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Ernst & Young
Réviseurs d'Entreprises
Bedrijfsrevisoren
De Kleetlaan 2
B - 1831 Diegem

Tel: +32 (0)2 774 91 11
Fax: +32 (0)2 774 90 90
ey.com

**Report of S&D
Group of the Progressive Alliance of
Socialists & Democrats in the European
Parliament
(S&D Group)
Budget Item 400
of the budget
of the European Parliament
Financial year
ending 31 December 2013**



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Socialists & Democrats Group
Rue Wiertz 60
B-1000 Brussels

23 April 2014

Report of the external auditors on the financial statements relative to the use of the credits of Item 400 of the budget of the European Parliament for the financial year ending 31 December 2013

UNQUALIFIED AUDITOR'S REPORT

According to the audit mandate, we have audited the Group Financial Statement prepared by the Group Accountant for the year 2013 ending 31/12/2013 as laid out in pages 4 to 13 of this document.

Respective responsibilities of the Group and the auditors

Pursuant to the rules on the use of appropriations from Budget Item 400 (hereafter "the rule"), the Group is responsible before the Institution of the conformity of appropriation usage and of the preparation of the Group annual financial statements.

We have the responsibility to plan and carry out the required work to verify the financial statement prepared by the political Group and to report to the Group with a reasonable assurance our audit opinions.

Basis of Opinions

We conducted the audit in accordance with International Standards on Auditing as issued by the IASB. This standard requires the auditor to plan and carry out his work in such a way as to obtain sufficient and appropriate evidence and explanations to support our audit opinions. An audit includes an examination, on a sample basis, of evidence relevant to the opinions.

The audit work included specific procedures aiming at gathering sufficient and appropriate audit evidence that

- ✓ • Expenditures have been charged to the correct item in the budget of the Group;
- ✓ • Appropriations are available;
- Expenditures are conformed to the Rules governing appropriation Item 400;
- ✓ • Principles of sound financial management have been applied;
- ✓ • Payment orders are supported by original documentations (or certified true copies);
- ✓ • Accounts have been laid out in accordance with the harmonized chart of account;
- Accounts have been prepared in accordance with generally accepted accounting principles as laid out in articles 186 to 194 of the Implementing Rules or, that departures are adequately explained by means of note to the prepared accounts.
- An effective and efficient internal control system for the management of operations, which includes effective segregation of the duties of authorizing officer and accounting officer or of the equivalent functions.



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Opinions

- As a result of our work, we did not identify any material non conformity with the dispositions laid out in the Rule governing appropriation Item 400 or with the Group internal rules;
- The overall presentation of the income and expense statement and of the balance sheet complies with the chart of account provided with the rules governing the appropriation line 400;
- No departures from generally accepted accounting principles have been established;
- The principle of sound financial management has been applied;
- An effective and efficient internal control system for the management operations, which includes effective segregation of the duties of authorizing officer and accounting officer or of the equivalent functions;
- In our opinion, the financial statements gives a true and fair view of the state of affair of the Group at 31/12/2013 and of the revenue and expenses for the 12 months ending 31/12/2013;
- We have received all necessary explanations for the purpose of our work.

Ernst & Young Réviseurs d'Entreprises scrl
Represented by



Danielle Vermaelen
Partner

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BALANCE SHEET of the Group of the Progressive Alliance of Socialists & Democrats in the European Parliament

End of financial year 2013

		<u>fin. year 2013</u>	<u>fin. year 2012</u>
	notes		
ASSETS			
FIXED ASSETS			
<i>Chapter 1 Intangible and tangible assets</i>	3		
.1 Intangible assets		0,00	0,00
.2 Tangible assets		175.587,61	182.232,40
Sub total chapter 1		<u>175.587,61</u>	<u>182.232,40</u>
CURRENT ASSETS			
<i>Chapter 2 Debtors, stocks and other working assets</i>	5		
.1 Suppliers		71.415,96	32.575,51
.2 Staff		3.325,32	2.385,24
.3 VAT		145.870,08	128.154,77
.4 Stocks		0,00	0,00
.5 Various		48.367,10	22.008,51
Sub total chapter 2		<u>268.978,46</u>	<u>185.124,03</u>
<i>Chapter 3 Financial assets</i>			
.1 Financial securities	4	0,00	0,00
.2 Cash and cash equivalent		6.722.699,81	8.589.995,46
Sub total chapter 3		<u>6.722.699,81</u>	<u>8.589.995,46</u>
<i>Chapter 4 Deferred charges and accrued income</i>			
.1 Deferred charges		88.122,97	87.957,04
.2 Accrued income		21.677,91	7.975,34
Sub total chapter 4		<u>109.800,88</u>	<u>95.932,38</u>
TOTAL ASSETS		<u>7.277.066,76</u>	<u>9.053.284,27</u>



