

SPECIAL PERSONNEL COMMITTEE

JANUARY 8, 2018

The meeting was called to order at 7:36 p.m. by Ald. Olson with the following Roll Call:

Members Present: Ald. Olson, Ald. Toellner, Ald. Henkel

Members Absent: None.

Others Present: Mayor Boelk, Ald. Smith, Ald. Frings, Ald. Forster, Lois Krueger, Sara Decker

Discuss/Approve Employee Separation Agreement-Nancy Trakel.

Lois explained the separation calculation for Nancy Trakel. Nancy had been employed with the City for 30 years 2 months. She qualifies for 1200 hours of sick pay and vacation from October 19th-January 5th which is 43 hours of vacation pay. She did elect to take her 2 personal holidays. The total payout will be \$23,653.01.

Motion by Ald. Toellner, second by Ald. Henkel to approve the employee separation agreement for Nancy Trakel. Motion carried unanimously.

Discuss/Approve Employee Separation Agreement-Gail Clark.

Lois explained the separation calculation for Gail Clark. Gail had been employed with the City for 3 years, 11 months. She started January 6, 2014, so she gets a full year of vacation. She doesn't receive any sick time. She also took her 2 person days.

Motion by Ald. Toellner, second by Ald. Henkel to approve the employee separation agreement for Gail Clark. Motion carried unanimously.

Convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Ald. Toellner, second by Ald. Henkel to go into closed session at 7:40 p.m. Motion carried 3-0.

- a. Discuss applications for Director of Parks Position.
- b. Discuss applications for Director of Recreation and Aquatics Position.
- c. Discuss applications for Deputy Clerk Position.
- d. Reconvene into Open Session for Possible Action/Recommendations.

Motion by Ald. Henkel, second by Ald. Forster to reconvene into open session at 8:31 p.m.

Adjournment.

Motion by Ald. Henkel, second by Ald. Toellner to adjourn at 8:31 p.m. Motion carried unanimously.

Sara Decker, City Clerk