

**MEETING: LIBRARY EXPLORATORY ADVISORY COMMITTEE**  
**PLACE: Mayville Public Library, 111 N. Main Street**

Minutes from September 28, 2018

1. Meeting called to order by chairperson Smith at 12:32 p.m.  
Member(s) present: Sue Smith, Andrew Shoemaker, Lisa Neumann, Gene Frings, Alixe Bielot. Member(s) excused: Pat Antony and Shelia Steger

2. Pledge of Allegiance.

3. Citizens Comments. Lisa gave update from Main Street Mayville, Marias Players. Committee discussed possible size of community center. For seating of 450 people approximately 10,900 sq ft is required and for 150 people approximately 3,600 sq ft is required. Discussion on serving alcohol at events at the center and who would carry the license and be responsible for catering and liquor. More information is needed.

4. Gene made a motion to approve the minutes of the September 17 2018 meeting. Andy second. Motion carried.

5. Information Updates, Pat and Sue went over additional paperwork from school district for information pertaining to removal of property and site demolition and completion. The pertaining land documents are currently in front of the attorney for review.

Sue updated the committee on the city council vote to have our committee members be paid for attending meeting, same as other members of city committees.

Sue also discussed with Sam regarding writing an article for the 114<sup>th</sup> Anniversary of the library.

6. Open House Planning-

a. T-Shirts, Lisa presented design from All Promotions. Committee discussed not to use the original building and revise to a library book theme. The 114<sup>th</sup> Anniversary and theme “Behind Every Great Community Is A Great Library!” should be more of the focus. Lisa will meet with Terry and also get costs for t-

shirts. Discussed selling the t-shirts at the library. Alixe said it would be a good idea to have them available for the public to purchase.

b. Library History- Shelia is working on enlarging the historical article and pictures Sue put together for displaying.

c. Posters-Sue presented ideas for the posters and printing. Committee agreed to keep it simple and inexpensive. Gene will work with Sue on picking out the pictures that they can print at Dodge County Pionier.

Brochure-committee decided that at this time we do not need to create a brochure. We should focus on the Friends of the Mayville Public Library and use their brochure to increase the friends group at the event.

d. Refreshments-Andy spoke with Curt at Piggly Wiggly. He will help out with the cake. He needs to know who will be ordering it and he will work with them. Discussed serving cake Friday and Saturday night. Alixe said not chocolate because of carpeting. Alixe said to get pre-cut and it will serve 96 pieces. Also suggested to get cookies. Pat had said she would get water. Also discussed getting plates, forks, and napkins.

e. Friends – Discussed asking friends if they will be helping at event, promoting their group, and also if they are interested in purchasing t-shirts.

f. Anything else-Library board is working on setting up a savings account for donations for the new library. The library website needs help setting up a donation page. Looking for someone that can help set this up.

Alixé said the new AWE computer system arrived. They would like to promote that in the article and have set up for the event.

7. Citizens Comments – Final Thoughts-none.

8. Next meeting date is Friday, October 12<sup>th</sup> at 12:30 p.m.

9. Andy motion to adjourn. Alixe second. Meeting adjourned at 1:34 p.m.