

UNIVERSITY OF MAINE SYSTEM
Board of Trustees
Zoom Meeting

May 4, 2022

Finance/Facilities/Technology Committee

Present: Committee Members: Trish Riley, Chair; Mark Gardner, David MacMahon, Emily Cain, James Erwin, Peggy Rotundo, Roger Katz, and Kelly Martin. **Chancellor:** Dannel Malloy. **Presidents & Law School Dean:** Leigh Saufley, Joan Ferrini-Mundy, Edward Serna, Joseph Szakas and Glenn Cummings. **Faculty Representative:** Clyde Mitchell and Michael Scott. **System Staff:** Ryan Low, Ellen Doughty, James Thelen, Miriam White, Robert Placido, Chip Gavin, David Demers, Gretchen Catlin, Carolyn Dorsey, Tracy Elliott and Jeff St. John. **Other Participants:** Carolyn McDonough, Nate Harris, Betsey Sawhill, Laurie Gardner, Eric Brown, Joanne Yestramski, Alec Porteous, Stewart Harvey, Kenda Scheele, Lauri Sidelko, Ainsley Wallace and Ryan Ward.

Committee Members Absent: James Donnelly.

Trustee Riley, Chair, called the meeting to order and welcomed everyone. The Clerk performed a roll call of the Committee members present.

EXECUTIVE SESSION

On a motion by Trustee Rotundo, which was seconded by Trustee Cain, and approved by a roll call vote of all Trustees present, the Finance, Facilities and Technology Committee agreed to go into Executive Session under the provision of:

- 1 MRSA Section 405 6-A to discuss the evaluation of personnel and the consideration and discussion of appointments, evaluations, employment and duties.
- 1 MRSA Section 405 6-C to discuss the condition, acquisition or disposition of real property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the UMS

On a motion by Trustee Rotundo, which was seconded by Trustee Erwin, and approved by a roll call vote of all Trustees present, the Committee concluded Executive Session.

FY2023 Updated Proposed University and System Office Operating Budget and Student Charges – Second Reading, UMS.

Vice Chancellor for Finance and Administration and Treasurer Ryan Low presented the FY2023 updated proposed University and System Office operating budget and student charges. This is the second reading of the FY2023 proposed operating budget and if approved by the Committee, the budget will be presented for approval by the Board of Trustees at the May 23, 2022 meeting. Vice Chancellor Low thanked the Presidents, the Chief Business Officers, the campus communities, and members of his team for their engagement, comments, and suggestions through the entire budget process. The result is a better document due to this engagement. Chancellor Low express a special thank you to the UMS General Services Officer Chip Gavin. This is Mr. Gavin's last Finance, Facilities & Technology Committee meeting and wish him well as he pursues other endeavors.

FY2023 Budget Overview

Vice Chancellor Low provided an overview of the FY2023 budget and the unified budget timeline. FY2023 residence hall occupancy has returned to FY2020 & FY2021 levels but occupancy rates

remain below 100% capacity, contributing to auxiliary budget challenges. The majority of federal & state COVID budget relief funds were exhausted during FY2021 & FY2022 with no indication of any further assistance in FY2023. Gordian (Sightlines) data continues to show declines in campus net asset value (NAV) rates and increases in renovation age across UMS facilities. Significant increase in consumer price index (CPI) combined with possible decreases in investment earnings will put further strain on FY2023 budgets.

FY2023 budgeted credit hours are 1.1% below FY2022 budget and 0.3% above FY2022 actuals. Low student housing occupancy rates continues to be an issue at some of the smaller campuses. For FY2023 UMS has an ongoing appropriation increase of \$6.1 million and the Governor's FY2023 supplemental budget includes a onetime additional appropriation of \$7.9 million based on flat FY2023 UMS in-state tuition rates. Unrestricted capital investments are increasing by \$2.8 million or 10.3% over FY2022 budget.

