

## YOUR COMPREHENSIVE TRAINING SOLUTION

Zywave Learning™ is an innovative Learning Management System, delivering high-quality, on-demand courses. All courses feature easy-to-understand, professionally produced training content with interactive quizzes. In addition, many courses are available in English and Spanish, and all courses are mobile-friendly. All of these features allow for a quality, engaging learning experience.

## BENEFITS

- ✓ Set up your employees in minutes
- ✓ More than 150 courses available, including sexual harassment prevention and workplace safety courses
- ✓ Provide separate courses to employees, managers or other groups you create
- ✓ Easy-to-use dashboard allows for easy tracking of employee course completion
- ✓ System issues certificates of completion per course to each employee



Contact us at  
630-268-1600 today!



## ZYWAVE LEARNING COURSE LIST

### Chemical & Environment Safety

- ✓ Asbestos Awareness Basics for Employees\*
- ✓ Hazardous Spill Cleanup Training for Employees (English)
- ✓ Stormwater Pollution Awareness for Employees

### Construction Safety

- ✓ Caught-In or Between Hazard Safety for Construction Employees (English)
- ✓ Caught-In or Between Hazard Safety for Construction Employees (Spanish)
- ✓ Cold Stress Prevention for Construction Employees\*
- ✓ Crane Signal Person Basic Training for Construction Employees\*
- ✓ Crystalline Silica Safety for Construction Employees (English)
- ✓ Crystalline Silica Safety for Construction Employees (Spanish)
- ✓ Personal Fall Arrest Systems Training for Construction Employees (English)\*
- ✓ Personal Fall Arrest Systems Training for Construction Employees (Spanish)\*
- ✓ Rigging & Lifting Tips for Construction Employees

- ✓ Safety Orientation for Construction Employees
- ✓ Small Hydraulic Crane Safety for Construction Employees (English)

### Coronavirus Prevention & Response

- ✓ COVID-19: Staying Safe at Work for Employees\*
- ✓ COVID-19: Staying Safe at Work for Managers\*
- ✓ Remote Employees: Safety, Health and Security\*

### Cybersecurity

- ✓ Data Privacy & Information Security\*

### Diversity & Ethics

- ✓ Diversity & Inclusion Training for Employees (English)\*
- ✓ Workplace Ethics for Employees

### Drugs & Alcohol

- ✓ Dealing with Drug & Alcohol Abuse for Employees (English)
- ✓ Dealing with Drug & Alcohol Abuse for Employees (Spanish)

- ✓ Dealing with Drug & Alcohol Abuse for Managers (English)
- ✓ Dealing with Drug & Alcohol Abuse for Managers (Spanish)

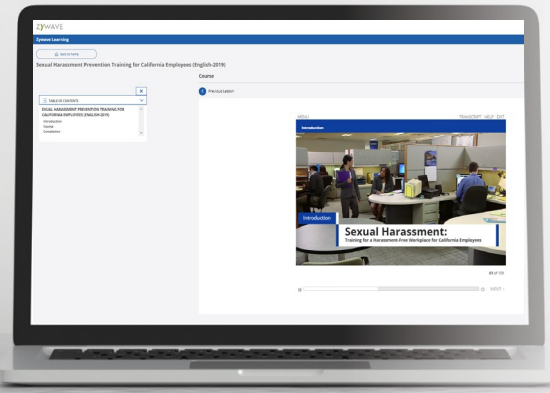
### Employee Success

- ✓ Communication Skills Training for Employees
- ✓ Customer Service Values for Employees\*
- ✓ How to Achieve Peak Performance
- ✓ Sleep Management Techniques for Employees (English)\*
- ✓ Social Media Responsibility for Employees
- ✓ Stress Management Techniques for Employees

### Ergonomics

- ✓ Adjusting Workstations & Postures
- ✓ Back Injury Prevention Tips for Employees (English)\*
- ✓ Back Injury Prevention Tips for Employees (Spanish)\*
- ✓ Ergonomics Basics for Employees (English)
- ✓ Industrial Ergonomics for Employees
- ✓ Lifting Safety for Employees

\* Denotes that course has closed captioning or built-in transcript available.



