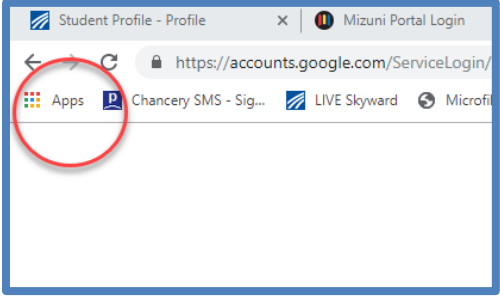
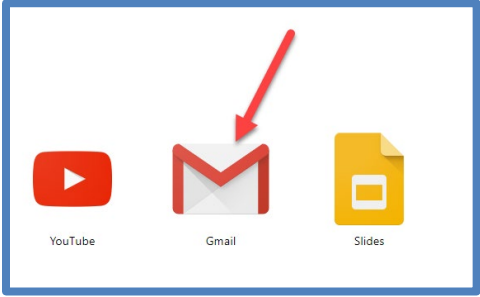
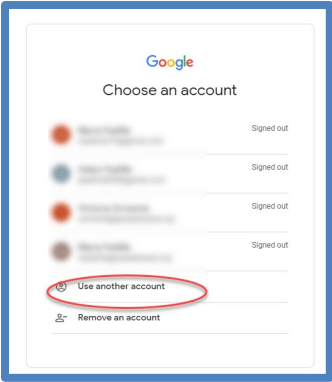
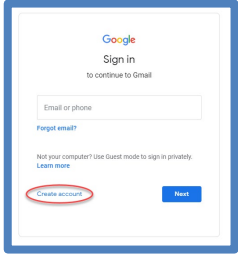
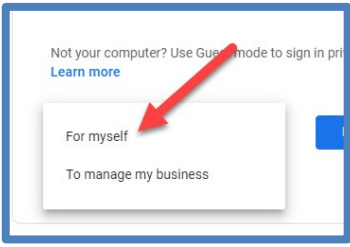
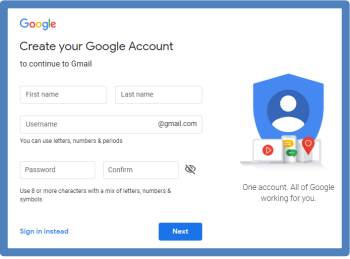
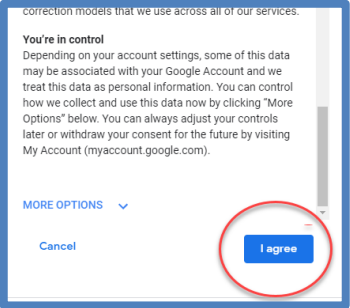


How to create an email account (Gmail)

<p>1. Go to Google.com and click on the APPS icon to access the GMAIL icon, located in the upper left hand corner of your screen – underneath the web address.</p>	 A screenshot of a web browser window. The address bar shows "https://accounts.google.com/ServiceLogin/". Below the address bar, there are several icons: "Apps" (a grid of four colored squares), "Chancery SMS - Sig...", "LIVE Skyward", and "Microfi". The "Apps" icon is circled in red.
<p>2. Click on the Gmail icon.</p>	 A screenshot of the Google Apps menu. It shows three icons: YouTube (red play button), Gmail (white envelope with red 'M'), and Slides (yellow document). A red arrow points to the Gmail icon.
<p>3. The following screen will appear. Click on "Use another account."</p>	 A screenshot of the Google "Choose an account" screen. It shows a list of accounts, each with a profile picture and the text "Signed out". At the bottom, there are two options: "Use another account" (circled in red) and "Remove an account".
<p>4. Click on "Create account."</p>	 A screenshot of the Google "Sign in" screen. It has a text input field for "Email or phone" and a "Next" button. Below the input field, there is a link for "Forgot email?". At the bottom, there is a link for "Create account" (circled in red) and a "Next" button.

<p>5. Click on "For myself."</p>	
<p>6. Complete the information requested and click Next.</p>	
<p>7. At the end, click I agree.</p>	
<p>8. You should receive a Welcome page. Click Next and you now have an email account.</p>	