

The meeting was called to order at 6:00 p.m. by Commissioner Bushke with the following roll call:

Members Present: Commissioners Bushke, Pasbrig, Engel, Detuncq and Guse; Alderpersons Smith and Frings

Members Absent:

Others Present: Nathan Kempke; Christina Keller; Bethany Ryers, Baker Tilly; Megan Cahill, Baker Tilly

Citizen Comments.

None.

Consent Agenda.**Minutes of April 10, 2018, Water Utility Bills, Wastewater Bills.**

Motion by Com. Pasbrig, second by Com. Guse, to approve the consent agenda. Alderperson Smith questioned one-time charges, like depreciation, not being figured into the percent spent of budget reports being presented and asked if a report can be created to include these charges. Commissioner Engel asked about the switch from Hawkins to Martelle for treatment chemicals. Nathan replied Martelle is now being used. Motion passed, 6-0.

Audit Report.

Bethany Ryers presented. Packet 1: New accounting standard on Leases, starting in 2020. Will change the face of the financial statements. Packet 2: Water Utility is in good shape. Rate of return is a little low. Debt Coverage calculation is great. Unrestricted funds on hand, we are required to have 3 months, we have 23. Debt/Equity, usual is 50/50, we are at 83/17, suggesting we have an aging infrastructure and will have more capital improvements in the future. Sewer: Debt coverage is acceptable; an increase is shown because of Kekoskee/Leroy connection fee. Unrestricted funds on hand, we are required to have 3 months, we are at 8 (includes connection fee, without would be 5.7). Debt/Equity suggests we have an aging plant and there will be capital improvements soon. Bethany suggested small rate increases for inflation so when a major project is needed, there isn't a large rate increase.

Construction Projects.**Kekoskee/Leroy Project Report/Discussion**

Sewer crew has been jetting the well about every six weeks. Started using a new degreaser chemical, we will see if the new chemical works and is able to reduce the jetting.

Water Report.**Well & Distribution System Report/Discussion.**

Started hydrant flushing in between time spent on the construction site. Asphalt patches needed from water main breaks should be done by the next month. STH 28/67 Construction: Water main was installed from Main St to John St and the laterals should start this week. Two lead laterals were found on the west end of Horicon St between Oak St and Clark St.

Clark Street Water Tower Electric/Discussion

Updated spreadsheet/graph was in the packets. The March bill has increased a bit. Nathan met with Scott K and he can set up a second breaker box but mentioned that Alliant will have to add a second line/meter. Nathan has contacted Alliant to set up a meeting to get an estimate for Alliant to do their work.

Wastewater Report.**WWTP & Lift station Report/Discussion/Possible Action.**

Still tracking down an estimate for the generator switch – the expectation is to have this estimate for the next meeting to get the work going. The sludge holding tank has a concrete coating over the brick and a section of it fell off. The contractor has been contacted – it appears there is a 10-year warranty on this and the work was done in 2012. STH 28/67 Construction: Sewer main has been installed from Main St to John St, working on laterals this week.

Sanitary Sewer Lateral Replace Updated/Discussion.

Televised 11 laterals from inside the house - haven't received results yet, should be later this week or next week.

Manhole Inspections/Discussion.

Crew will do manhole inspections when they are sewer jetting due to demand on their time related to the construction project.

ADJOURNMENT.

Motion by Com. Guse, second by Ald. Frings to adjourn at 7:13 p.m. Motion passed unanimously.

Christina Keller, Utility Accountant