2019 K9 Youth Dance fundraiser schedule.

There is a schedule in the packet from Officer Birch.

Motion by Ald. Toellner, second by Ald. Frings to approve the 2019 K9 Youth Dance fundraiser schedule.

Motion carried unanimously.

Item #8 Discuss with possible action land lease-TAG Center and Industrial Park.

The Mayor talked to the previous farmer and he is not interested in leasing it anymore. We will need to put it out for public bid. He has until the end of the week to officially decline.

Item #9 Discuss/Recommend Golf Course/Fireman's Park Certified Survey Map Estimate.

They Mayor not that this is the final survey and estimate he provided. If approved they would start in January. This will include everything including an easement along the woods on hole 2 and an area for the lots by Evergreen. Ald. Toellner noted he'd like to see another rbid.

Motion by Ald. Toellner, second by Ald. Smith to recommend the quote from Kuenke for the survey. Motion carried unanimously.

Item #10 Discuss/Recommend HVAC Preventive Maintenance Quote.

Another company had been doing preventative maintenance and there was an issue with the yearly maintenance. Scott recommended Alldag as this is who they use at the TAG Center. Greg was unsure what the budget was for yearly maintenance. There was discussion on other quotes. It was noted that maintenance is important.

Motion by Ald. Smith, second by Ald. Toellner to postpone discussion until later in the meeting so that Greg can look at the budget. Motion carried unanimously.

Item #11 Discuss/Recommend establishment of a Library Building Fund Savings Account.

The library board met and wish to establish a money market account for a library building savings account at MSB. This will be set up as a regular savings account to collect donations.

Motion by Ald. Smith, second by Ald. Frings to recommend establishment of a library building fund savings account. Motion carried 3-0.

Item #12 Discuss/Approve Baker Tilly engagement letters for City of Mayville audit and TIF 3 audit.

Greg met with Baker Tilly regarding the engagement letters. One is for the City's audit and nothing changed. The other one is the engagement letter for the closure of TIF #3. The cost is \$7,500-\$9,500.

Motion by Ald. Toellner, second by Ald. Smith to recommend the engagement letters for both audits. Motion carried unanimously.

Item #13 Discuss/Recommend DPW roof replacement quote.

It was noted that the DPW roof has rust and rotting. The roof is shot. The steel roofs aren't practical. The cost to replace it will be approximately \$30,000. They have only received one quote so far.

Motion by Ald. Toellner, second by Ald. Smith to table the topic until they get more quotes. Motion carried unanimously.

Item #14 Convene into Closed Session Pursuant to Section 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Ald. Smith, second by Ald. Toellner to convene into closed session at 8:18 p.m. Motion carried 3-0.

A. Discuss Golf Course Contract.

B. Reconvene into Open Session with Possible Action.

Motion by Ald. Toellner, second by Ald. Smith to reconvene into open session at 8:21 p.m. Motion carried unanimously.

Motion by Ald. Toellner, second by Ald. Smith to finish the drainage work for \$16,800 on holes 15 and 6. Motion carried 3-0.

Revisit item #10. Greg looked and can't find a maintenance contact with Aircare. The Police Department has spent \$475 already. Greg noted that it will be ok because the costs that were incurred would be covered under a maintenance contract. This company can handle all of the equipment throughout the city. There is money budgeted in the expense account for building maintenance.

Motion by Ald. Toellner, second by Ald. Smith to approve the preventative maintenance quotes. Motion carried 3-0.

Item #15 Adjournment.

Motion by Ald. Toellner, second by Ald. Smith to adjourn at 8:26 p.m. Motion carried unanimously.

Sara Decker, City Clerk