

HOW TO FIND A BOOK

1. *Identify the library/location*

Is the book in the stacks or other SML location (e.g., Manuscripts & Archives)?

2. *Make note of the call number and check the book's size*

“+” at the end of a call number indicates an oversize book

If a call number includes “Folio,” the book must be requested at the service desk or in the online catalog

3. *Match the call number and size in the chart at right to find the correct floor*

Access Mezzanine (M) floors by using the stack elevators or stack stairways

4. *Use maps on each floor to find the section where a book is shelved*

Oversize (+) sections are indicated on floor maps and aisle guide cards

Follow the guide cards at the end of each aisle

Press white button to turn on aisle lights

| LC CLASSIFICATION | | |
|--|---------|--------------|
| Catalog location: SML, Stacks, LC Classification | | |
| | regular | oversize (+) |
| A | 7M | 7M |
| B-BP135 | 7M | 7 |
| BP135-C | 7 | 7 |
| D-D804.65 | 7 | 5M |
| D804.66-DR50 | 6M | 5M |
| DR51-DS897 T | 6 | 5M |
| DS897 U-DZ | 5M | 5M |
| E-E178 | 5M | 5 |
| E179-G | 5 | 5 |
| H-HA1445 | 5 | 4 |
| HA1446-HV244 | 4M | 4 |
| HV245-HX | 4 | 4 |
| J-JV | 4 | 3M |
| JX-N | 3M | 3M |
| P1-P51 L | 3M | 1MB |
| P51 M-PL2415 | 3 | 1MB |
| PL2416-PQ3809 L | 2M | 1MB |
| PQ3809 M-PT403 | 2 | 1MB |
| PT404-PZ | 1MB | 1MB |
| Q1-QA273 C | 1MB | 1M |
| QA274 D-V | 1M | 1M |
| Z1-Z369 | 1M | 1 |
| Z370-Z9999 | 1 | 1 |