Approximately \$6.5 million in budget stabilization funds will be used to balance the FY2023 budget. In addition, increases in budget stabilization funds for UMF and UMPI will be needed to balance the FY2022 budget totally \$6.5 million. The projected balance in the budget stabilization fund, prior to any investment gains or losses is \$10.7 million.

From FY2016 to FY2023 there has been a \$40 million increase in State Appropriations. Many colleges and universities across the US saw deep cuts in appropriations during this time. Vice Chancellor Low expressed deep appreciation for the bi-partisan support that UMS has received over the past several years. Over time the appropriation at CPI compared to actual appropriation has resulted in a loss of purchasing power of approximately \$41.3 million.

The major factors impacting FY2023 enrollment include budgeting a modest increase in credit hours above FY2022 actuals of .3% and out of state credit hours comprise 33% of the total credit hours, primarily due to growth in the Academic Partnership programs.

UMS Residence Hall Occupancy is projected at 91% for normal occupancy and 93% for Covid occupancy. Some campuses are still reserving a small amount of residence hall space for Covid isolation and quarantine. The FY2023 in-state and Canadian undergraduate tuition rates will not change from FY2022 rates across all seven campuses. The FY2023 out-of-state undergraduate tuition will increase at five of the seven campuses as follows: UMA at 3%, UMF at 2.9%, UMFK & UMPI at 3.1%, and USM at 2.8%. In-state and Canadian graduate tuition rates will remain unchanged from FY2022 at UMA, USM, and the Maine Law School. UMF is proposing a 2.8% increase for FY2023 for in-state undergraduate tuition. Out-of-state graduate tuition increases are being proposed at four of the UMS campus as follows: UMA at 2.9%, UMF at 2.8%, USM at 2.8%, and Maine Law School at 3.8%. UM and UMM tuition rates will remain unchanged from FY2022, including in-state, Canadian, and out-of-state, undergraduate and graduate students.

The UMS in-state tuition as a percentage of the Maine per capita income was 14.52% for 2020 down from a high in 2013 at 18.02%.

FY2023 required a 5% minimum increase in capital funding sources. The total investment increase is \$2.8 million or 10.3%. Depreciation expense increased by \$0.3 million from \$39.8 million in FY2022 to \$40.1 million in FY2023. E&G and Auxiliary budgeted capital investment is \$20.5 million, which is an increase of \$4.2 million. Funding through Debt Service decreasing by \$1.4 million. 75% of the total depreciation expense is funded in the FY2023 budget, which is up 6% from the FY2022 budget.

The FY2023 proposed budget for E&G and Auxiliary is up by 2.3%. The dining and residence hall revenue has increased by 9.6% and 10.4%, respectively. Many of the increases in the expenses reflect a return to pre-covid levels of spending. The FY2023 budget includes the required reporting of quasi-independent state entities to report travel, meals, and entertainment totaling \$8.2 million, and memberships, gifts, donations and sponsorships totaling \$1.6 million.

The System Office is comprised of three units: Governance, University Services – Allocated, and University Services – Unallocated. The UMS Governance budget is \$6.7 million funding 25 positions and is funded directly by State appropriation. The increases in the Governance budget are offset by decreases in University Services budget due to more appropriate alignment of staff.

The University Services allocated FY2023 budget is \$50 million and is funded through cost allocation of services provided to the universities and governance. The University Services allocated budget supports the administrative oversight and direct support for System and Campus operations including Information Technology, Human Resources, Finance, Facilities Management, Risk Management, Procurement, General Counsel, Shared Processing, Student Academic & Institutional Support, and Organizational Effectiveness. The FY2023 University Services unallocated budget is \$11.2 million, of which \$8.6 million are activities funded by appropriation and \$2.6 million is funded by investment income.

Vice Chancellor Low will be presenting the 5 year multi-year financial analysis at the July Board meeting.

