

The meeting was called to Order by Ald. Smith at 6:24 p.m. with the following Roll Call:

Members Present: Ald. Smith, Ald. Frings, Ald. Olson

Members Absent:

Others Present: Mayor Boelk, Ald. Toellner, Ald. Forster, Ald. Henkel, Julie Staffin, Christine Churchill, Chief Vossekuil, Doug Wickersham, Jon Borst, Mike Thoreson, Brad Marx, Dominic James, Troy Werner, David Koch, Mike Kurutz, Nathan Kempke, Jack Hurst, Lois Krueger, Sara Decker

Item #2 Approve the minutes of the November 27, 2017, January 22, 2018, January 29, 2018 and February 12, 2018 meetings.

Motion by Ald. Olson, second by Ald. Smith to approve the minutes of the November 27, 2017, January 22, 2018, January 29, 2018 and February 12, 2018 meetings. Motion carried unanimously.

Item #3- Citizens Comments.

None.

Item #4 TAG Center Report.

- A. Monthly Report. Mike Kurutz and Doug Wickersham gave report. Mike gave maintenance updates. They are hoping Scott is back sooner than later. The Menerga conversion is just about done. He explained the benefits of the new system. There have been no major breakdowns. John was able to paint the steps on the waterslide. The golf simulator is very busy. The high school physical education classes have used the facility. Doug discussed membership numbers. He compared numbers from 2017. He also discussed where members are coming from and 24 hour visits. Mike & Doug both discussed the advertising they have been doing. Doug has been in the position for 2 weeks. He is focusing on aquatics first. He had his first guard training and will go to CPO training in April. They are working on the program guide.

Item #5 Golf Club Report.

- A. Financial Report. No report yet. Lois noted that at the end of December the costs were just slightly over \$140,000, so it is on track to where we thought we were. There were a few repairs as well.
- B. Discuss/Approve fire protection panel at the Mayville Golf Course. A fire inspection was done for the new liquor license and it was found that the fire panel that operates the sprinklers and the lights was not working. The Mayor gave permission to fix the issue. The cost was \$3800 roughly, which was less than other bids. The Mayor noted that they now signed the lease agreement. There was discussion on where the money is coming from. Ald. Olson questioned the last inspections. Motion by Ald. Smith, second by Ald. Frings to approve the fire protection panel with funds to come from the general fund. Motion carried 3-0.

Item #6 Treasurer's Report.

- A. Monthly Financial Report. Lois gave her report. She noted some exception items. January tax collections were good, but not as high as last year. They are usually at 65%. Interest income was higher than expected. Main Street Mayville and Chamber got the \$5000 payment. Salt was purchased for \$22,000. Celebrations amount is small, but shows 20%. The cemetery was \$13,000 funding. Revenues are over expenses because of big tax collections. Cash flow—biggest area is tax collection.
- B. Report on audit progress. The auditors didn't totally complete it while they were here. They had the major finalization of the TAG Center building project. They will have the final exit interview on March 9th. Rather than reporting in April, they will be here in May. Ald. Smith noted he talked to the auditor and everything is just fine. There have been great improvement in the cash process. The few questions from last year

have been taken care of this year. There was a question about the landfill settlement of \$40,000. It was explained that this is from the landfill for payment for roads/improvements. The \$40,000 is a payment and they pay hosting fees. The City received a discount in potential liabilities. We spend the \$40,000 on roads. They continue to build the fund as someday there will be costs associated with the landfill.

Item #7 Discuss/Approve Fire Department's request to transfer insurance proceeds to trust fund.

Brad, Jon and Mike reported. Brad explained that they did not spend all of the insurance proceeds from the fire. Approximately \$16,000 remained that went back in the general fund at the end of the year. He noted that they still have thousands of dollars of repairs to do without the funds to do it. He said it was considered revenue, but it was a reimbursement. Ald. Smith questioned if there are any things that are obsolete. Brad explained that there are some things like VCRs that they'd replace with a Roku stick. A lot of the funds were from the trust fund or for items they personally paid for. It was noted that the insurance company gave them until August to get the full replacement cost. A lot of the items are not going to be exactly replaced. They got the value of everything they lost. As they didn't spend all of the money before the end of the budget it went back into the general fund. The Fire Department wants it to go back to the trust fund. The Mayor noted that he believes it should go back into the trust. Lois noted that it would be easiest if they recommend they get \$16,000 to give it to the trust fund out of the general fund. At the end of this year, as it is not budgeted, it will show it as short. She also noted that they would be transferring \$16,000 for the trust fund and \$16,000 on the lights. They then discussed the bids they received for the lights and the UFO fixtures. They explained the different types of bulbs and fixtures. There was discussion on the energy rebate. Ald. Smith was going to make a motion to accept a bid for the lights, but it is not on the agenda as such. We will put it on the next agenda.

Motion by Ald. Olson, second by Ald. Frings to transfer \$16,000 from the general fund back to the Fire Department trust fund. Motion carried 3-0.

Item # 8 Discuss/Approve EMS Mother's Day breakfast fundraiser on May 13, 2018.

Motion by Ald. Olson, second by Ald. Smith to approve the EMS Mother's Day breakfast fundraiser on May 13, 2018. Motion carried unanimously.

Item #9 Discuss/Recommend Contract Agreement with 7 Wishes Band for July 3rd Rock n' Boom.

Motion by Ald. Frings, second by Ald. Smith to recommend the contract agreement with 7 Wishes Band for the July 3rd Rock n' Boom. Motion carried 3-0.

Item #10 Discuss/Recommend Contract Agreement with Spectrum Pyrotechnics for July 3rd Rock n' Boom.

Motion by Ald. Olson, second by Ald. Frings to recommend the contract agreement with Spectrum Pyrotechnics for the July 3rd Rock n' Boom. Motion carried 3-0.

Item #11 Discuss/Recommend Contract Agreement with FM Rodeo Band for July 3rd Rock n' Boom.

Motion by Ald. Olson, second by Ald. Smith to recommend the contract agreement with FM Rodeo Band for July 3rd Rock n' Boom. Motion carried 3-0.

Item #12 Discuss/Recommend Contract Agreement with Pit-Stop Event Services for July 3rd Rock n' Boom.

Motion by Ald. Frings, second by Ald. Olson to recommend the contract agreement with Pit-Stop event services for the July 3rd Rock n' Boom. Motion carried 3-0.

Item #13 Discuss/Recommend Agreement with Accela Agendas and Minutes software.

Sara explained the contract agreement and services. Lois noted that this will come from the cable fund. Motion by Ald. Smith, second by Ald. Olson to recommend the agreement with Accela. Motion carried 3-0.

Item #14 Discuss/Recommend Bid Contract for Main Street Riverwalk.

The Mayor explained the sidewalk from the foot bridge to behind Mayville Savings Bank to the ramps for boats. They budgeted \$50,000 for project and bids came in where they anticipated. This will be in conjunction with the road project. There was a question on the railing. This will be further south as part of the DOT section. Kuenkel recommended TP Concrete out of Fredonia for \$48,570. They have worked on the easement for the sidewalk. They Mayor discussed the bids. Nathan was here for the bid opening. Don has worked with this contractor before and they do a good job.

Motion by Ald. Frings, second by Ald. Smith to recommend the bid contract with TP concrete for \$48,570.
Motion carried 3-0.

Item #15 Adjournment.

Motion by Ald. Frings, second by Ald. Olson to adjourn at 7:18 p.m. Motion carried unanimously.

Sara Decker, City Clerk