



APPLICATION FOR ALTERNATE BUS SERVICE

Return the form to the staff in the school office.

(Permission to ride two different buses)

Parents/Guardians may request long-term permission for their child to ride two different buses for childcare, custodial issues and medical emergencies only.

- 1. Permission to ride two different buses may be terminated on very short notice if space is no longer available on the alternate bus.
2. The Office of Student Transportation will be responsible for determining available space on each bus.
3. The alternate bus schedule must be consistent throughout the school year.
4. Additional school bus stops will not be added.
5. The home address and the alternate address must be located in the same school attendance area for transportation to be provided.
6. Requests for alternate bus service will be permitted for only one alternate bus.
7. The parent/guardian is responsible for ensuring that the student knows which bus to ride on any given day.

Full Name of Student, Parent/Guardian's Name, Contact #, Home Address, City, State, Zip Code, Name of School, Grade

Regular Bus Stop Location: Bus #:

Schedule Requested (please circle):

Pick Up: Daily Monday Tuesday Wednesday Thursday Friday
Drop Off: Daily Monday Tuesday Wednesday Thursday Friday

Alternate Bus Stop Location: Bus #:

Pick Up: Daily Monday Tuesday Wednesday Thursday Friday
Drop Off: Daily Monday Tuesday Wednesday Thursday Friday

Signature of Parent/Guardian: Date:

For School Office Use Only:

Confirmed with OST Area Manager that there is space available on the alternate bus, by phone or email.