On a motion by Trustee Gardner, which was seconded by Trustee Erwin, and approved by a roll call vote of all Trustees present, the Finance, Facilities and Technology Committee, agreed to forward this item to the May 22-23, 2022 Board meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee, and approves the FY2023 Updated Proposed University and System Office Operating & Capital Budget, Recommended Student Charges, and proposed transfers from Institutional Reserves including Budget Stabilization Funds.

One Year Capital Plan, FY2023

UMS Associate Director of Capital Planning Nate Harris presented an overview of the One Year Capital Plan for FY2023 considering all funding sources. This information will also be brought forward for approval by the Board of Trustees at the May 22-23, 2022 meeting.

The total of the System level Operating Funds is \$13.7 million, which is a significant increase over the FY2022 Plan at \$10.6 million. The System level of all funds for the FY2023 Capital Plan is \$144.6 million compared to FY2022 at \$91 million. Currently \$16.8 million is going into building systems compared to \$1.6 million for the prior fiscal year.

Chair Riley commented that while the Committee is approving the One Year Capital Plan, this approval does not include individual projects within the Plan. The individual projects require specific approval of the Committee. She also commented that the System is compiling comparative data with the priorities based on the Gordian data with the priorities of each campus, noting that funding may not be available for some of the Gordian projects.

On a motion by Trustee Katz, which was seconded by Trustee Rotundo, and approved by a roll call vote of all Trustees present, the Finance, Facilities, and Technology Committee agreed to forward

this item to the Consent Agenda for May 22-23, 2022 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee, and approves the FY2023 Capital Plan as presented.

Steam Pit SA190 Replacement Project, UM

Vice Chancellor and UM President Joan Ferrini-Mundy and UM Executive Director of Facilities and Capital Management Services Stewart Harvey presented the request to authorize UM to expend up to \$640,000 in annual capital budget funds to replace steam pit SA10 located on the Orono campus.

The existing SA10 steam pit has failed due to age. Replacement of the steam pit will improve function of the campus steam system and address safety issues. This project will rebuild the district heating system steam pit SA10, which is located along Long Road east of the Black Bear. The project includes asbestos abatement within the project area, replacement of valves and expansion joints, removal of ledge, and a new cast in place concrete steam pit (SA10). Project construction will start in the spring of 2022 and be completed prior to the start of fall 2022 classes.

This project is within the purview of the Finance, Facilities & Technology Committee and no further action is required by the Board.

On a motion by Trustee Erwin, which was seconded by Trustee Cain, and approved by a roll call vote of all Trustees present, the Board of Trustees acting through the Finance, Facilities, & Technology Committee authorized the University of Maine System acting through the University of Maine (UM) to expend up to \$640,000 in campus annual Capital budget funds to replace steam pit SA10 located on the Orono campus.

Lease Modification, UM/UMM & MD7, LLC

UM Executive Director of Facilities and Capital Management Services Mr. Harvey explained that UM is requesting authorization to modify lease agreement terms with MD7, LLC (formerly Wireless Partners, LLC) and the University of Maine at Machias. The proposed modification through its full duration would provide lease revenue to UM/UMM of approximately \$480,700 over the next twenty-five (25) years. The current lease, approved by the Finance Facilities and Technology Committee at the January 2019 meeting, began February 1, 2019 and expires January 31, 2024.

The lease consists of approximately 131 square feet on the ground exterior to Torrey Hall and associated space on the roof of Torrey Hall. The proposed new terms include:

- Rent amount of \$1,450.00 per month
- Rent increase of five percent (5%) every term – 5 years (next increase on 05/01/2027)
- Additional renewal terms of four additional five year renewal terms.

