

BYLAWS OF THE UNIVERSITY OF NEW MEXICO SCHOOL OF LAW WOMEN'S GOLF ASSOCIATION

Article I Name

The official name of this Association shall be the UNIVERSITY OF NEW MEXICO SCHOOL OF LAW WOMEN'S GOLF ASSOCIATION, hereinafter referred to as "Association" Or "WGA."

Article II Purpose

The purpose of the UNM School of Law Women's Golf Association is encourage female law students to learn and play golf and increase women lawyer's representation in the game.

Golf and business go hand and hand. Playing golf builds rapport, conversation, friendly competition, and encourages strong business relationships. However, the majority of female attorneys do not play the game. By not playing golf, women are missing the opportunity to build strong relationships with employers, clients, prospective clients, and colleagues. Statistics support that golf provides significant business advantages to women. Besides the business benefits, golf is a fun game female lawyers can play for the rest of their lives.

The Association shall promote the interest of golf among women, to hold regular golf clinics, hold regular golf tournaments, and conduct networking events.

Article III Membership

Membership in this Association must obligate its members to abide by the Bylaws and Rules of this Association. A member in good standing shall be a University of New Mexico School of Law student whose annual dues have been paid in accordance with these Bylaws.

Article IV Definitions

Board of Directors: Section 1 of Article V

Simple Majority: one person more than half of the full membership who have paid dues and are in good standing.

Quorum: Section 3 of Article VI

Good Standing: Article III

Article IV Board Members/Officers

Section 1. Board of Directors. Will consist of five positions Chair, Co- Chair, Secretary, Treasurer, and Communication Liaison.

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Section 2. Election. The Board must be members of the Association in good standing and elected by a simple majority vote of the Association Members, at the final Association meeting in April of each year.

Section 3. Term of Office. Each Board Member and Officers must serve a one (1) year term and be eligible for reelection. Newly elected officers will assume/leave office on May 1st of that year and hold office until the following May 1st.

Section 4. Vacancy. In the event of a vacancy of a Board Member or Officer, a simple majority of the Board of Directors then in office must appoint a successor to complete the unexpired term by process of nomination.

Section 5. Power and Duties. The Officers and Board Members must perform the duties prescribed by these Bylaws and must deliver to their successors all materials pertaining to their office as directed by the Chair.

A. The Chair must:

1. Oversees all the business and affairs of the Association
2. Call and preside at all meetings of the Association and the Board.
3. Coordinate and Facilitate any and all communication between the Association and Stakeholders.
4. Oversee the organization of the annual golf clinic.
5. Has the ability to create ad-hoc committees.

B. The Co-Chair shall:

1. Hold the elections as prescribed in bylaws every April.
2. Assume the duties of the Chair in her absence or vacancy.
2. Serve as the Parliamentarian.
3. Keep and maintain the Bylaws.

C. The Secretary shall:

1. Keep a permanent record of all proceedings and meetings of the Association and the Board.
2. Prepare and distribute notices for all meetings under the direction of the Chair. Notice must be given 72 hours before planned meeting.
3. Prepare the minutes within two weeks after each meeting for approval by the Board and then distribute to all members of the Association.

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D. The Treasurer shall:

1. Maintain an accurate inventory of all trophies, awards and association property; and make arrangements for their delivery to the specific tournament/ event as directed by Chair.
2. . Present a written annual budget for approval by the Board before the first association meeting with new board.
3. Keep a full and accurate account and disperse all monies under direction of the Board in accordance with the approved budget.
4. Prepare written current financial reports to the Board at each meeting and for the fiscal year.
5. Prepare the financial records for an annual audit.

E. The Communications Liaison shall:

1. Generate public interest in the Association
2. Establish rapport with stakeholders
3. Strategically communicate the appeal and value of the Association to the association

Article VI Meetings

Section 1. Meetings. The Board must meet monthly for the purpose of planning activities and such other business as may be proper, at such time and place as designated by the Chair. All meetings must not exceed 90 minutes all issues left unresolved will be tabled until next meeting.

Section 2. Election Voting Rights. Each Association member must be entitled to one vote submitted for the election of the board. This vote must be cast by ballot.

Section 3. Quorum and Voting.

- A. At all meetings of the Board, a simple majority of the entire Board must be required to constitute a quorum for the transaction of business, provided that in no event must a quorum consist of less than one third (1/3) of the entire Board. A simple majority vote of the quorum must be required to approve any act of the Board.
- b. Each Board Member except the Chair must be entitled to one vote upon each matter submitted to a vote of the Board. The Chair will only vote in the case of a tie.
- C. The order of voting will occur in this order, communication liaison, treasurer, secretary, vice president.

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Section 4. Emergency Meeting. In matters of expediency or emergency can be called by the Chair and request no previous notice to discuss business matters.

Article VII Dues and Finances

Section 1. Annual Dues. Annual member dues in an amount determined by the Board must be due and payable at any time after August 15 of the current year for the following academic year.

Article VIII Amendments

These Bylaws may be altered, amended or repealed, and new Bylaws may be adopted, at any meeting of the Association by an affirmative vote of not less than two-thirds (2/3) of the Association members present at said meeting, provided that such amendments have been submitted and received in writing by US mail, fax, email or other electronic devices to the Board at least three days prior to the date of the meeting at which the amendments are considered.

Article IX Dissolution

In the event of a dissolution, the Board must, after paying or making provision for the payment of all of the liabilities of the Association, distribute the remaining assets.

These bylaws were approved by the Board and go into effect on