

Intergovernmental Group of Experts on Consumer Protection Law and Policy
Sixth session
Hybrid Meeting
18 and 19 July 2022

Information Note for Participants

1. Introduction and draft provisional agenda

The sixth session of the Intergovernmental Group of Experts on Consumer Protection Law and Policy will take place on 18 and 19 July 2022 in room XVII of the Palais des Nations, Geneva and online. The draft provisional agenda and organization of work with all other relevant documentation, is available following this link:

<https://unctad.org/meeting/intergovernmental-group-experts-consumer-protection-law-and-policy-sixth-session>

2. Registration

Online registration is mandatory for both in-person and remote participants and should be completed by copying/pasting the following link: <https://indico.un.org/event/1000440/> using Google Chrome, Safari or Mozilla Firefox.

Delegates willing to attend the twentieth session of the Intergovernmental Group of Experts on Competition Law and Policy from 20 July (afternoon) to 22 July 2022, and/or the thirteenth meeting of the Research Partnership Platform on 20 July 2022 (morning) are invited to register by copying/pasting the following link: <https://indico.un.org/event/1000441/> using Google Chrome, Safari or Mozilla Firefox.

Guidelines for registering are available in the following link: https://unctad.org/meetings/en/SessionalDocuments/iss2016_Indico_Guidelines_en.pdf

To facilitate approval of registration, Permanent Missions of members States are requested to inform the UNCTAD secretariat of the name(s) and title(s) of their representative(s) to: Jacqueline.bouvier@unctad.org. Kindly note that the letter of credentials of representatives should be uploaded to the system during the online registration process.

Other delegates (i.e., representatives of specialized agencies, non-governmental organizations and intergovernmental bodies wishing to attend as observers) are also eligible to participate in the session as observers and should register online by the same date using the link above.

Due to the need to comply with registration approval requirements, registration will be closed on 14 July 2022 at close of business of Geneva.

Any enquiries concerning registration should be sent to the UNCTAD secretariat, Intergovernmental Support Service, e-mail: meetings@unctad.org.

2. Physical participation

The session will be held in Room XVII, at the first floor of the E-Building, Palais des Nations, Geneva, Switzerland. Delegates are encouraged to attend physically the first in-person session since the outbreak of the COVID-19 pandemic, as travel and meeting restrictions have been largely lifted in Switzerland. Please consult the United Nations Geneva measures at <https://www.ungeneva.org/en/covid-19> and local regulations when making travel arrangements.

Delegates are reminded of the requirement to always wear masks in the meeting room.

The COVID-19 related security measures established by the Swiss Authorities are currently available here: <https://www.bag.admin.ch/bag/en/home/krankheiten/ausbrueche-epidemien-pandemien/aktuelle-ausbrueche-epidemien/novel-cov/massnahmen-des-bundes.html>

Delegates are invited to liaise with their Permanent Missions in Geneva for updated advice and logistical arrangements.

Before entering the Palais des Nations, delegates are requested to collect their badges at the United Nations Security Service, Pregny Gate entrance, 14 avenue de la Paix. The Security Service is open from 8 a.m. to 5 p.m. Because of the security measures in force, delegates are strongly advised to arrive early (60 minutes before the meeting) to complete entry procedures in good time and proceed to the meeting at the Palais. Delegates are requested to carry a passport or similar national identity card.

Taxis are not allowed to enter the grounds of the Palais des Nations; therefore, visitors will be dropped off at the entrance gates. Luggage may not be brought into the buildings unless the Security Service grants special clearance.

3. Remote participation

The meeting will be organized through the Zoom platform. Guidelines for virtual participation will be available in the [webpage](#) of the meeting and also here:

[Recommendations for Zoom meeting attendees](#)

[Requirements for remote participation](#)

A link to the virtual meeting will be sent to registered and approved participants, at the email address used for registration, one day in advance of the start of the session.

Please connect to the session at earliest 15 minutes in advance. The UNCTAD secretariat will test Zoom with speakers listed in the programme 60 minutes before the meeting.

When connecting, please type your credentials: Country or Organization_First Name Last Name.

4. Visas

Switzerland joined the Schengen visa scheme on December 12, 2008. All foreign nationals who require a visa for entry into the Schengen visa area, need a visa to enter Switzerland.

Delegates are advised to seek information on requirements applicable in their case from Swiss diplomatic or consular missions in their home countries. Information on visa and other relevant regulations for travelling to Switzerland is available at: <https://www.eda.admin.ch/countries/usa/en/home/visa.html>

In countries where no Swiss representation exists, missions from European Union member States should be contacted. Where a visa is required, applicants are advised to apply at least six weeks prior to departure to Geneva.

Should you require UNCTAD assistance with issuance of a visa, please send the official letter of your nomination to represent your country to the UNCTAD secretariat: jacqueline.bouvier@unctad.org.

5. Accommodation

Delegates are requested to make their own hotel reservations. A list of hotels in Geneva is available at: <https://www.geneve.com/fr/preparer-son-sejour/where-to-stay>

Delegates are advised to book hotel accommodation well in advance of the meeting. Hotels in Geneva during the week of the meetings are in very high demand and may be fully booked, given the large number of conferences and other events.

For delegates from Least Developed Countries (LDCs), the organization Geneva Welcome Center (CAGI) offers logistical support for the planning of accommodation and may grant financial aid to reduce the cost. Delegates from LDCs wishing to apply for logistical and financial support are invited to contact CAGI as soon as possible, following this link: <https://www.cagi.ch/en/delegates-welcome/accommodation-for-delegates.php>

6. Duration and interpretation

The session will take place on Monday 18 and Tuesday 19 July 2022 between 10 a.m. and 1 p.m. and between 3 and 5 p.m. Interpretation to the six United Nations languages (Arabic, Chinese, English, French, Russian and Spanish) will be provided. For the morning session, should remote interventions exceed 30 minutes, interpretation will be provided for only two hours (10 a.m. to noon) and the meeting will continue in floor language.

7. Statements and interventions

Delegations that would like to make an intervention during any of the hybrid sessions are strongly encouraged to inform the UNCTAD secretariat not later than 11 July 2022 at jacqueline.bouvier@unctad.org. Delegations are invited to make one statement per country or organization per session, and to participate in the discussions through one delegate who will

take the floor. During the sessions, delegates can request the floor by raising their country nametag in the room or using the “hand raising” functionality on the online platform.

Delegates are asked to observe the time limit of 3-4 minutes for interventions during the sessions.

To facilitate interpretation, delegates are kindly requested to submit a copy of their written interventions/remarks in advance by email to the UNCTAD secretariat: jacqueline.bouvier@unctad.org, indicating whether they should be made available in the event website.

8. Agreed Conclusions

The Intergovernmental Group of Experts is expected to adopt its Agreed conclusions at its closing plenary on 19 July 2022 in the afternoon. The UNCTAD secretariat will circulate a draft text to Permanent Missions in Geneva and to registered and approved delegates on Monday 18 July at lunch time.

The UNCTAD secretariat will host informal consultations in English regarding the Agreed Conclusions of the session on Monday 18 July 2022 afternoon and Tuesday 19 July 2022 during the lunch break in Room XVII, First Floor E-Building, Palais des Nations, Geneva, Switzerland and online. An online link to these consultations will be sent to registered and approved participants.

9. Side events

The UNCTAD secretariat is making available one room for side events organized at the margins of the session. Side events are organized by and are the responsibility of delegations and not the UNCTAD secretariat. In-person and remote participation will be available.

Delegations wishing to organize side events are invited to send their request to the UNCTAD secretariat: arnau.izaguerri@unctad.org and zilu.zhou@unctad.org.