On a motion by Trustee Cain, which was seconded by Trustee Rotundo, and approved by a roll call vote of all Trustees present, the Finance, Facilities and Technology Committee, agreed to forward this item to the Consent Agenda for May 22-23, 2022 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees, accepts the recommendation of the Finance, Facilities and Technology Committee, and authorizes the University of Maine System acting through the University of Maine to enter into a five (5) year lease with MD7, LLC with options for four (4) additional five (5) year renewals for approximately 131 gross square feet adjacent to, and

associated space on the roof of, Torrey Hall on the Machias campus, with all final terms and conditions subject to review and approval by the University of Maine System Treasurer and General Counsel.

Ground Lease Authorization, UM, Theta Chi Fraternity

Vice Chancellor & UM President Ferrini-Mundy, UM Associate Vice President and Senior Associate Dean of Student Life Kenda Scheele and UM Assistant Dean and Director of Community Life Lauri Sidelko explained the request for authorization to enter into an amended and restated ground lease for thirty years with Theta Chi Fraternity for the land located at 379 College Avenue, Orono Maine. Theta Chi is a UMaine fraternity in good standing. Its previous license expired in July 2020 and due to the pandemic and other factors (including illness affecting key members of their housing corporation which owns their house), the renewal process was delayed. The proposed lease follows the same format and template of other recently approved lease renewals. The term of this lease is 30 years, with an annual rent of \$1. The previous license commenced in 1991 and expired in 2020.

On a motion by Trustee Erwin, which was seconded by Trustee Cain, and approved by a roll call vote of all Trustees present, the Finance, Facilities and Technology Committee, agreed to forward this item to the Consent Agenda for May 22-23, 2022 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee, and authorizes the University of Maine System acting through the University of Maine to enter into a ground lease for the land at 379 College Avenue, Orono Maine for the term of thirty years with all final terms and conditions subject to review and approval of the University of Maine System Treasurer and General Counsel.

Stewardship/Deferred Maintenance: HVAC Systems and Controls Upgrades, UM

Vice Chancellor & UM President Ferrini-Mundy, UM Chief Business Officer Joanne Yestramski and UM Executive Director of Facilities and Capital Management Services Mr. Harvey requested authorization to spend up to \$10 million over approximately the next two years for multiple projects to upgrade obsolete and unreliable building HVAC systems and update critical parts of Orono's existing building energy management system. The budget of \$10 million will provide funding for approximately thirteen separate projects, each with an expected budget of over \$300,000 but no individual project with a budget of over \$2 million. The form of financing will be a combination of operating funds and internal/external loans which will be repaid in part with utility savings, including net metering credits.

This deferred maintenance initiative, and the necessary funding are included in the stewardship and deferred maintenance line item of the University's Rolling Capital Master Plan which was last presented to the Board on March 10, 2022. This deferred maintenance initiative will invest up to \$10 million to renew aging and obsolete HVAC building systems that are past their useful life, unreliable and/or no longer meet the building occupants' needs, in approximately thirteen UM buildings. This initiative will also update a portion of the campus' existing obsolete building energy management system and software.

The initiative will increase energy efficiencies within the buildings, improve reliability, and upgrade obsolete building energy management systems software. This initiative will work towards reducing the University's deferred maintenance backlog and increase the buildings' net asset values. Work will begin during the summer of 2022 with completion anticipated in two years.

On a motion by Trustee Cain, which was seconded by Trustee Erwin, and approved by a roll call vote of all Trustees present, the Finance, Facilities and Technology Committee, agreed to forward this item to the Consent Agenda for May 22-23, 2022 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities, and Technology Committee, and authorizes the University of Maine System acting through the University of Maine (UM) to spend up to \$10 million, funded through a combination of operating funds and internal/external loans, to upgrade obsolete and unreliable building HVAC systems, and update critical parts of Orono's existing building energy management system. Final terms and conditions of financing will be approved by the Vice Chancellor for Finance & Administration and Treasurer.

