

University of Maine System  
Board of Trustees Meeting

Zoom Meeting  
October 19, 2023

**Strategic Planning Committee Meeting**

**Present: Committee Members:** Emily Cain, Chair; Barbara Alexander, Donna Loring, Roger Katz, Valerie Landry, John Moore and Trish Riley. **Absent:** Lisa Eames **Non-Voting Members:** Jeremy Chubbuck **Presidents:** Joseph Szakas, Joan Ferrini-Mundy, Leigh Saufley, Deborah Hedeon, Jacqueline Edmondson, Jenifer Cushman and Raymond Rice **System Staff:** Chancellor Malloy, Kayla Flewelling, Ryan Low, Jeffrey St. John, Carolyn Dorsey, Paul Chan, Jen O'Leary, and Rosa Redonett.

Trustee Cain, Committee Chair, welcomed everyone and called the meeting to order. The Clerk performed a roll call of the Committee members present.

**Summary of President's October 1 Goals**

One of the first deliverables of the UMS Strategic Plan was submission of university goals relating to the plan's four core commitment areas: enrollment, retention, research, economic and workforce development. Materials were received from each university and the law school for the October 1<sup>st</sup> date. Acting Vice Chancellor Dorsey offered an update on the goals and discussed next steps in the implementation work. Discussion began about taking additional time to review the materials that were provided to the Strategic Planning Committee by the Presidents, with a possible December date to meet again being held as a possible time to discuss this deliverable further.

**Role of the Strategic Planning Committee and DRAFT Strategic Plan Committee Oversight Plan**

Chair Cain lead discussion clarifying the role of the strategic planning committee as they move into implementation and how additional reports will be handled across committee jurisdictions.

As previously discussed at the full board meeting in September, the Executive Committee of the Board will review the Strategic Plan Action Items and determine the appropriate committees of oversight and accountability for the work ahead. A draft of that committee oversight plan was developed by VC St. John, VC Dorsey, and Chair Cain and provided in the meeting materials. It was agreed that the Strategic Planning Committee and the Strategic Planning Committee would have a joint meeting to review and discuss any further questions about the draft oversight plan on November 13, 2023.

**Brief Update on the Strategic Plan Implementation Executive Steering Committee**

Vice Chancellor Jeffrey St. John and Vice Chancellor Carolyn Dorsey provided an update on the creation and staffing of the Strategic Plan Implementation Executive Steering Committee. This

Steering Committee is comprised of 9 members that consist of 5 System Staff (VCs St. John & Dorsey, Rosa Redonett, Jen O’Leary, Kim-Marie Jenkins, 4 University level representatives to include a President (President Hedeem) and Provost representative (Georita Frierson), a staff representative (Jason Charland) and a faculty representative (Clyde Mitchell). This group will serve as a communication conduit from the functional groups doing the work of the Strategic Plan to the different stakeholders within the System and the Board of Trustees and ensure that public updates are published as they are created.

### **Process of assigning deadlines to goals**

Chair Cain began this topic by reminding the committee that there were goals that were left without deadline dates in the Strategic Plan to allow different campuses and groups to assess the workload and appropriateness of deadlines/deliverables for these specific goals and actions, and with the guidance of System and various campus leadership have begun to assign deadlines to most goals that were left without a date.

Vice Chancellor St. John continued with a brief outline of the meetings that transpired to walk through each section of the plan to try and sequence the goals in the plan that have no goals to others that do as well as sequencing by work that falls to specific committees or groups. This work is being aligned with the work ongoing at each campus on their own strategic plans. A draft ordering and dating of goals in the plan will go out to the Presidents and the Chancellor, and then to the Strategic Planning Committee for consideration when completed.

Vice Chancellor Dorsey noted this work started as soon as the Strategic Plan was approved by the Board, with the inclusion of the goals the President’s wanted to see in their own Strategic Plans to ensure alignment and correlation of work and future endeavors.

Additional information about the meeting can be found on the Board of Trustees website:

[Strategic Planning Committee Meeting Materials - University of Maine System](#)

Adjournment

Kayla A. Flewelling, Interim Clerk