
Division of Operations

FIELD TRIP TRANSPORTATION INFORMATION

To: Directors, Principals and Supervisors

From: Jahantab Siddiqui
Director, Office of Student Transportation

This memorandum provides information about extracurricular transportation options available for the 2024–2025 school year. While extracurricular transportation does not fall under the Office of Student Transportation, we wanted to respond to feedback received from school administrators and other staff members in the spring and partnered with the Office of Purchasing to provide school system staff with greater flexibility and resources as you plan for transportation for after-school programs, field trips and other extracurricular needs.

Following a Request for Proposals (RFP) process to contract for alternative vehicles and extracurricular transportation needs, new contracts were approved by the Board of Education in July 2024. These contracts eliminate the requirement for schools and offices to seek three bids when contracting for transportation needs.

Schools served by Zum or Tip Top Transportation as their primary provider (see complete list in Table D) must contact their primary transportation provider first. If the primary transportation provider is unable to provide service or does not respond within 48 hours, then schools may contact any of the other providers listed in the memo in Table B. Zum has a specific process to follow for field trip requests due to the large number of schools they service listed in Table E. Schools served by any other provider may contact any of the contractors listed in Table B. Contact information for all vendors is included in Table C.

The contractors are required to provide service following the rates per the contracts as listed in this memo, which should provide greater predictability and eliminate the inequities that schools faced when previously scheduling field trips.

Field Trip Hours: Contractors who are also responsible for home-to-school and school-to-home service will not accept field trips that prevent them from providing on-time service as this is their first priority. As you schedule your field trips, please work with field trip sites and your contracted providers to ensure that the field trip hours do not conflict with school arrival and dismissal times.

Contract: Field trip costs should be charged to the correct contract number. Please review Tables A and B to find the corresponding contract number based on the contractor you are using.

Available Contractors & Rates: Please note that schools serviced by Tip Top Transportation and Zum Services must first contact their respective provider. Table A provides the current rates for both types of buses offered by these two vendors. If your provider is unable to commit to fulfilling the request within 48 hours of your request submittal, you may request service from any other vendor in Table B. Contact information for all vendors is included in Table C.

Table A

Zum Field Trip Rates (Hourly)					
Contract Service Areas 3, 5 and 6					
	Regular Ed Bus	Special Ed Bus	Reg Ed Wait Time	Special Ed Wait Time	Contract #
Zum	\$60.08	\$87.43	\$37.02	\$61.88	SUP_CNCT-100417

Tip Top Field Trip Rates (Hourly)					
Contract Service Area 4					
	Regular Ed Bus	Special Ed Bus	Reg Ed Wait Time	Special Ed Wait Time	Contract #
Tip Top	\$150	\$175	\$75	\$120	SUP_CNCT-100415

Table B

Field Trip Rates (Hourly)					
Contractor	Regular Ed Bus	Special Ed Bus	Reg Ed Wait Time	Special Ed Wait Time	Contract #
MBG Enterprises	\$125	\$170	\$125	\$170	SUP_CNCT-100391
Tip Top Transportation	\$115	\$130	\$115	\$130	SUP_CNCT-100391
Bowens Bus Service	\$125	\$150	\$125	\$150	SUP_CNCT-100391
KAM Enterprises	\$125	\$150	\$125	\$150	SUP_CNCT-100391
Barr Transportation	\$120	\$150	\$120	\$150	SUP_CNCT-100391
HOB Enterprises	\$95	\$120	\$95	\$120	SUP_CNCT-100391
Woodlawn Motor Coach	\$195	\$205	\$195	\$205	SUP_CNCT-100391
MINA Transportation	\$275	N/A	\$275	N/A	SUP_CNCT-100391
Viennas Transportation	\$118.75	N/A	\$118.75	N/A	SUP_CNCT-100391
Y&L Transportation	\$160	N/A	\$160	N/A	SUP_CNCT-100391