Financing & Reimbursement Resolutions – HVAC Systems & Controls Upgrades, UM

UMS Vice President of Finance and Controller Tracy Elliott explained the request from the University of Maine System acting through the University of Maine (UM) to authorize spending up to \$10 million for multiple projects, in approximately 13 buildings, to upgrade obsolete and unreliable building HVAC systems and update critical parts of Orono's existing building energy management system. This initiative will reduce deferred maintenance, increase the buildings' net asset values, and provide operational efficiencies and energy savings. UM intends to begin work this coming summer with completion anticipated in two years.

UM will work with the Treasurer regarding funding and financing options to achieve economic efficiency while also allowing for construction flexibility given current market conditions. Funding may include operating funds, reserves, internal loans, external debt (e.g., master lease agreement, bond anticipation notes, bank financing, revenue bonding), or a combination thereof. The UM will fund debt service using utility savings, including net metering credits, or other UM resources. Final terms and conditions of financing will be approved by the Treasurer.

On a motion by Trustee Cain, which was seconded by Trustee Erwin, and approved by a roll call vote of all Trustees present, the Finance, Facilities and Technology Committee, agreed to forward this item to the May 22-23, 2022 Board meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities, and Technology Committee, and approves the Financing and Project Authorization Resolution and the Reimbursement of Project Expenditures Resolution related to the issuance of debt for upgrades to building HVAC systems and controls, and updates to the existing building energy management system and software at the University of Maine with an aggregate principal amount not to exceed \$10,000,000.

Facade Replacement, Fitness and Recreation Center at the University of Maine at Farmington (UMF)

UMF Chief Business Officer Laurie Gardner requested authorization to spend up to \$925,000 to replace the brick facade at the Fitness and Recreation Center (FCR) with insulated steel panels. The overall construction phase of the project budget is estimated to be \$851,810 plus A/E fees of \$45,000 and a contingency of \$28,190 for a total project cost of \$925,000 which is funded from the 2018 State Bond. This project is not on the capital plan previously approved by the Trustees but is on the Capital Plan being reviewed for the upcoming Fiscal Year FY2023 and currently on the 2018 State Bond project list for UMF. This project has become a priority as the siding is failing and water is saturating the plywood behind the brick facade.

The FRC operates 7 days a week (5am – 11pm). It is open to the public, students, faculty, and staff. The center generates revenue and supports classes and programs on campus. This project will directly address the needs of the building as well as the longevity of the life cycle of the building. This project is anticipated to increase the insulation R-value of the building by 20 to 25%, and as a result, save energy costs. The project will remove all existing wall panels and install new insulated metal panels. The Brick façade is a thin brick veneer that is installed over foam board insulation with a plywood backer. The campus has hired contractors in the past to glue the veneer bricks back in place and at this time the insulation and plywood are failing from being exposed to the elements.

The request is within the purview of the Finance, Facilities & Technology Committee and will not require further Board action.

On a motion by Trustee Erwin, which was seconded by Trustee Gardner, and approved by a roll call vote of all Trustees present, the Board of Trustees, acting through the Finance, Facilities and Technology Committee, authorizes the University of Maine System acting through the University of Maine at Farmington to expend up to \$925,000 to replace the brick façade at the Fitness and Recreation Center on the UMF campus. Funding for this project would be from 2018 State Bond funds.

Wieden Hall Renovation Project Budget Increase, UMPI

UMPI Chief Business Officer Betsy Sawhill-Espe explained the request to increase the budget for the Wieden Hall renovation project at UMPI to a new total of \$7,652,280. This reflects an increase of \$1,395,280.

At the January 2022 Board of Trustees meeting, Trustees authorized an increase to the project budget resulting in a total budget of \$6,257,000. That increase included the internal loan amount of up to \$2,500,000. At the time the initial gift from the Smith Family Foundation of \$1,200,000 was also acknowledged and it was noted that this gift might be used to offset a portion of the \$2.5 million internal loan. Due to bids received being over budget it is now expected that the gift will be needed and will not be able to offset the internal loan.

