

# REPORT BY THE EFD GROUP IN THE EUROPEAN PARLIAMENT

**BUDGET ITEM 400** 

**BUDGET PERIOD 2010** 

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## Europe of Freedom and Democracy

#### **AUDITOR'S REPORT**

## **Unqualified Auditor's Report**

According to the audit mandate, we have audited the EFD Financial Statement prepared by the Group Accountant for the budget period 2010 ending 31/12/2010 as laid out in pages 1 to 13 of this document.

## Respective responsibilities of the Group and the Auditors

Pursuant to the rules on the use of appropriation from Budget Item 400 (hereafter "the Rule"), the Group is responsible before the Institution of the conformity of appropriation usage and of the preparation of the group annual financial statements.

We have the responsibility to plan and carry out the required work to verify the financial statement prepared by the political group and to report to the Group with a reasonable assurance our audit opinions.

## Basis of Opinions

We conducted the audit in accordance with International Standards on Auditing as issued by the IASSB. This standard requires the auditor to plan and carry out his work in such a way as to obtain sufficient and appropriate evidence and explanations to support our audit opinions. An audit includes an examination, on a sample basis, of evidence relevant to the opinions.

The audit work included specific procedures aiming at gathering sufficient and appropriate audit evidence that:

- > Expenditures have been charged to the correct item in the budget of the Group;
- > Appropriations are available;
- > Expenditures are conformed to the Rules governing appropriation item 400;



- > Principles of sound financial management have been applied;
- > Payment orders are supported by original documentations (or certified true copies);
- > Accounts have been laid out in accordance with the harmonised chart of account;
- Accounts have been prepared in accordance with generally accepted accounting principles as laid out in articles 186 to 196 of the Implementing Rules or, that departures are adequately explained by means of note to the prepared accounts.

## **Opinions**

- As a result of our work, we did not identify any material non-conformity with the dispositions laid out in the Rule governing appropriation item 400 or with the Group's internal rules;
- > The overall presentation of the income and expense statement and of the balance sheet complies with the chart of account provided with the rules governing the appropriation line 400;
- > No departures from generally accepted accounting principles have been established;
- > The principle of sound financial management has been applied;
- ➤ In our opinion, the balance sheet gives a true and fair view of the state of affairs of the Group at 31/12/2010 and of the revenue and expenses for the 12 months ending 31/12/2010;
- > We have received all necessary explanations for the purpose of our work.

Zaventem, 07 April 2011

RSM INTERAUDIT LEGALLY REPRESENTED BY

BERNAFD DE GRAND RY REGISTERED AUDITOR

PARTNER

ARINE MORRIS

REGISTERED AUDITOR

PARTNER

## BALANCE SHEET EFD GROUP IN THE EUROPEAN PARLIAMENT

## END OF BUDGETING PERIOD 2010 (31/12/2010)

		<u>2010</u>	2009/2
FIXED ASSETS			
	notes		
Chapter 1 Intangible and tangible assets	3		
.1 Intangible assets		0,00	0,00
.2 Tangible assets		14.442,37	17.763,73
Sub total chapter 1		14.442,37	17.763,73
CURRENT ASSETS			
Chapter 2 Debtors, stocks and other working assets	5		
.1 Debtors		823,70	1.348,55
.2 Staff		403,58	1.364,06
.3 VAT		68.678,63	38.649,87
.4 Stocks		0,00	0,00
.5 Various			0,00
Sub total chapter 2		69.905,91	41.362,48
Chapter 3 Financial assets			
.1 Financial securities	4	0,00	0,00
.2 Cash and cash equivalent	19	920.567,11	468.284,60
Sub total chapter 3		920.567,11	468.284,60
Chapter 4 Deferred charges and accrued income			1024723026
.1 Deferred charges		0,00	0,00
.2 Accrued income	19	0,00	0,00
Sub total chapter 4	,	0,00	0,00
TOTAL ASSETS		1.004.915,39	527.410,81

