## Library technicians

Assist librarians by helping readers in the use of library catalogs, databases, and indexes to locate books and other materials; and by answering questions that require only brief consultation of standard reference. Compile records; sort and shelve books or other media; remove or repair damaged books or other media; register patrons; and check materials in and out of the circulation process. Replace materials in shelving area (stacks) or files. Includes bookmobile drivers who assist with providing services in mobile libraries.

## Cognitive and mental requirements

The qualifications that workers need to use judgment, make decisions, interact with others, and adapt to changes in jobs.

In 2023, more than basic people skills were required for 85.8 percent of library technicians, and basic people skills were required for 14.2 percent.

### Table 1. Percentage of library technicians with cognitive and mental requirements, 2023

| Requirement | Yes | No |
|---|---|---|
| **Pace: Pause control** | 74.9 | 25.1 |
| **Interaction with general public** | 96.3 | 3.7 |
| **Working around crowds** | 2.6 | 97.4 |
| **Telework** | <0.5 | >99.5 |
| **Work review: Supervising others** | 12.1 | 87.9 |
| **Work review: Presence of supervisor** | 72.9 | 27.1 |

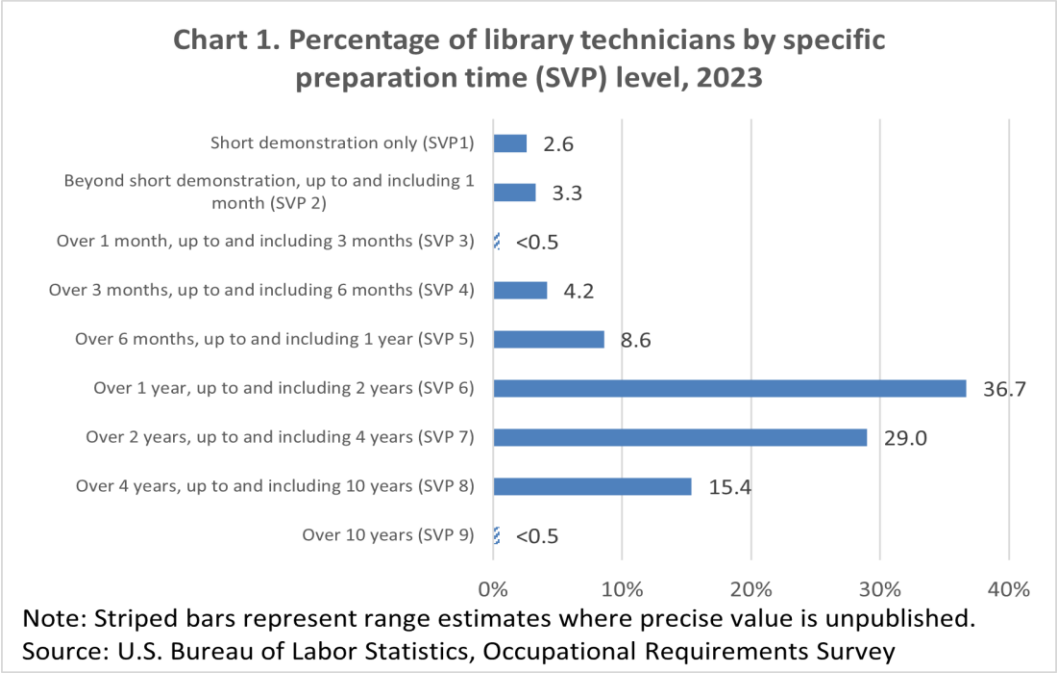
Source: U.S. Bureau of Labor Statistics, Occupational Requirements Survey