Funding for the new proposed project budget of \$7,652,280 comes from:

- \$3,757,000 provided by the 2018 Bond
- \$2,500,000 internal loan
- \$1,200,000 initial Smith Family Foundation Gift
- \$195,000 second Smith Family Foundation Gift

Diminished from Bid:

- *\$100,000 gift/offset from Bowman Construction to offset construction ductwork costs*

The budget increase is due to current construction market conditions. After due diligence and project advertising was completed, bids for the work were received February 22, 2022. The low bid for this Phase 2 work exceeded the projected construction budget by \$1,555,720; or approximately 33%. Following the bid opening, the University worked with the contractor to understand if there were any areas for cost savings in order for this project to move forward. At the time the contractor provided a gift/reduction in bid of \$100,000 to pay for the Wieden duct work.

This project is and has been reflected in the UMPI Master Plan, Long Term capital plan and 1-year capital plan most recently approved by Trustees.

On a motion by Trustee Cain, which was seconded by Trustee Rotundo, and approved by a roll call vote of all Trustees present, the Finance, Facilities and Technology Committee, agreed to forward this item to the Consent Agenda for May 22-23, 2022 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee, and authorizes the University of Maine System acting through the University of Maine at Presque Isle to increase the total renovation budget of the Wieden Hall Renovation to \$7,652,280; and to allow donations from the Smith Family Foundation, amounting to \$1,395,000, be used as funding for this renovation.

Naming of the New Career & Student Success Center, USM / Portland Campus

USM President Glenn Cummings and USM Foundation President and CEO Ainsley Wallace requested authorization to name the new Career & Student Success Center (CSSC) building on the Portland campus. After due diligence and careful deliberation and consultation, in accordance with Board Policy Section 803, the naming of the CSSC will be in honor of two extraordinary benefactors who have championed student success at USM in deeply impactful ways through their personal philanthropy, advocacy and volunteer service. The donors have most recently made a \$2 million philanthropic commitment toward student supports, bringing their total giving to more than \$5.2 million. Additionally, they have leveraged their own giving to help the USM Foundation raise nearly \$10 million in scholarship and student support dollars.

If approved by the Trustees, the University of Southern Maine and the USM Foundation intend to publicly announce the name of the Career & Student Success Center at a public event in September 2022. As the naming is confidential at this time, the details of the naming will be discussed with the Committee during Executive Session.

The Career & Student Success Center is a core element of USM's Board of Trustee-approved comprehensive master plan for its Portland campus. The Career and Student Success Center is a 42,000 square-foot space for our students, faculty, and staff as well as alumni, employers, and community members to make connections for our students' future success. The building will include on the first floor a 300-seat dining hall, a fireside student lounge, a University Store, and a cafe/pub featuring a daytime coffee & espresso bar and offering a pub-style environment in the evening. The second floor will house the Career and Employment Hub, a 4,500 sq. ft. multi-Purpose room, and a Conference/dining room. The third floor will house the Diversity & Multicultural Center, Student Government offices, and various student lounge spaces for studying and socializing. Construction/demolition started on the property and existing buildings in March 2021 and the CSSC is scheduled for completion in May 2023. Currently the Career & Student Success Center is on schedule to open for the 2023 spring semester.

On a motion by Trustee Cain, which was seconded by Trustee Katz, and approved by a roll call vote of all Trustees present, the Finance, Facilities and Technology Committee, agreed to forward this item to the Consent Agenda for May 22-23, 2022 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities, and Technology Committee, and authorizes the University of Maine System acting through the

University of Southern Maine to name the future Career & Student Success Center, with the naming details to be announced publicly at a later date.