LIABILITIES	notes =	2010	2009/2
Chapter 1 Reserves			
.1 Carry forward to next budgeting period	1	821.267,85	412.684,71
Sub total chapter 1	-	821.267,85	412.684,71
Chapter 2 Financial debts			
.1 Financial debts of a residual duration > 1 year		0,00	0,00
.2 Financial debts of a residual duration = 1 year</td <td>-<u>-</u></td> <td>0,00</td> <td>0,00</td>	- <u>-</u>	0,00	0,00
Sub total chapter 2	=	0,00	0,00
Chapter 3 Other debts			
.1 Other debts			0,00
.2 Charges settled in current period but paid in next period	_	168.482,54	114.726,10
Sub total chapter 3	-	168.482,54	114.726,10
Chapter 4 Deferred income/accrued charges			
.1 Deferred income		0,00	0,00
.2 Accrued charges	25	15.165,00	0,00
Sous Total Chapitre 4	-	15.165,00	0,00
TOTAL LIABILITIES		1.004.915,39	527.410,81

## STATEMENT OF REVENUE AND EXPENDITURE OF THE EFD GROUP IN THE EUROPEAN PARLIAMENT

## BUDGETING PERIOD 2010 (PERIOD FROM 01/01/2010 - 31/12/2010)

			2010	2009/2
Receip	ots .			
		Notes		
Chapter	1 Grants and other receipts from the European Parliament			
.1	EP allocation		2.201.357,00	1.113.177,00
.2	Other EP resources		0,00	0,00
Subtot	al for Chapter 1		2.201.357,00	1.113.177,00
Chapter	2 Own resources			
.1	Interest and assimilated products		5.614,74	717,59
.2	Profit on curency exchange	2	883,74	0,00
.3	Miscellaneous			0,00
.5	Amount carried forward from previous financial year		412.684,71	0,00
Subtot	al for Chapter 2		419.183,19	717,59
Total 1	receipts		2.620.540,19	1.113.894,59
Grand	total		2.620.540,19	1.113.894,59

Expenditure	Notes	2010	2009/2
Chapter 1 Staff			
.1 Secretariat missions		316.457,25	67.877,88
.2 Recruitment		6.617,49	1.898,56
.3 Traineeships		123.467,45	19.500,00
.4 Salaries and related costs, fees		68.819,05	41.000,00
.5 Staff training		978,00	0,00
.6 Staff representation costs	R-	0,00	0,00
ubtotal for Chapter 1	-	516.339,24	130.276,44
Chapter 2 Equipment, routine administrative costs and operating costs			
Equipment, operating expenditure, computer-related engineering and			
.1 maintenance	3	7.713,45	1.479,32
Equipment, telecomunications-related installation and maintenance			
.2 expenditure, office machinery, furniture and technical installations	3	4.969,62	2.158,03
.3 Stationery and office supplies		2.361,91	875,06
.4 Postage and telecommunications		12.133,63	136.983,58
.5 Printing and photocopying costs		4.125,43	6.905,85
.6 Office rental costs		0,00	0,00
ubtotal for Chapter 2	<del>-</del>	31.304,04	148.401,84
Chapter 3 Documentation, studies and research			
.1 Newspapers,magazines, press agencies and books		14.601,78	2.809,31
.2 Studies and research		0,00	0,00
.3 Databases		0,00	0,00
ubtotal for Chapter 3	_	14.601,78	2.809,31
Chapter 4 Legal and accountancy fees, financial and other charges			
.1 Legal costs		0,00	0,00
.2 Accounting costs/audits		4.520,00	1.117,43
.3 Financial charges and losses from currency exchange	2	3.041,43	0,00
.4 Translation and interpretation costs		0,00	636,80
.5 Other operating expenditure	-	0,00	0,00
ubtotal for Chapter 4	-	7.561,43	1.754,23
Chapter 5 Cost of meetings and representation			
.1 Group meetings		62.883,01	0,00
.2 Other meetings and conferences		3.546,29	645,70
.3 Expenditure on entertainment		15.253,86	7.717,40
.4 Guests		616,64	242,40
.5 Individual fact finding missions of members	<u> </u>		0,00
ubtotal for Chapter 5	-	82.299,80	8.605,50
Chapter 6 Publications and publicity			
.1 Posters, leaflets and booklets		0,00	62.212,88
.2 Advertising inserts and audiovisual advertising		0,00	0,00
.3 Advertising material, novelty items, telecommunication advertising		0,00	4.070,00
.4 Internet sites + e-publicity		342,80	312,39
e vertical transfer of the tra		0,00	0,00
.5 Visits to institutions, information stands		342,80	66.595,27