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LIABILITIES

	notes	<u>fin. year 2013</u>	<u>fin. year 2012</u>
Chapter 1 Reserves			
.1 Carry forward to next financial year	1	<u>4.588.461,62</u>	<u>6.701.575,85</u>
Sub total chapter 1		<u>4.588.461,62</u>	<u>6.701.575,85</u>
Chapter 2 Financial debts			
.1 Financial debts of a residual duration > 1 year			
.2 Financial debts of a residual duration <= 1 year			
Sub total chapter 2		<u>0,00</u>	<u>0,00</u>
Chapter 3 Other debts	5		
.1 Other debts			497,50
.2 Charges settled in N but paid in N+1		<u>2.688.572,04</u>	<u>2.291.516,92</u>
Sub total chapter 3		<u>2.688.572,04</u>	<u>2.292.014,42</u>
Chapter 4 Deferred income/accrued charges			
.1 Deferred income			59.694,00
.2 Accrued charges		<u>33,10</u>	<u>0,00</u>
Sous Total Chapitre 4		<u>33,10</u>	<u>59.694,00</u>
TOTAL LIABILITIES		<u>7.277.066,76</u>	<u>9.053.284,27</u>



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PROFIT AND LOSS ACCOUNT of the Group of the Progressive Alliance of Socialists & Democrats in the European Parliament

financial year 2013

	<u>fin. year 2013</u>	<u>fin. year 2012</u>
	<i>Notes</i>	
<u>Receipts</u>		
<u>Chapter 1 Grants and other receipts from the European Parliament</u>		
.1 EP allocation	15.387.769,85	14.907.889,02
.2 Other EP resources	0,00	0,00
Subtotal for Chapter 1	<u>15.387.769,85</u>	<u>14.907.889,02</u>
<u>Chapter 2 Own resources</u>		
.1 Interest and assimilated products	102.886,67	174.835,00
.2 Profit on currency exchange	2 14.706,57	12.176,09
.3 Miscellaneous	30.090,02	20.871,69
.4 Amount carried forward from previous financial year	6.701.575,85	6.105.401,87
Subtotal for Chapter 2	<u>6.849.259,11</u>	<u>6.313.284,65</u>
Total receipts	<u>22.237.028,96</u>	<u>21.221.173,67</u>
Grand total	<u>22.237.028,96</u>	<u>21.221.173,67</u>



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Expenditure

	Notes	<u>fin. year 2013</u>	<u>fin. year 2012</u>
<u>Chapter 1 Staff</u>			
.1	Secretariat missions	1.748.287,00	1.730.108,84
.2	Recruitment	111.075,56	118.971,67
.3	Traineeships	345.855,90	351.380,67
.4	Salaries and related costs, fees	752.465,29	757.239,05
.5	Staff training	213.534,55	201.148,67
.6	Staff representation costs	7.317,12	3.110,04
Subtotal for Chapter 1		<u>3.178.535,42</u>	<u>3.161.958,94</u>
<u>Chapter 2 Equipment, routine administrative costs and operating costs</u>			
.1	Equipment, operating expenditure, computer-related engineering and maintenance	3 70.030,68	53.466,30
.2	Equipment, telecommunications-related installation and maintenance expenditure, office machinery, furniture and technical installations	3 128.580,81	120.283,20
.3	Stationery and office supplies	9.875,93	11.669,54
.4	Postage and telecommunications	43.891,88	39.382,76
.5	Printing and duplicating	35.883,42	15.823,29
Subtotal for Chapter 2		<u>288.262,72</u>	<u>240.625,09</u>
<u>Chapter 3 Documentation, studies and research</u>			
.1	Newspapers, magazines, press agencies and books	95.860,78	78.630,57
.2	Studies and research	316.527,66	183.576,50
.3	Databases	0,00	0,00
Subtotal for Chapter 3		<u>412.388,44</u>	<u>262.207,07</u>
<u>Chapter 4 Legal and accountancy fees, financial and other charges</u>			
.1	Legal costs	6.229,32	2.255,80
.2	Accounting costs/audits	35.162,00	43.448,25
.3	Financial charges and losses from currency exchange	2 12.805,88	8.973,69
.4	Translation and interpretation costs	54.730,46	108.732,00
.5	Other operating expenditure	0,19	780,97
Subtotal for Chapter 4		<u>108.927,85</u>	<u>164.190,71</u>
<u>Chapter 5 Cost of meetings and representation</u>			
.1	Group meetings	338.749,12	181.962,35
.2	Other meetings and conferences	2.296.904,50	769.354,30
.3	Expenditure on entertainment	134.561,53	236.101,08
.4	Guests	14.611,69	10.642,45
.5	Individual fact finding missions of members	336.634,12	360.205,11
Subtotal for Chapter 5		<u>3.121.460,96</u>	<u>1.558.265,29</u>