## Education, training, and experience requirements

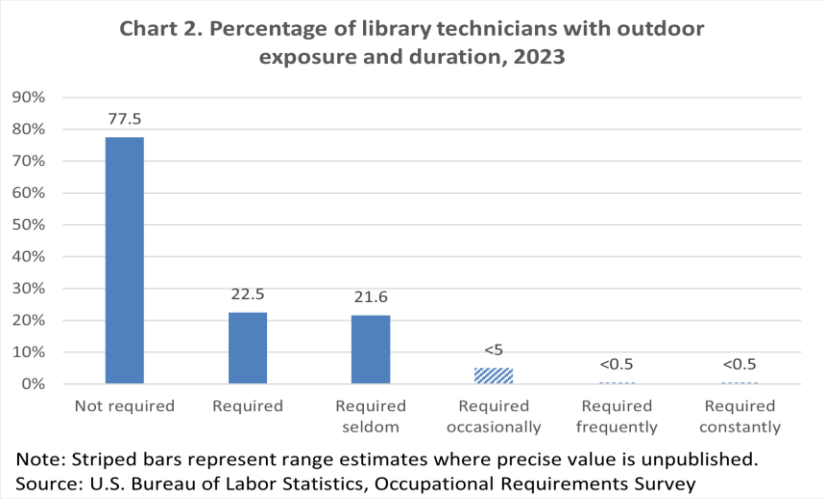
The minimum level of formal education required, credentials necessary, on-the-job training, and prior work experience necessary for average performance in jobs.

In 2023, credentials were required for 11.2 percent of library technicians. Prior work experience was required for 78.5 percent and on-the-job training was required for 81.9 percent.

A high school diploma was required for 66.7 percent of library technicians.




Note: Striped bars represent range estimates where precise value is unpublished.
Source: U.S. Bureau of Labor Statistics, Occupational Requirements Survey



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Source: U.S. Bureau of Labor Statistics, Occupational Requirements Survey

## Environmental conditions

The various tangible or concrete hazards or difficulties that are in the vicinity of where jobs' critical tasks are performed.

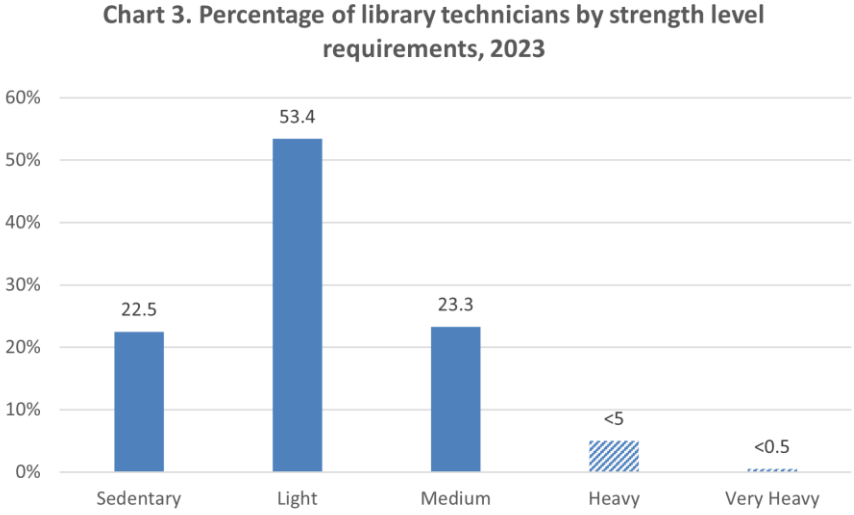
In 2023, greater than 99.5 percent of library technicians were not exposed to extreme cold, and greater than 99.5 percent were not exposed to extreme heat. Wetness was not present for greater than 99.5 percent, greater than 99.5 percent were not exposed to heavy vibrations, and 77.5 percent were not exposed to the outdoors.

## Physical demands

Refer to the physical activities required to perform tasks in jobs. The presence and, in some cases, duration of these activities are published.

In 2023, keyboarding was required for greater than 99.5 percent of library technicians and was not required for less than 0.5 percent. For less than 0.5 percent of workers, keyboarding was seldom performed, for 64.7 percent keyboarding occurred occasionally, 35.3 percent frequently, and for less than 0.5 percent keyboarding occurred constantly.

Performing work in low postures was required for 68.4 percent of library technicians and was not required for 31.6 percent.



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Source: U.S. Bureau of Labor Statistics, Occupational Requirements Survey

The choice to sit or stand when performing critical tasks was available to 63.6 percent of library technicians. On average, workers spent 55.8 percent of the workday sitting and 44.2 percent of the workday standing.

### Table 2. Percentage of library technicians with physical demands, 2023

| Requirement | Yes | No |
|---|---|---|
| **Choice of sitting or standing** | 63.6 | 36.4 |
| **Driving** | 5.6 | 94.4 |
| **Climbing structure-related ramps or stairs** | 10.9 | 89.1 |

Source: U.S. Bureau of Labor Statistics, Occupational Requirements Survey