# ZYWAVE LEARNING COURSE LIST

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### Ergonomics (Continued)

- ✔ Material Handling Safety for Employees (English)

### Fire Safety

- ✔ Fire Extinguisher Tips for Employees (English)\*
- ✔ Fire Prevention & Response Tips for Employees (English)
- ✔ Fire Prevention Tips for Hot-Work Employees\*
- ✔ Fire Safety for Industrial Employees
- ✔ Fire Safety for Office Employees

### General Workplace Safety

- ✔ Accident Investigation Techniques for Managers
- ✔ Battery Charging Safety for Employees\*
- ✔ Compressed Air Safety for Employees
- ✔ Compressed Gas Cylinder Safety for Employees (English)\*
- ✔ Electric Shock Prevention Tips for Employees (English)
- ✔ Electrical Safety for Non-Electrician Employees\*
- ✔ Emergency Response Tips for Employees\*
- ✔ First Aid Response for Employees
- ✔ Good Housekeeping Tips for Employees (English)
- ✔ Heat-Related Illness Prevention for Employees
- ✔ Ladder Safety for Employees
- ✔ NFPA 70E 2018 Training for Employees\*
- ✔ Office Injury Prevention for Employees

- ✔ Safety Awareness for New Employees
- ✔ Safety Essentials for New Employees
- ✔ Safety Orientation for Employees (English)
- ✔ Safety Responsibility for Employees\*
- ✔ Slip, Trip & Fall Prevention for Employees (English)
- ✔ Top 10 Causes of Workplace Injuries
- ✔ Utility Knife Safety for Employees
- ✔ Walking & Working Surface Safety for Employees (English)\*
- ✔ Winter Walking Safety for Employees\*

### Hazard Communication & GHS

- ✔ Hazard Communication & GHS Training for Employees

### Health Care Safety

- ✔ Back Safety for Health Care Employees

### Hiring & Termination

- ✔ How to Hire the Best Employees
- ✔ Successful Termination Techniques for Managers

### Labor & Privacy Compliance

- ✔ HIPAA Compliance for Managers and Employees\*

### Manager Success

- ✔ Employee Communication for Managers
- ✔ HR Compliance Essentials for Managers\*
- ✔ Leadership Training for Managers
- ✔ Management and Leadership Skills for Managers

- ✔ Performance Review Tips for Managers
- ✔ Positive Discipline Tips for Managers
- ✔ Workplace Conflict Response Techniques for Managers

### OSHA Compliance

- ✔ Bloodborne Pathogen Awareness for Employees\*
- ✔ Bloodborne Pathogen Safety for Custodians\*
- ✔ Confined Space Entry Tips for Employees (English)\*
- ✔ How to Avoid OSHA's Top 10 Violations (English)
- ✔ Machine Guarding & Operation Safety for Employees\*

### Personal Protective Equipment (PPE)

- ✔ Eye Injury Prevention Tips for Employees (English)
- ✔ Hearing Loss Prevention Tips for Employees (English)
- ✔ Personal Protective Equipment (PPE) Overview for Employees\*
- ✔ Respiratory Protection Tips for Employees (English)
- ✔ Respiratory Protection Tips for Employees (Spanish)
- ✔ Respiratory Protection Training for Employees

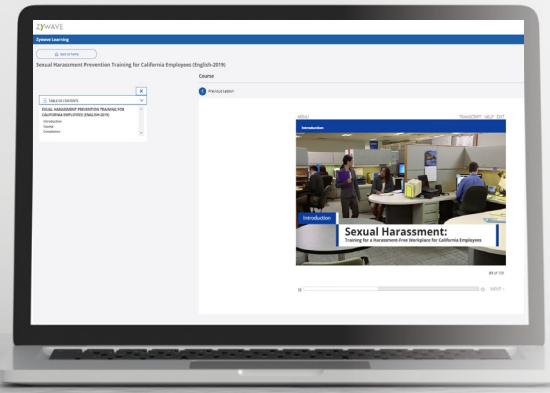
### Powered Industrial Trucks & Aerial Lifts

- ✔ Aerial Lift Operation Safety for Employees
- ✔ Aerial Work Platform Safety for Employees (English)\*
- ✔ Ensuring Safety Around Forklifts
- ✔ Forklift Operation Tips for Employees (English)
- ✔ Forklift Operator Certification Series: Classification, Refueling & Recharging (English)\*
- ✔ Forklift Operator Certification Series: Loading & Operation (English)\*
- ✔ Forklift Operator Certification Series: Operator Training & Pre-Operational Inspection (English)\*
- ✔ Forklift Operator Certification Series: Stability (English)\*
- ✔ Scissor Lift Operation Safety for Employees

### Transportation Safety

- ✔ Defensive Driving Tips for Transportation Employees (English)
- ✔ Defensive Driving Tips for Transportation Employees (Spanish)
- ✔ Distracted Driving Prevention for Transportation Employees\*
- ✔ DOT Training: HAZMAT Safety Training
- ✔ DOT Training: HAZMAT Security Awareness
- ✔ DOT Training: HAZMAT Transportation Security Risk Prevention
- ✔ Hang Up & Drive\*
- ✔ Safe Driving Tips for Transportation Employees

