

PARKVIEW ELEMENTARY SCHOOL - COVID PREVENTION PLAN

Appendix A: Identification of COVID-19 Hazards

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, customers or clients, and independent contractors. We will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

Person conducting the evaluation: Ryan Baker

Date: March 4, 2021

Name(s) of employee and authorized employee representative that participated: Ryan Baker

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and Times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation
Drop-off Areas	8:00-8:15 a.m. 10:50-11:00 a.m. 11:50 a.m.-12:00 p.m.	Drop off areas are designated and community members stay in their cars. Temperatures of bus riders are taken prior to entering and student go through a separate gate. Bus drivers do not interact with other staff. Physically distanced areas are designated for any walkers to campus and staff and student only are permitted on campus.	Staff members wearing face coverings will be at every entrance point to take temperatures and ensure students and community members are wearing masks. Extra masks and PPE are available at each gate and in the front office including self-santizer stands or extra bottles.
Pick-up Areas	10:30-10:40 a.m. 10:55-11:05 a.m. 1:45-1:55 p.m. 2:40-2:50 p.m.	Staff members support the dismissal and pick-up of the scholars.	Students are dismissed to assigned gates by staff. Parents stay in cars and students are safely escorted so there is no contact with families. Students walking home are directed to follow the 6 foot guidelines and/or are walked by family members to home. Students taking the bus follow the bus guidelines and wear masks.
Breakfast Service and Lunch Service	11:00-11:15 a.m. 2:40-2:50 p.m. BGC 11:15 a.m.	Grab and Go meals are distributed for lunch and breakfast. Food services workers get their temperature taken prior to being on campus and wear masks and gloves. They deliver meals to the classrooms or tables set up for Grab and Go that include both a breakfast and lunch meal depending on the time of their hybrid instructional day.	The food service workers wear a face covering and gloves. The food is individually packaged. Grab and Go meals are picked up by students so there is not contact. Students do not eat on campus unless they are with the Boys and Girls Club.
Recess/PE	Rotating schedule throughout the day	The school is on a hybrid A/B schedule; therefore, classes will rotate and will students will go outside with their cohort for PE, or they will remain inside and utilize Go Noodle activities. The classroom teacher or classified staff monitor the students to ensure that they maintain 6 feet of physical distance, wear their masks, and provide any protective PPE that is needed. Any equipment used is individual and sprayed clean after any use.	Recess is structured by the staff members. Students are in rotations outside by cohorts or remain in their classroom with activities. Supervision is done by staff and they wear masks and ensure that 6 feet of physical distance is maintained and masks are worn by staff and students. General equipment is not being used.

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and Times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation
Boys and Girls Club	11:00 a.m.-3:00 p.m.	<p>There are one or two adults per classroom during Boys and Girls Club.</p> <p>All staff members and scholars wear face coverings, maintain six feet of distance, and follow all of the safety guidelines.</p>	<p>Staff members and scholars wear face coverings and have the option of shields as well.</p> <p>Six feet of distance is observed.</p> <p>Hand sanitizer is available in each classroom,</p> <p>Study Carrels are used at each scholar's desk.</p> <p>Students eat in their cohort outside and maintain their 6 feet of physical distance. The meals are delivered and there is no contact with food service workers.</p>
Boys and Girls Restrooms	11:00 a.m.-3:00 p.m.	<p>Students are dismissed to use the restroom by the staff.</p> <p>Only two people are allowed in the restroom at one time.</p> <p>Signs mark the amount of students and safety protocols are visible.</p> <p>Bathrooms are cleaned routinely with a sprayer by the custodian wearing PPE.</p>	<p>Usage is limited to two students at one time in the area.</p> <p>Staff takes students out throughout the day. There are dots outside of the restrooms, and are signs reminding scholars to thoroughly wash their hands.</p> <p>Restrooms are cleaned throughout the day. They are also deep cleaned every night by the night custodian.</p>
Office	7:30 a.m.-4:30 p.m.	<p>Front office employees are separate by 6 feet of distancing, wear masks, and have shields available.</p> <p>Clear plexiglass is used in the office to separate from the community.</p> <p>The office has a doorbell to alert of visitors outside.</p> <p>Appointments are encouraged and 6 foot markers are in every office including signage in front of the office.</p>	<p>Office areas and desks are separated by 6 feet of distance.</p> <p>There is plexiglass in any areas that the public would approach.</p> <p>There is a designated waiting area in front of the school, and at the office door, that limits entrance.</p> <p>All staff wears masks and shields are available.</p> <p>Extra PPE is stored for community members in need.</p>
Copier Area	7:30 a.m.-4:30 p.m.	Used by all staff members on location but separated by 6 feet distancing.	Any equipment used is cleaned.
Staff Lounge	7:30 a.m.-4:30 p.m.	Used to refrigerate and microwave staff lunches.	<p>Staff are encourage to eat outside with distancing. Lounges are limited and 6 feet of distance is maintained.</p> <p>Eating areas are outside, in individual classrooms, or designated areas the MPR or lounge.</p>
Staff Restrooms	7:00 a.m.-5:00 p.m.	Staff restrooms are single stalls, so there is no sharing of space.	<p>Restrooms are cleaned throughout the day.</p> <p>They are also deep cleaned every night by the night custodian.</p>
Ongoing Cleaning of Facilities	6:30 a.m.-7:00 p.m.	<p>The day-time custodian and a night-time custodian clean and disinfect the school campus.</p> <p>Outside services are also used for deeper cleaning.</p>	All cleaning staff adheres to mask wearing, any needed PPE, and physical distancing.