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	Notes	<u>fin. year 2013</u>	<u>fin. year 2012</u>
<u>Chapter 6 Publications and publicity</u>			
.1	Posters, leaflets and booklets	168.799,00	80.226,00
.2	Advertising inserts and audiovisual advertising Advertising material, gadgets, publicity by	216.540,30	203.617,34
.3	telecommunication equipments	214.340,81	7.210,89
.4	Internet sites + e-publicity	392.595,98	194.957,95
.5	Visits to institutions, information stands	105.210,04	48.717,12
	Subtotal for Chapter 6	<u>1.097.486,13</u>	<u>534.729,30</u>
<u>Chapter 7 Members of Parliament</u>			
.1	Members' political and information activities, administrative expenses and political and information activities of national delegations (details attached)	9.370.230,73	8.531.526,76
	Subtotal for Chapter 7	<u>9.370.230,73</u>	<u>8.531.526,76</u>
<u>Chapter 8 Grants, subscriptions and contributions</u>			
.1	Subsidies	71.275,09	66.094,66
.2	Membership fees	0,00	0,00
	Subtotal for Chapter 8	<u>71.275,09</u>	<u>66.094,66</u>
	Total expenditure	<u>17.648.567,34</u>	<u>14.519.597,82</u>
	Credits repayable to European Parliament	0,00	0,00
	Amount carried forward to next financial year	4.588.461,62	6.701.575,85
	Grand total	<u>22.237.028,96</u>	<u>21.221.173,67</u>

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NOTES TO THE ACCOUNTS FINANCIAL YEAR 2013

The accounts, hereafter, have been prepared in conformity with:

- the 400 financial rules approved by the Bureau of the European Parliament on 30 June 2003, revised by the Bureau on 22 March 2006, on 11 July 2007, on 20 September 2010, on 23 March 2011, on 26 September 2011, on 2 July 2012 and on 11 March 2013.
- the internal financial rules of the Group
- the accounting principles and the harmonised accounting plan adopted by the Secretaries-General of the political groups

Accounting principles and evaluation methods

1. Movements on the accounts and the balances shall be entered in the accounting ledgers.
2. All accounting entries, including adjustments to the accounts, shall be based on dated and numbered supporting documents, to which they shall refer.
3. The accounting system must be such as to leave a trail for all accounting entries

The financial statements shall be drawn up in accordance with the generally accepted accounting principles, namely:

- going-concern basis;
- prudence;
- consistent accounting methods;
- comparability of information;
- materiality;
- no netting;
- reality over appearance;

Pursuant to Rule 2.5.3 of the Rules on the use of appropriations from budget item 400 the accounts are held on a modified accrual system.

All expenditure relative to activities of the current or previous financial years is registered in the accounts of the current year, upon authorisation by the authorising officer responsible and payment by the accountant, if the actual payment is made no later than during the month following the end of the financial year.

All expenditure of a financial year paid during the month following the end of the financial year is booked on the expenditure accounts of the current financial year and as debt on the balance (chapter III.2).

All expenditure for which actual payment is made later than the end of the month following the closure of the financial period or for risks and future charges is registered in the accounts of the next financial year.

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No provisions will be made for expenditure of the current financial period not paid by the end of the month following the end of this financial period or for risks and future charges.

All revenue is registered in the income accounts upon establishment by the authorising officer.

All revenue established and not received in the course of the financial year is registered on a balance sheet account in chapter IV (deferred charges and accrued income).

Classification

The classification of the expenditure on the expenditure accounts follows the principle of classification by destination by the accounting plan annexed to the Rules on the use of appropriations from article 400.

Note 1: Carry forward to next financial year:

1: Credits received by our group for the 2013 financial year:	15.387.769,85€
2: Max. amount of carry forward to 2014 financial year	7.693.884,93€
3: Remainder at the end of the 2013 financial year:	4.588.461,62€
4: Credits to be returned to the EP:	0,00€
5: Carry forward to 2014 financial year:	4.588.461,62€

Note 2: Exchange policy:

The revenue and expenditure in other currencies are converted in euro following the exchange rate of the first day of the month. The balance sheet accounts in other currencies are translated into euro at the exchange rate of the end of the financial year.