	Notes _	2010	2009/2
Chapter 7 Members of Parliament  1 Members' political and information activities, administrative expenses and political and information activities of national delegations		1.146.823,25	342.767,29
(details attached) Subtotal for Chapter 7	_	1.146.823,25	342.767,29
Chapter 8 Grants, subscriptions and contributions  .1 Subsidies .2 Subscriptions		0,00 0,00	0,00 0,00
Subtotal for Chapter 8	_	0,00	0,00
Total expenditure	_	1.799.272,34	701.209,88
Credits repayable to European Parliament		0,00	
Amount carried forward to next financial year		821.267,85	412.684,71
Grand total	-	2.620.540,19	1.113.894,59

#### NOTES TO THE ACCOUNTS BUDGETING PERIOD 2010

The accounts, hereafter, have been prepared in conformity with:

- the 400 financial rules approved by the Bureau of the European Parliament on 30 June 2003 and revised by the Bureau on 22 March 2006 (PE 335.475/BUR), 11 July 2007 and 20 September 2010.
- the internal financial rules of the Group
- the accounting principles and the harmonised accounting plan adopted by the Secretaries General of the political groups.

#### Accounting principles

- 1. Movements on the accounts and the balances shall be entered in the accounting ledgers.
- 2. All accounting entries, including adjustments to the accounts, shall be based on dated and numbered supporting documents, to which they shall refer.
- 3. The accounting system must be such as to leave a trail for all accounting entries.

The financial statements shall be drawn up in accordance with the generally accepted accounting principles, namely:

- going-concern basis;
- prudence;
- consistent accounting methods;
- comparability of information;
- materiality;
- no netting;
- reality over appearance;

Pursuant to Rule 2.5.3 of the Rules on the use of appropriations from budget item 400 the accounts are held on a modified accrual system.

All expenditure relative to activities of the current or previous financial years is registered in the accounts of the current year, upon authorisation by the authorising officer responsible and payment by the accountant, if the actual payment is made no later than during the month following the end of the financial year.

All expenditure of a financial year paid during the month following the end of the financial year is booked on the expenditure accounts of the current financial year and as debt on the balance (chapter III.2).

All expenditure for which actual payment is made later than the end of the month following the closure of the financial period or for risks and future charges is registered in the accounts of the next financial year.

No provisions will be made for expenditure of the current financial period not paid by the end of the month following the end of this financial period or for risks and future charges.

All revenue is registered in the income accounts upon establishment by the authorising officer.

All revenue established and not received in the course of the financial year is registered on a balance sheet account in chapter IV (deferred charges and accrued income).

#### Classification

The classification of the expenditure on the expenditure accounts follows the principle of classification by destination by the accounting plan annexed to the Rules on the use of appropriations from article 400.

#### Note 1: Carry forward to next financial year (art 2.9.2 of the 400 fin. rules):

1: Credits received by our group for the 2010 budgeting period:	2.201.357,00€
2: Maximum amount of carry forward to next budgeting period:	1.100.678,50€
3: Remainder at the end of the 2010 budgeting period:	821.267,85 €
4: Credits to be returned to the EP:	0,00€
5: Carry forward to next financial year:	821.267,85 €

#### Note 2: Exchange policy:

The revenue and expenditure in other currencies are converted in euro following the exchange rate of the bank on the transaction day.

