

# **Moms of Law, By-Laws**

## **ARTICLE I. NAME**

The name of the organization shall be: **Moms of Law.**

## **ARTICLE II. PURPOSE**

The purpose of this organization is to:

1. Support and promote the mental wellbeing of parent law students and attorneys;
2. To promote equality and success in the legal profession;
3. To promote, encourage, and facilitate mentorship and connections between the law school community and the bar;
4. To function as a catalyst for community awareness and an educational resource by sponsoring and participating in community projects and outreach that are of interest to the organization.

## **ARTICLE III. MEMBERSHIP**

### **Section 1. Eligibility**

Membership is open to any student currently enrolled at the University of New Mexico School of Law.

### **Section 2. Annual Dues**

The annual dues will be limited to \$5.00 but can be waived at the discretion of the board. If able to pay, payment is due to the treasurer of the organization.

### **Section 3. Revocation of Membership**

Any member or officer of the organization may be removed from the organization by a 2/3 vote from the membership, in the event that a member engages in any activity inconsistent with the goals and purposes of this organization.

## **ARTICLE IV. OFFICERS**

### **Section 1. Positions**

The Board of Directors (Board) shall include five (5) elected officers. These officers shall share all responsibilities for the operations Moms of Law, except as otherwise noted.

1. The President, Vice President, Treasurer, and Secretary, shall be elected annually in March, following the founding 2020-2021 board.
2. They shall serve for one (1) calendar year, with their term beginning and concluding on June 15.

3. The 1L Representative shall be elected in August or September from the new members of the first-year class.

## **Section 2. How Elected**

Officers for the first year of the organization's existence shall be those persons involved in the creation of the organization. Following the 2020-2021 school year, officers shall be elected by a majority of the organization's members.

## **Section 3. Elections**

### Clause 1. When Held

Elections shall be held in April of each school year.

### Clause 2. Term of Office

Newly elected officers shall take office on June 15 and will serve until June 15 of the following year.

### Clause 3. Limits

No member shall hold more than one office at one time and a member may not serve more than two consecutive terms in the same office, unless the board member succeeds in the position per Clause 4

### Clause 4: Succession of Officers

In the event that the President is unable to complete a term of office, the Vice-President shall automatically rise to the position of President for the remainder of the term. If the Vice-President is unable to fulfill this duty, an acting President will be elected by simple majority vote of the Board. In the event that any other Officer is unable to complete a term of office the Board shall elect a replacement to serve the remainder of the term. Such election will be coordinated by the Board.

### Clause 5. Removal from Office

When sufficient grounds exist, any officer may be removed from office upon a 2/3 vote. Grounds for removal include, but are not limited to, involvement in any activity inconsistent with goals and purposes of the organization or failure to timely and effectively execute the duties of one's office.

## **ARTICLE V. RESPONSIBILITY OF OFFICERS**

### **A. President: The President of this Organization will be responsible for:**

- a. Exercising general authority over the business and activities of the organization;
- b. Chairing all meetings;
- c. Serving as the MoL representative;
- d. Performing such functions and exercising such further duties as the Board may assign.

- B. Vice-President:** The Vice-President of this Organization shall be responsible for:
- a. Exercising general executive authority over the business and activities of this organization, and chairing all Board meetings in the event of the incapacity of the President;
  - b. Manage and maintain the organization's email.
  - c. Performing such other functions and exercising such further duties as the President or the Board may assign.
- C. Secretary:** The Secretary of this Organization shall be responsible for:
- a. Maintaining and distributing the minutes and agenda for all meetings of the Board and the Assembly;
  - b. Coordinating internal and external communication of information;
  - c. Performing such other functions and exercising such further as the President or the Board may assign.
- D. Treasurer:** The Treasurer of this Organization shall be responsible for:
- a. Handling all funds of this Organization and ensuring that they are deposited in such facility, and in such manner, as the Board may designate;
  - b. Assuring that entries are regularly made in the financial records, accounting for all funds received and disbursed by this Organization;
  - c. Making regular financial reports to the Board;
  - d. Co-signing with the President, Vice-President, or Secretary all financial documents as deemed necessary;
  - e. Submitting an Organization Budget for the year at the first regularly scheduled board meeting, and
  - f. Performing such other functions and exercising such further duties as the President or the Board may assign.
- E. 1L Representative:** The 1L Representative of this Organization shall be responsible for:
- a. The 1L Representative shall act as a liaison between the 1L class and the organization;
  - b. Performing such other functions and exercising such further duties as the President or the Board may assign.

## **ARTICLE VI. MEETINGS**

1. Meetings shall be held at least once a month, during the academic school year and may be held more frequently as needed.
2. Special meetings may be called by any number of members, who shall inform the President or the entire membership at least two days prior to the date of the proposed meeting

## **ARTICLE VII. QUORUM**

Those members present at any meeting of the organization constitute a quorum for the purposes of conducting business.

## **ARTICLE VIII. AMENDMENTS**

### **Section 1. How Made**

Following the first year of the organization, approval of an amendment shall require two-thirds (2/3) vote of the active, voting members.

## **ARTICLE IX. FACULTY ADVISOR**

The Faculty Advisor of Moms of Law will be a faculty member of the University of New Mexico School of Law.