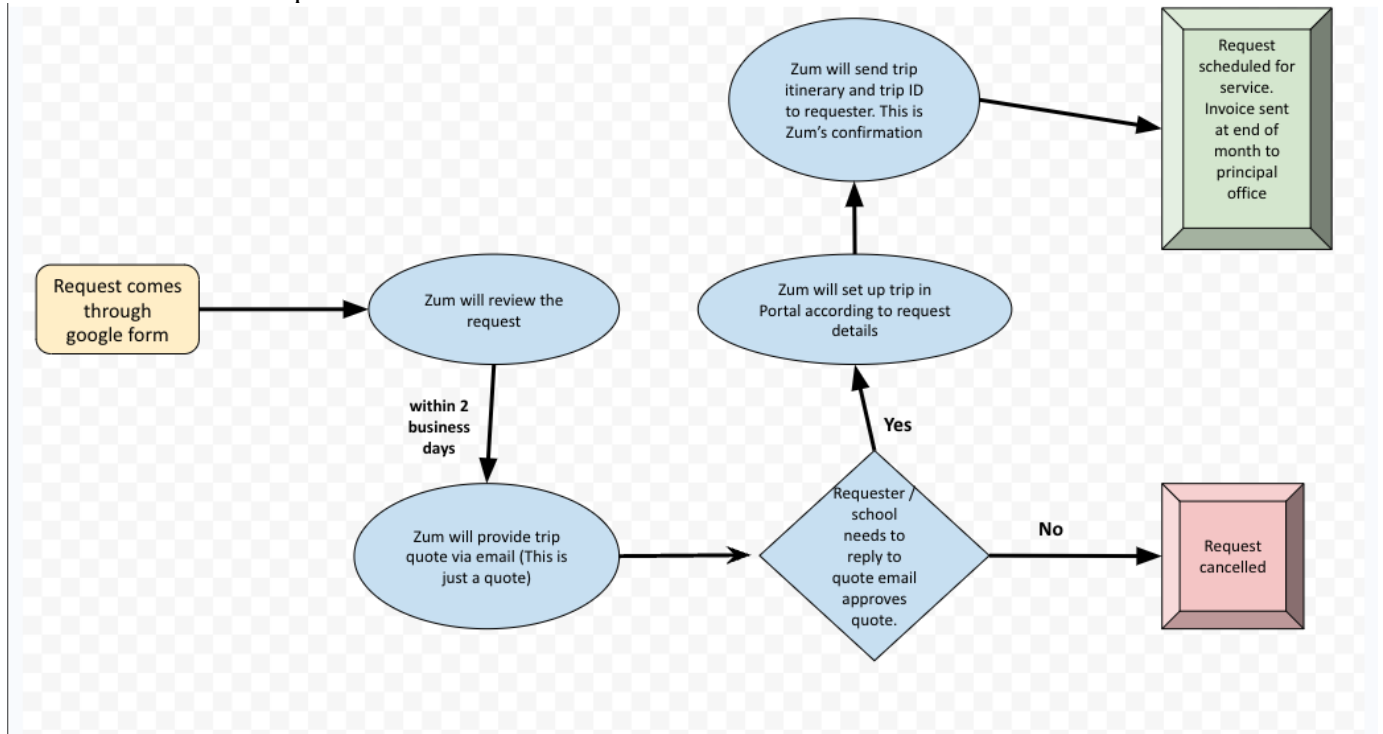
Table C: Contact Information for Field Trip Contractors:

Contractor Name	Owner Name	Contact Phone	Main Email	Special Ed?
Barr Transportation	Barr, Adam	(410) 929-8007	office@barrbus.com	Yes
Bowens Bus Service	Bowen, Michael	(410) 489-9501	bowensbusser@aol.com	Yes
HOB Enterprises	Brathwaite, Henderson	(443) 226-9053	h_brathwaite@yahoo.com	Yes
KAM Enterprises	Mullinix, Keith	(410) 795-2913	bowensbusser@aol.com	Yes
MBG Enterprises	Gunther, Daniel	(410) 766-3621	dgunther.mbg@gmail.com	Yes
MINA Transportation	Laaboudi, Mohammed	(443) 995-9095	m_laaboudi@yahoo.com	No
Tip Top Transportation	Pool, Jeff	(410) 379-2100	jwpool15@gmail.com	Yes
Viennas Transportation	Viennas, Jim	(443) 690-3290	jim@viennastransportation.com	No
Woodlawn Motor Coach	Bayer, Barbara	(410) 744-3300	tbayer@woodlawnmc.com	Yes
Y&L Transportation	Young, April	(202) 869-2569	yandltransportation@gmail.com	No
Zum	Durrett, Thomas	(1-855- 743-398	tdurrett@ridezum.com hcpss_trips@ridezum.com	Yes

Table D: Zum and Tip Top Schools

Zum Schools – Contract Areas 3, 5 and 6	Tip Top Schools – Contract Area 4
<p>Elementary Schools: Atholton Bellows Springs Bollman Bridge Bryant Woods Centennial Lane Clemens Crossing Cradlerock Deep Run Forest Ridge Fulton Gorman Crossing Guilford Hammond Hollifield Station Jeffers Hill Laurel Woods Longfellow Northfield Phelps Luck Pointers Run Running Brook St Johns Lane Stevens Forest Swansfield Talbott Springs Thunder Hill Veterans Waterloo Middle Schools Burleigh Manor Clarksville Dunloggin Ellicott Mills Hammond Middle Harpers Choice Lake Elkhorn Lime Kiln Mayfield Woods Murray Hill Oakland Mills Middle Patapsco Patuxent Valley Wilde Lake High Schools: Atholton Centennial Hammond Long Reach Mt Hebron Oakland Mills Reservoir Wilde Lake</p>	<p>Elementary Schools: Ducketts Lane ES Elkridge ES Hanover Hills ES Ilchester ES Rockburn ES Worthington ES Middle Schools: Bonnie Branch MS Elkridge Landing MS Thomas Viaduct MS High Schools: Howard HS Guilford Park HS</p>

Table E: Zum Field Trip Procedures



[Field Trip Request Form](#)

Zum Field Trips - Please email the contractor directly regarding your field trip requests. If Zum does not respond to your request within 2 business days (or if Zum responds sooner stating they are unable to accommodate your request), you can use another vendor. However, you must wait two business days and maintain documentation of all electronic outreach.

- Zum FT Contact Information: hcpss_trips@ridezum.com.
- Zum contact person for Field Trip is Thomas Durrett - tdurrett@ridezum.com

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