

## WHAT DO I NEED WHEN APPLYING FOR A LIBRARY CARD?

*Library cards are free when you live within in the City Limits of Pierre or Fort Pierre, Hughes County and Stanley County. Patrons residing out of these areas pay a \$15/yr fee for a family card.*

### **To obtain an adult library card, you will need:**

- Your photo ID
- Proof of residency including a piece of cancelled mail, bank statement, homeowner's, renter's or auto insurance policy, mortgage statement, pay stub, phone bill, rent receipt or lease, tax document, utility bill, vehicle registration.
- The name, address and phone number of friend or family to be used as back-up contact

### **To obtain a library card for a child, the parent/legal guardian will need:**

*The parent/legal guardian must authorize the application for their minor child.*

*The parent/legal guardian will be responsible for all items borrowed from or used in Rawlins Municipal Library by their minor child.*

- Parent/Legal Guardian is required to have their own library card. This library card must be in good standing.
- Parent/Legal Guardian photo ID
- Piece of cancelled mail to provide proof of Parent/Legal Guardian permanent address
- The name, address and phone number of friend or family to be used as back-up contact