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## Transporting Safety (Continued)

- ✔ Texting & Driving Prevention for Transportation Employees
- ✔ Winter Driving Tips for Transportation Employees\*

## Workplace Harassment & Violence: California

- ✔ Active Shooter Attack Survival Training for Employees (English)
- ✔ Active Shooter Attack Survival Training for Employees (Spanish)
- ✔ Anti-Bullying Training for Employees (English)
- ✔ Sexual Harassment Investigation Techniques for Managers (English)
- ✔ Sexual Harassment Prevention Training for California Employees (English)\*
- ✔ Sexual Harassment Prevention Training for California Employees (Spanish)\*
- ✔ Sexual Harassment Prevention Training for California Managers (English)\*
- ✔ Sexual Harassment Prevention Training for California Managers (Spanish)\*
- ✔ Workplace Violence Warning Sign Awareness for Employees\*
- ✔ Workplace Violence Warning Sign Awareness for Managers\*

## Workplace Harassment & Violence: Connecticut

- ✔ Active Shooter Attack Survival Training for Employees (English)

- ✔ Active Shooter Attack Survival Training for Employees (Spanish)
- ✔ Anti-Bullying Training for Employees (English)
- ✔ Sexual Harassment Investigation Techniques for Managers (English)
- ✔ Sexual Harassment Prevention Training for Connecticut Employees (English)\*
- ✔ Sexual Harassment Prevention Training for Connecticut Employees (Spanish)\*
- ✔ Sexual Harassment Prevention Training for Connecticut Managers (English)\*
- ✔ Sexual Harassment Prevention Training for Connecticut Managers (Spanish)\*
- ✔ Workplace Violence Warning Sign Awareness for Employees\*
- ✔ Workplace Violence Warning Sign Awareness for Managers\*

## Workplace Harassment & Violence: Delaware

- ✔ Active Shooter Attack Survival Training for Employees (English)
- ✔ Active Shooter Attack Survival Training for Employees (Spanish)
- ✔ Anti-Bullying Training for Employees (English)
- ✔ Sexual Harassment Investigation Techniques for Managers (English)
- ✔ Sexual Harassment Prevention Training for Delaware Employees (English)\*
- ✔ Sexual Harassment Prevention Training for Delaware Employees (Spanish)\*

- ✔ Sexual Harassment Prevention Training for Delaware Managers (English)\*
- ✔ Sexual Harassment Prevention Training for Delaware Managers (Spanish)\*
- ✔ Workplace Violence Warning Sign Awareness for Employees\*
- ✔ Workplace Violence Warning Sign Awareness for Managers\*

## Workplace Harassment & Violence: Illinois

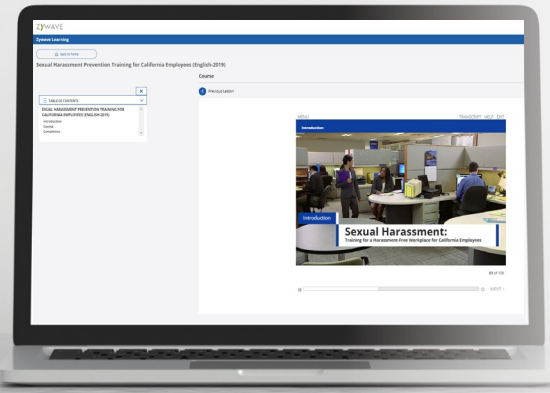
- ✔ Active Shooter Attack Survival Training for Employees (English)
- ✔ Active Shooter Attack Survival Training for Employees (Spanish)
- ✔ Anti-Bullying Training for Employees (English)
- ✔ Sexual Harassment Investigation Techniques for Managers (English)
- ✔ Sexual Harassment Prevention Training for Illinois General Industry Employees (English)\*
- ✔ Sexual Harassment Prevention Training for Illinois General Industry Employees (Spanish)\*
- ✔ Sexual Harassment Prevention Training for Illinois General Industry Managers (English)\*
- ✔ Sexual Harassment Prevention Training for Illinois General Industry Managers (Spanish)\*
- ✔ Sexual Harassment Prevention Training for Illinois Restaurant & Bar Employees (English)\*

- ✔ Sexual Harassment Prevention Training for Illinois Restaurant & Bar Employees (Spanish)\*
- ✔ Sexual Harassment Prevention Training for Illinois Restaurant & Bar Managers (English)\*
- ✔ Sexual Harassment Prevention Training for Illinois Restaurant & Bar Managers (Spanish)\*
- ✔ Sexual Harassment Prevention Training for Illinois Hospitality Employees (English)\*
- ✔ Sexual Harassment Prevention Training for Illinois Hospitality Employees (Spanish)\*
- ✔ Sexual Harassment Prevention Training for Illinois Hospitality Managers (English)\*
- ✔ Sexual Harassment Prevention Training for Illinois Hospitality Managers (Spanish)\*
- ✔ Workplace Violence Warning Sign Awareness for Employees\*
- ✔ Workplace Violence Warning Sign Awareness for Managers\*