Note 3: Depreciations of fixed assets:

Assets with a unit value of 420 Euros or more and being intended to serve the activities of the group on a lasting basis are entered in the inventory and the Group's balance sheet. Fixed assets are to be valued at their acquisition price and depreciated on a monthly basis following the straight line method by the following annual percentages:

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software	25.0 %
hardware:	25.0 %
telecommunications and audiovisual equipment:	25.0 %
technical equipment:	12.5 %
other installations and machines:	12.5 %
office furniture:	10.0 %

A recapitulative table of the assets in the balance sheet is annexed

Note 4: Valuation method for financial securities:

Financial securities are registered on the balance sheet for their net value at the end of the financial year.

Note 5: Valuation of receivables, debts and other assets:

Receivables, debts and other assets are stated at their nominal value. Value reductions on receivables and other assets are accounted for if there is any uncertainty regarding their collectability.

Our group has concluded the following substantial long standing (>1 year) financial commitments:

Renting of 5 photocopy machines Océ France contract up until November 2018
cost: 33.192,96,00 €/year

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Breakdown of outturn of decentralised appropriations

Chapter 7 article 1

Breakdown in accordance with the Accounting Plan annexed to the Rules on the use of the appropriations from budget item 400

Chapter/ Article	Heading	Execution fin. year 2013	%	Execution fin. year 2012	%
10	Staff	3.590.145,37	38,31%	3.441.437,39	40,34%
20	Equipment / routine administrative expenditure and operating	122.550,87	1,31%	152.587,04	1,79%
30	Documentation, studies and research	161.196,60	1,72%	252.726,53	2,96%
40	charges and other operating expenditure	71.766,98	0,77%	63.865,08	0,75%
52	Meetings and conferences	1.871.073,12	19,97%	1.336.281,51	15,66%
54	Guests	150.800,15	1,61%	91.908,26	1,08%
61	Posters, leaflets and booklets	732.604,09	7,82%	666.597,53	7,81%
62	Advertising inserts and audiovisual advertising	520.979,29	5,56%	496.806,81	5,82%
63	Advertising magterial, gadgets, etc.	1.025.395,88	10,94%	896.564,58	10,51%
64	Internet Sites	297.957,42	3,18%	291.072,78	3,41%
65	Visits to institutions, info stands	825.760,96	8,81%	841.679,25	9,87%
	Total execution chapter 7 article 1	9.370.230,73	100,00%	8.531.526,76	100,00%



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Analysis of the property and equipment on the balance sheet and depreciations

2013

Financial year :

	Category and depreciation rate	IT software 25% 05	IT hardware 25% 10	Telecom- munications equipment 25% 30	Technical equipment and supplies 12,5% 45	Miscellaneous machinery and installations 12,5% 45	Movable property (seats, desks, cabinets) 10% 50	TOTAL
U	Opening balances 2013 (historical cost)	163.186,72	132.079,24	101.766,80	0,00	11.884,79	4.189,52	413.107,07
I	Less Items sold and entered in profit and loss account in 2013	0,00	12.977,49	7.046,88	0,00	0,00	0,00	20.024,37
S	Plus Acquisitions during the financial year 2013	11.980,35	29.885,03	42.310,84	0,00	0,00	0,00	84.176,22
T	Plus Transfers	-1.119,64	510,30	947,88		-338,54		0,00
C	Result Closing balance at historical cost	174.047,43	149.497,08	137.978,64	0,00	11.546,25	4.189,52	477.258,92
A	Opening balances (accumulated depreciation)	80.687,03	80.757,12	60.509,57	0,00	7.422,96	1.497,99	230.874,67
C	Less Accumulated depreciation of items sold and entered in p/l account	1.119,64	12.977,49	3.329,77	0,00	288,54	0,00	17.715,44
U	Plus Depreciation charge for the financial year 2013	35.425,85	25.446,08	25.893,97	0,00	1.383,28	362,90	88.512,08
J	Result Closing balance at historical cost	114.993,24	93.225,71	83.073,77	0,00	8.517,70	1.860,89	301.671,31
A	Net book value of fixed assets on 31/12/2012	82.499,69	51.322,12	41.257,23	0,00	4.461,83	2.691,53	182.232,40
C	Net book value of fixed assets on 31/12/2013	59.054,19	56.271,37	54.904,87	0,00	3.028,55	2.328,63	175.587,61

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