Capital Projects Status Report and Bond Projects Update, UMS

UMS Director of Capital Planning and UM Project Management Carolyn McDonough provided a brief overview of the Capital and Bond Projects Status Report. The report reflects a total of 26 projects, with no additions or removals since the last report. While the number of Board approved projects has remained in the range of about 20 for the past few years, the total dollar value of these approved projects, nearing \$300 million, has increased nearly four-fold over the past two years. Projects continue to move forward at this time; however, previously reported pandemic related impacts continue to be an issue. Market instability is creating very difficult conditions for the bidding climate. Recent bidding for projects planned to begin during the Spring and Summer of 2022 has proven to be very unpredictable. In multiple cases (three to date) we have received no bids, regardless of the effort from CPPM to solicit interested firms. While in some cases bids have come in within the expected and available budgets, in a number of cases (four to date) the bids received have exceeded the estimated and available budget by 30% to 60%. Two such projects are before the Committee today for increase authorizations.

The special portion of this report calling out only projects funded with the 2018 State bonds reflects 55 projects; an increase of four projects. The projects are currently estimated to account for approximately \$45 million of the \$49 million in voter approved general obligation bond funding. Over \$25 million of that has been expended. Supplemental funding is being leveraged for some of these projects and the total estimated project value across all funds is nearly \$63 million, including the bond funding and other project resources.

Enterprise Risk Management Update

UMS Director of Risk Management and Real Estate Gretchen Catlin provided an update on Enterprise Risk Management. The University of Maine System is monitoring 20 enterprise level risks. Three of those risks have been assigned to the Finance, Facilities, and Technology Committee for oversight. Those risks include an infrastructure loss threatening continuity of operations, data breach or cyber incident and natural disaster threatening to life or property. Ms. Catlin explained the management locus of control and control strategies for each risk.

Review of IT Projects with a Value of \$250,000 or Greater

UMS Chief Information Officer David Demers provided an update on Information Technology projects with a value of \$250,000 or greater. These projects are: VoIP Projects, MaineStreet Improvements – Schedule Builder and Repaving MaineStreet.

The VoIP Implementation Project for USM continues to progress. The overall budget for this project is \$809 thousand. The project is 90% complete. Impacts from Covid-19 have delayed the project timeline which has been extended to Fall 2022. The legacy phone equipment at Lewiston-Auburn College has been fully decommissioned and all phone extensions have migrated to updated VoIP gateways.

The MaineStreet User Interface Enhancements project is 100% complete. This project has a total budget of \$1.15 million. The project has turned focus to the Schedule Builder Module. This portion of the project was initiated in October 2021 and is 87% complete. The Schedule Builder allows students, advisors and staff to build schedules for a term based on the student's availability and selected set of courses. With preferred courses identified, Schedule Builder will generate multiple possible schedules for the student/advisor to review. This will save students' time which was

normally spent manually comparing different sections/schedule options; replicating selections to register in MaineStreet. It is anticipated that it will be fully available in May 2022.

The Repaving MaineStreet Project with a budget of \$16.8 million, is currently about 1% complete. The project is for reimplementation of Campus Solutions SIS, implementation of cloud-enabled HR and Finance solutions to support Unified Accreditation, address UMS strategic priorities, and promote operational efficiency. The goals for this project include improved end-user experience navigating administrative functionality for students, faculty and staff; expand access to degree programming offered across the University; and improve operational and functional efficiency. Recently completed work includes conducting initial discovery sessions. It will provide a mobile friendly, accessible self-service product that will be enhanced by the unified course catalog. Additionally, UMS IT is working on evaluation of cloud-enabled modules and the contract vehicle, conducting additional discovery sessions and implementation partners for functional area offices, defining initial project roadmap with implementation partners, and defining key milestones. Upcoming work includes executing the final software license contracts, filling project staff roles, reviewing the implementation partner project deliverables, formation of project teams and development of the project governance framework. The estimated completion date for this project is December 2026.

Additional information about the meeting can be found on the Board of Trustees website:

<https://www.maine.edu/board-of-trustees/meeting-agendas-materials/finance-facilities-technology/>

Adjournment.

Heather A. Massey for
Ellen N. Doughty, Clerk