

Community Advisory Board (CAB) AGENDA – April 27, 2019
Grassroots House, Berkeley, CA
MINUTES

- 11:00 1. Sign in CAB members present - (MaryAnn) - All CAB members were present. Craig Dunkerley, Richard Stone, Mary Ann Thomas
- 11:04 2. Introductions of new CAB members (if any), and community members (voluntary); Community Member Carol Wolfley attended.
- 11:08 3. Assign meeting roles for any regular position holders who may be absent (Chair, Scribe/Minute Taker, Time-keeper etc.) : Normal
- 11:10 4. Additions or Modifications to the Agenda (see item 11); then approval of agenda
Carol Wolfley added the Corporation for Public Broadcasting (CPB) Application agenda item which was then moved up to Item 5. Community Input Time.
- 11:15 5. Community input time: Chair will ask any community members present if they would like their comments reflected in the Minutes (such inclusion is optional)...and whether they want their name included. If so, they will be asked to submit a written summary of their verbal comments before the end of the meeting to ensure accuracy. : Carol Wolfley gave a report of what is happening with the CPB funding restoration efforts. Plans are for the required Pacifica station audits to be done by the June deadline for applying to the CPB for resumption of Network funding. Pursuant to that effort, Carol also requested 6 months of KPFA-CAB Sign in Sheets. MaryAnn will provide them. Carol said she also needs a brief biography from each CAB member. CAB members happily agreed to do so by next Saturday, May 4.
- 11:30 6.CAN (Community Needs Assessment) Review –
- A. Review recent updates of last year’s questions: Minor changes suggested. Question 6 will be retained but with an introductory phrase that says in effect “Beside what you have already mentioned in questions 4 & 5 above,...”. Also agreed was to add a question about whether the person responding is a current listener-member, including instructions on how to become one.
 - B. If possible, finalize the list of questions : MaryAnn will update the survey.
 - C. Can a final Survey Monkey mock-up be completed by May 25, our next CAB meeting (the last one before June 1 activation of the survey)? : MaryAnn will update the survey and make it available for CAB and LSB review by Wednesday and ask LSB members to provide to her any suggested revisions or changes at the May 4 LSB meeting. **She will also work with Maria to get the Survey Monkey paid for by June 1.**
 - D. Craig will write the GM for clarification of whether we should go forward with our annual CAN or not in light of Pacifica Network plans to restructure the CABs at all stations..
- 11:50 7. CARTS for membership & meeting announcements –
- A. revise and re-record as necessary – report from Craig : Carts are recorded. Craig & Rich have heard the CART recruiting new CAB members, though very infrequently.
 - B. Give membership CART highest priority until June 1 – report from Craig: Craig will do.

- 11:52 8. Listener Email to CAB – report from Richard : [Nothing needing attention from the CAB. Our auto-response seems to be answering most listener questions.](#)
- 11:55 9. Last LSB meeting – Report from MaryAnn [N/A. Next LSB meeting is Saturday May 4.](#)
- 11:58 10. Grassroots House (GRH) – update/report (if any) from MaryAnn : [Nothing needed until December when GRH will bill KPFA for the whole year \(2019\).](#)
- 12:00 11. Items added to agenda (if not covered elsewhere)
- A. Jason Miles as a possible CAB recruit? : [3 emails without a response.](#)
 - B. [Snail Mail](#) : [MaryAnn presented some snail-mail that was intended for KPFA but sent to the CAB. Carol Wolfley will forward to the station.](#)
 - C. [CPB Application](#) : [See item 5 above.](#)
- 12:25 12. Announcements - reminder: next meeting [May 25](#)
- 12:30 13. Adjourn