Green Electronics Council

227 SW Pine Street, Suite 300 • Portland, OR 97204 • V: (503) 279-9382 • F: (503) 279-9381 • www.epeat.net

PLAN FOR VERIFICATION ROUND PC-2018-04

PCs and Displays/1680.1: 2009
SEPTEMBER 2018

I. PURPOSE AND CONTENTS OF THIS DOCUMENT

This document outlines the plan for a Verification Round of Investigations to be performed in accordance P15 Verification Procedure, this Verification Plan, and EPEAT scheme rules.

II. SELECTION OF CRITERIA AND PRODUCTS FOR VERIFICATION

PC-2018-04 will investigate randomly chosen criteria from IEEE 1680.1: 2009 and randomly chosen products. Sixty-three Level 1 investigations are planned for this round. In Level 1 investigations, an Auditor assesses Conformance to a criterion by examining information submitted by a Manufacturer. The Manufacturer is required to provide detailed and accurate information in a 60-day period.
The products and criteria will be selected as follows:

- All products that are currently active in the Registry are eligible for inclusion and will be chosen first through a random selection process.
- Criteria will be chosen randomly for each selected product.
- The following criteria were removed from the pool of eligible criteria for this round due to the fact that they will no longer be relevant for EPEAT registration for companies intending to register products under IEEE 1680.1 2018: 4.1.3.1, 4.1.3.2, 4.1.4.1, 4.1.5.1, 4.1.6.2, 4.2.1.1, 4.2.3.1, 4.3.1.8, 4.3.1.9, 4.4.1.1, 4.4.2.1, 4.4.2.2, 4.5.1.2, 4.5.2.1, 4.5.2.2, 4.6.1.2, 4.7.3.1, 4.7.3.2, 4.8.3.1, 4.8.4.1, 4.8.5.1.
- All geographies and Manufacturers are eligible for inclusion.
- Exception is as follows: If a criterion is randomly selected for a product and that product has been investigated against that criterion in the last six months, a new criterion will be randomly selected for the product.
- No Manufacturer will be subject to more than 7 investigations during this Round.

Products will be selected according to the process outlined below:

	Selection Process:	***Notes:***
	⬇	
Step 1	A list of all active products will be pulled from the EPEAT Registry.	
	⬇	

Step 2	Products and criteria will be selected at random until all investigations are assigned.	*No manufacturer will recieve more than 7 investigations during this round.*
⬇		
Step 3	A check will be performed that specific products chosen were not verified for the chosen criteria within the past six months	*A specific criterion on a specific product may not be verified more than once every six months.*

III. VERIFICATION PROCESSS

The Verification Round will proceed in accordance with current procedures, as outlined below.

1. The EPEAT Scheme will take a "snapshot" of the Registry, from which products will be selected for investigation.

2. The EPEAT Scheme will instruct Conformity Assurance Bodies (if applicable – see Section V) to proceed with the investigations.

3. Conformity Assurance Bodies will assign investigations to (an) Auditor(s) and will notify the subject Manufacturers that their products are being investigated.

4. The EPEAT Scheme will publish the Verification Round Plan on epeat.net.

5. The Auditors will perform the investigations as assigned within 60 calendar days, and prepare an Investigation Report for each investigation, recommending conformance or nonconformance.

6. Conformity Assurance Bodies will review all Investigation Reports to ensure they are clear and complete and the evidence supports the recommendation and will forward the Report and supporting evidence to the EPEAT Scheme. At the same time, Conformity Assurance Body will forward the draft Reports (without the final decision) to the subject Manufacturers.

7. CA Staff will review the reports and make a decision regarding conformity. The identity of the products and Manufacturers will not be disclosed to the CA Staff. CA Staff will be blind to the specific products and Manufacturers for which they are making conformity decisions.

8. Conformity Assurance Bodies will inform the subject Manufacturers of the conformity decision. For decisions of Non-Conformance, Manufacturers will be required to take corrective action within 14 calendar days to restore the accuracy of the declaration in the EPEAT Registry.

9. The EPEAT Scheme will publish a "Verification Round Outcomes Report" identifying the nonconforming products and Manufacturers, as well as the action taken to restore accuracy of the declarations in the Registry.

IV. CONFORMITY DECISION PANEL

The following individuals are the members of the Conformity Decision Panel:

- Libby Chaplin, CEO, Arcadian Solutions
- Jack Geibig, President, Ecoform
- Robert Pfahl, Pfahl Consulting L.L.C.
- Annette Roesler, Ph.D., Independent Professional Chemist

V. CONFORMITY ASSURANCE BODIES AND AUDITORS

All investigations will be conducted through Conformity Assurance Bodies approved by the Green Electronics Council. The following Conformity Assurance Bodies may be involved in Investigations for this Verification Round:

- Green Electronics Council CAB
- UL Environment

VI. VERIFICATION ROUND PLAN APPROVAL

CA Staff approved this Verification Round Plan by discussion and/or email on August 27, 2018.

VII. SUMMARY OF PC-2018-04 PLANNED INVESTIGATIONS

Criterion	Verification Selection and Process	# Planned Investigations
Various	• Products and criteria randomly chosen. • Level 1 investigations.	**63**
	Total	**63**