## Workplace Harassment & Violence: International

- ✔ Active Shooter Attack Survival Training for Employees (English)
- ✔ Active Shooter Attack Survival Training for Employees (Spanish)
- ✔ Anti-Bullying Training for Employees (English)
- ✔ Sexual Harassment Investigation Techniques for Managers (English)
- ✔ Sexual Harassment Prevention Training for Canadian Employees (English)\*

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## Workplace Harassment & Violence: International (continued)

- ✔ Sexual Harassment Prevention Training for Canadian Managers (English)\*
- ✔ Sexual Harassment Prevention Training for International Employees (English)\*
- ✔ Sexual Harassment Prevention Training for International Employees (Spanish)\*
- ✔ Sexual Harassment Prevention Training for International Managers (English)\*
- ✔ Sexual Harassment Prevention Training for International Managers (Spanish)\*
- ✔ Workplace Violence Warning Sign Awareness for Employees\*
- ✔ Workplace Violence Warning Sign Awareness for Managers\*

## Workplace Harassment & Violence: Maine

- ✔ Active Shooter Attack Survival Training for Employees (English)
- ✔ Active Shooter Attack Survival Training for Employees (Spanish)
- ✔ Anti-Bullying Training for Employees (English)
- ✔ Sexual Harassment Investigation Techniques for Managers (English)
- ✔ Sexual Harassment Prevention Training for Maine Employees (English)\*
- ✔ Sexual Harassment Prevention Training for Maine Employees (Spanish)\*
- ✔ Sexual Harassment Prevention Training for Maine Managers (English)\*

- ✔ Sexual Harassment Prevention Training for Maine Managers (Spanish)\*
- ✔ Workplace Violence Warning Sign Awareness for Employees\*
- ✔ Workplace Violence Warning Sign Awareness for Managers\*

## Workplace Harassment & Violence: New York

- ✔ Active Shooter Attack Survival Training for Employees (English)
- ✔ Active Shooter Attack Survival Training for Employees (Spanish)
- ✔ Anti-Bullying Training for Employees (English)
- ✔ Sexual Harassment Investigation Techniques for Managers (English)
- ✔ Sexual Harassment Prevention Training for New York Employees (English)\*
- ✔ Sexual Harassment Prevention Training for New York Employees (Spanish)\*
- ✔ Sexual Harassment Prevention Training for New York Managers (English)\*
- ✔ Sexual Harassment Prevention Training for New York Managers (Spanish)\*
- ✔ Workplace Violence Warning Sign Awareness for Employees\*
- ✔ Workplace Violence Warning Sign Awareness for Managers\*

## Workplace Harassment & Violence: Washington

- ✔ Active Shooter Attack Survival Training for Employees (English)

- ✔ Active Shooter Attack Survival Training for Employees (Spanish)
- ✔ Anti-Bullying Training for Employees (English)
- ✔ Sexual Harassment Investigation Techniques for Managers (English)
- ✔ Sexual Harassment Prevention Training for Washington (WA) Employees (English)\*
- ✔ Sexual Harassment Prevention Training for Washington (WA) Employees (Spanish)\*
- ✔ Sexual Harassment Prevention Training for Washington (WA) Managers (English)\*
- ✔ Sexual Harassment Prevention Training for Washington (WA) Managers (Spanish)\*
- ✔ Sexual Harassment Prevention Training for Washington (WA) Managers (English)\*
- ✔ Workplace Violence Warning Sign Awareness for Employees\*
- ✔ Workplace Violence Warning Sign Awareness for Managers\*

## Workplace Harassment & Violence: Other States

- ✔ Active Shooter Attack Survival Training for Employees (English)
- ✔ Active Shooter Attack Survival Training for Employees (Spanish)
- ✔ Anti-Bullying Training for Employees (English)
- ✔ Sexual Harassment Investigation Techniques for Managers (English)
- ✔ Sexual Harassment Prevention Training for Employees (English)\*

- ✔ Sexual Harassment Prevention Training for Employees (Spanish)\*
- ✔ Sexual Harassment Prevention Training for Managers (English)\*
- ✔ Sexual Harassment Prevention Training for Managers (Spanish)\*
- ✔ Workplace Violence Warning Sign Awareness for Employees
- ✔ Workplace Violence Warning Sign Awareness for Managers

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