#### Note 3: Depreciations of fixed assets:

Assets with a unit value of 420 Euros or more and being intended to serve the activities of the group on a lasting basis are entered in the inventory and the Group's balance sheet. Fixed assets are to be valued at their acquisition price and depreciated on a monthly basis following the straight line method by the following annual percentages:

Software	25,00	%
Hardware:	25,00	%
Telecommunications and audiovisual equipment:	25,00	%
Technical equipment:	12,50	%
Other installations and machines:	12,50	%
Office furniture:	10,00	%

A recapitulative table of the assets in the balance sheet is annexed

## Note 4: Valuation method for financial securities:

Not applicable

#### Note 5: Valuation of receivables, debts and other assets:

Receivables, debts and other assets are stated at their nominal value. Value reductions on receivables and other assets are accounted for if there is any uncertainty regarding their collectability.

Our group has not concluded any substantial long standing (>1 year) financial commitments.

Note 6: Other debts – reimbursement to EP Not applicable

#### Note 7: Comparison of the figures:

According to article 2.1.1. of the financial rules governing budget item 40, this report covers the financial year 2010. Please note that the comparative figures cover the 6 months budgetary period of 2009/2, which lasts from 01/07/2009 to 31/12/2009.

## DETAIL OF THE EXECUTION OF THE DECENTRALISED CREDITSCHAPTER 7 ARTICLE 1.

CHAPTER/		EXECUTION		EXECUTION	
ARTICLE	CATEGORY	2010	%	2009/2	%
1	Staff	154.401,12	13,46%	85.840,80	25,04%
2	Secretariat – equipment and expenses  Documentation, studies	17.182,52	1,50%	2.205,51	0,64%
3	and research	108.868,02	9,49%	53.900,00	15,72%
4	Legal, accounting, financial and other operating costs Other meetings and	0,00	0,00%	0,00	0,00%
52	conferences	189.728,21	16,54%	67.864,45	19,80%
53	Representation costs	378,85	0,03%	1.000,00	0,29%
54	Guests	37.122,84	3,24%	14.018,88	4,09%
61	Posters, leaflets and booklets Advertising inserts and	185.175,65	16,15%	50.162,76	14,63%
62	audiovisual advertising Advertising material, gadgets, publicity by telecommunication	438.434,11	38,23%	60.041,51	17,52%
63	equipments	15.500,00	1,35%	63,00	0,02%
64	Websites Internet sites + e- publicity	31,93	0,00%	7.670,38	2,24%
65	Visits to institutions; information stands	0,00	0,00%	0,00	0,00%
	Total article 7.1	1.146.823,25	100,00%	342.767,29	100,00%

Category and IT	write-down rate		Opening balances (historical cost)	Less Items sold and entered in profit- and-loss account	Plus Acquisitions during the financial		Result Closing balance at historical cost	Opening balances (accumulated	Less Accumulated depreciation of items sold and entered in p/l account	Plus Depreciation charge for the financial year	Result Closing balance at historical cost	e of fixed assets on	Net book value of fixed assets on 31/12/2010
IT software	25%	( <del>C</del> )	3.843,22	00,00	0,00	00,00	3.843,22	320,27	0,00	960,81	1.281,08	3.522,95	2.562,14
IT hardware	25%	( <del>(</del> E)	13.164,78	0,00	2.706,50	00,00	15.871,28	9.261,54	00.00	2.400,79	11.662,33	3.903,24	4.208,95
Telecom- munications equipment	25%	( <del>(</del> )	20.934,15	00'0	1.758,32	0,00	22.692,47	13.744,30	0,00	4.404,18	18.148,48	7.189,85	4.543,99
Technical equipment and supplies	12.5%	( <del>C</del> )	4.119,00	00,00	0,00	00,00	4.119,00	4.119,00	0,00	00,00	4.119,00	0,00	0,00
Miscellaneous machinery and installations	12.5%	( <del>c</del> )	1.345,03	00'0	00'0	00,00	1.345,03	182,15	0000	168,13	350,28	1.162,88	994,75
Movable property (seats, desks, cabinets)	10%	( <del>c</del> )	3.308,02	00,00	495,04	000	3.803,06	1.323,21	0000	347,31	1.670,52	1.984,81	2.132,54
Total	•	( <del>€</del> )	46.714,20	00,00	4.959,86	00,00	51.674,06	28.950,47	0,00	8.281,22	37.231,69	17.763,73	14.442,37