



Change of Custody Request Form

Instructions: A separate form should be completed for incoming and outgoing events. Send completed forms to biorepmon@kryosphere.com to ensure expedited processing and support. Submitted documents **must** include a signature. The [Kryosphere LIM System](#) may be used as an alternative for request submission. As always, we appreciate your material and time.

Request Type					
Kryosphere Pickup/Delivery	Client Pickup/ Delivery	Domestic Shipment	International Shipment		
General Client Information		Request Urgency			
Client Name:		Urgent, Same-Day Change of Custody <i>(Fees May Apply)</i> Standard, Change of Custody within 48-Hours Preferred Date:			
Client Representative:					
Project/ Study Name:					
Material Origination		Material Destination			
Kryosphere Other, Site Name: Physical Address:		Kryosphere Other, Site Name: Physical Address:			
Attention: <input type="checkbox"/> <input type="checkbox"/>		Attention: <input type="checkbox"/> <input type="checkbox"/>			
Handling Requirements					
Transport/ Shipment Temperature Monitoring:		Yes	No		
Manufacturing Status:	GMP Regulated Material	Non-GMP Regulated Material	R&D Material Other:		
Material State/ Conditioning:	Solid, No Change	Liquid, No Change	Liquid to Solid <i>(Fees Apply)</i> Solid to Liquid		
SDS Available:	Yes <i>(Please Attach)</i>	No			
Hazards:	Unknown <i>(Potentially Infectious)</i>	Infectious, Category A	Infectious, Category B None		
Material Radioactive:	Yes	No			
USDA, CDC, IATA, or other Permits:	Yes	No			
<i>(For All Incoming Material) Material Storage Requirements:</i>		Dedicated Storage <i>(Fees Apply)</i>	Shared Storage N/A		
<i>(For All Incoming Material) Airway Tracking Number:</i>					
<i>(For Domestic & International Shipments) Total \$USD Value of Material:</i>					
Qty	Container Size	Description			
Current Storage Temperature		Shipment/Transport Temperature		Kryosphere Storage Temperature	
Ambient	CRT +2-8°C -20°C -40°C	Ambient	CRT +2-8°C -20°C	Ambient	CRT +2-8°C -20°C -40°C
-70°C -80°C	LN2 Other:	-70°C/-80°C <i>(Dryice)</i>	Liquid Nitrogen <i>(LN2)</i>	-70°C -80°C	LN2 Other:
Comments & Special Requests:					
Client Chain of Custody Agreement					
<i>I hereby declare that the contents of this consignment and all the information provided on this form are true and fully accurate. I certify that these materials are in all respects in proper condition for transport according to applicable local, state, national government and international regulations. I am aware that there are substantial penalties and fines associated with misrepresentation of the information associated with the shipment of hazardous materials. Kryosphere reserves the right to refuse transport of any materials determined to be in violation thereof.</i>					
Signature:					Date:
For Kryosphere Staff Only					