



Kettering
TOWN COUNCIL

Community • Environment • Heritage

MINUTES OF THE FULL KETTERING TOWN COUNCIL HELD IN THE TOLLER CHURCH ROOMS, MEETING LANE, KETTERING AT 7pm ON WEDNESDAY 12 DECEMBER 2024

Attendees: Cllr Craig Skinner (Mayor) (Chair)

Cllrs Lloyd Bunday, Dez Dell, Maggie Don, Eve Edwards, Scott Edwards, Alexander Evelyn, Emily Fedorowycz, Clark Mitchell, Mark Rowley, James Towns, Sarah Tubbs and Bev Wright.

Officers:- Emma Dezelu

No of Public Present: Kerrie Laurie, Rainbows

Item No	Item Description
2024/051	<p>Apologies for absence</p> <p>Apologies for absence were received from Cllrs Keli Watts, Martyn York, Anup Pandey, Robin Carter, Carolyn Carter and from the clerk Martin Hammond.</p>
2024/052	<p>Declarations of Interest</p> <p>The deputy clerk declared a pecuniary interest in item 2024/062 below and left the room whilst it was considered.</p>
2024/053	<p>Minutes</p> <p>The minutes of the last meeting held on Wednesday 23 October 2024 were approved and signed by the chair as a correct record.</p>
2024/054	<p>Public Speakers</p> <p>None.</p>
2024/055	<p>Announcements from the Mayor</p> <p>The Mayor reported on highlights from his last few weeks and also referenced recent Town Council events, such as the Christmas lights switch on.</p> <p>Members' attention was drawn to the need to submit outstanding ward funding requests in the next few days, to the opportunity to take up</p>



	planning awareness training provided by NNC, and to forthcoming Christmas events.
2024/056	Announcements from the Leader Cllr Lloyd Bunday announced North Northamptonshire Council's budget consultation had begun and that Finance and Governance Committee on Wednesday 18 December 2024 has been cancelled.
2024/057	Rainbows Hospice Kerry Laurie from the hospice made a presentation to Council, on the work of Rainbows Hospice assisting families in the Kettering area and asked for support from members in publicising their work.
2024/058	Crime and anti-social behaviour figures for year to date The submitted information on crime and anti-social behaviour for the year to date was noted.
2024/059	Statutory notification from NNC regarding changes in taxi and private hire licensing arrangements Members noted the statutory notification by NNC that they intended to create one common licensing regime for the whole of the area, for taxi licensing.
2024/060	Budget consultation A report was submitted setting out the responses to the consultation on the Council's proposed budget and precept for 2025/6. Given the limited number of changes being proposed to the budget for next year, an online only consultation had been carried out. A discussion was held on the support from the public for events, grants and the overall precept and the need to support youth services and town shop front schemes. RESOLVED that no changes be made to the budget plan following the consultation.
2024/061	Revised corporate plan A report was submitted which included a redraft of the Council's corporate plan, covering the revised period of 2025-30. The proposed changes were highlighted in the document. The draft plan had been



	<p>available during the consultation period on the budget and remained a live document which would be amended if any further changes were made to the budget between now and January 15.</p> <p>RESOLVED that the redrafted plan be approved.</p>
2024/062	<p>Pay award 2024-5</p> <p>A report was submitted which sought approval to apply the national pay award, now that it had been agreed, for the whole of the 24/25 financial year. The offer, as it applied to KTC staff, was an increase in the full time salary of £1290 for every employee, pro-rata for part time workers. It is back dated to 1st April 2024. This represented a 3.5% growth in the salary budget for the Council, which compares to a 3% assumption made last year when the budget was set. The total additional costs were £3868 in 2024/5 and £4473 in 2025/6.</p> <p>RESOLVED that the national pay award be applied for all permanent staff from 1 April 2024 and all casual staff from 1 December 2024.</p>
2024/065	<p>Neighbourhood Planning Committee</p> <p>The minutes and proceedings of the Neighbourhood Planning Committee meetings held on 30 October and 20 November 2024 were reported and noted.</p>
2024/066	<p>Planning Committee</p> <p>The minutes and proceedings of the Planning committee held on 6 November 2024 were reported and noted. .</p>
2024/067	<p>Finance and Governance Committee</p> <p>The minutes and proceedings of the Finance and Governance Committee on 18 October 2024 were reported and noted.</p>
2024/068	<p>Market and Events Committee</p> <p>The minutes and proceedings of the Market and Events Committee on 27 November was reported and noted</p>
2024/063	<p>Exclusion of press and public</p> <p>Items 063 and 064 were moved to the end of the meeting.</p>



	<p>RESOLVED that the press and public be excluded from the meeting for the duration of item 64 below, in accordance the Public Bodies (Access to Meetings Act) 1960, by reason of the confidential nature of the business to be transacted</p>
2024/064	<p>Award of tender, neighbourhood plan consultancy support</p> <p>A report was submitted which sought approval to appoint O’Neill Homer to carry out plan preparation and community engagement functions for the creation of a neighbourhood plan for Central Kettering. The work specification and the winning tender were provided to members alongside the covering report. The report summarised the selection process undertaken by the Neighbourhood Planning Committee and their conclusions as to their preferred contractor and the issues of cost and plan delivery which had been explored with the preferred contractor.</p> <p>RESOLVED that</p> <ul style="list-style-type: none">a) O’Neill Homer Ltd to be appointed to support the development of the Central Kettering Neighbourhood Plan for both plan writing and community engagement on the basis of their tender and quotation, in the sum of £35,425 plus expenses and VAT.b) the clerk be authorised to appoint an additional internal resource, within an envelope of £2000, for the 18 month period in question, to support the process of developing the planc) a further briefing and engagement session be offered to members now and after May 2025 to improve their understanding of the plan process and potential coverage.
	The meeting closed at 19:57

Signed

Date