PLAN FOR VERIFICATION ROUND IE-2020-01

Imaging Equipment
July 2020

I. PURPOSE AND CONTENTS OF THIS DOCUMENT

This document outlines the plan for a Verification Round of Investigations to be performed in accordance with P65 EPEAT Policy Manual, P66 EPEAT's Requirements of CABs and Conformity Assurance Procedures, P67 EPEAT Program Procedures and this Verification Round Plan.

II. SELECTION OF CRITERIA AND PRODUCTS FOR VERIFICATION

Verification Round IE-2020-01 will focus on criteria that are related to the sustainable use of resources. Products will be randomly selected from a list of Participating Manufacturers that have not had products examined in a Level 2/3 Verification Round in the last five (5) years. Each product will be investigated for the criteria below. If a product has not selected an optional criterion, that criterion will not be investigated.

Criterion	Criterion Title
4.3.1.1	Required – Ease of disassembly of product
4.3.1.2	Optional – Ease of disassembly of consumer products
4.3.2.2	Required – Restriction on materials not compatible with reuse and recycling
4.3.2.3	Required – Manual separation and marking of plastics
4.3.3.1	Required – Notification regarding the identification of both materials and components that have hazardous characteristics or special handling needs
4.8.2.1	Required – Separable packing materials
4.8.2.2	Optional – Packaging 90% compostable/recyclable
4.8.2.3	Required – Plastics marked in packaging materials

III. VERIFICATION PROCESS

The Verification Round will proceed in accordance with current procedures, as outlined below.

1. The EPEAT Program downloads a list of all active products in the EPEAT Registry. Products are selected from this list.
2. The EPEAT Program instructs Conformity Assurance Bodies (CABs) to proceed with product purchases and the Level 2/3 investigations.
3. The EPEAT Program publishes the Verification Round Plan.
4. CABs obtain products and send them for laboratory evaluation. After obtaining the products, CABs notify the Manufacturer that their products are being investigated.
5. Laboratories evaluate the products and create laboratory reports, which are delivered to CABs.
6. CABs review the laboratory reports to ensure they are clear, complete and the evidence supports the recommendation. CABs also prepare an Investigation Report for each product.

7. CABs submit the Investigation Reports and laboratory reports to the EPEAT Program. At the same time, CABs forward these Reports (without the final conformity decision) to the Manufacturers.
8. The EPEAT Program reviews the Investigation Reports and laboratory reports and makes the final conformity decision. The EPEAT Program then sends the reports back to the CABs.
9. CABs send the Investigation Reports with the final conformity decision to the Manufacturers.
10. For decisions of Non-Conformance, Manufacturers are required to take corrective action within 30 calendar days to restore the accuracy of the EPEAT Registry.
11. The EPEAT Program publish a "Verification Round Outcomes Report" identifying the nonconforming products and Manufacturers, as well as the action taken to restore accuracy of the Registry.

IV. CONFORMITY ASSURANCE BODIES AND AUDITORS

All investigations will be conducted through the following Conformity Assurance Bodies approved by the EPEAT Program:

- DEKRA
- Underwriters Laboratory

V. SUMMARY OF IE-2020-01 PLANNED INVESTIGATIONS

Criterion	Verification Selection and Process	# Planned Investigations
4.3.1.1	Targeted investigation of the criterion for manufacturers not selected for Level 2/3 Verification Rounds in the last five years.	Up to 3
4.3.1.2		Up to 3
4.3.2.2		Up to 3
4.3.2.3		Up to 3
4.3.3.1		Up to 3
4.8.2.1		Up to 3
4.8.2.2		Up to 3
4.8.2.3		Up to 3
	Total	**Up to 24**