



Extra-ordinary Meeting of the BBC Board

MINUTES

7 June 2021

Held by Video Conference

ITEMS OF BUSINESS

1. Apologies and conflicts of interest
2. Annual Report Review
3. Serota Review: Terms of Reference
4. AOB

ATTENDANCE

Present

- Richard Sharp Chairman
- Tim Davie Director-General
- Nicholas Serota Senior independent director
- Elan Closs Stephens Non-executive director
- Shirley Garrood Non-executive director
- Robbie Gibb Non-executive director
- Tanni Grey-Thompson Non-executive director
- Ian Hargreaves Non-executive director
- Charlotte Moore Director, Content
- Steve Morrison Non-executive director
- Leigh Tavaziva Chief Operating Officer
- Fran Unsworth Director, News and Current Affairs

Apologies

- Tom Ilube Non-executive director

With

- Phil Harrold Company Secretary
- Jo Clarke Secretary to the Board
- Chris Sandford Head of Governance
- Gautam Rangarajan Director, Strategy (item 2)
- Bob Shennan Group Managing Director (item 2)
- Glyn Isherwood Chief Financial Officer (item 2)

BOARD MINUTES – 7 JUNE 2021

1. Apologies and Conflicts of Interest

- 1.1 Tom Ilube was an apology for the meeting.

2. Annual Report Review

- 2.1 The Board met to review a draft of the front half of the Annual Report, less the accounts and the equality information report (EIR). The full Annual Report and Accounts for 2020-21 would return to the Board on 18 June for approval.
- 2.2 The Board discussed the overall narrative and format of the report. Directors requested a number of amendments to the draft ahead of its return to the June Board meeting.
- 2.3 Board members noted that the Audit and Risk Committee had approved the financial statements earlier that day. The Chief Financial Officer provided a summary of the final balance sheet and operating surplus position. The work on the audit was now complete and an unmodified opinion on the accounts and the licence fee trust statement were expected from the NAO.

3. Serota Review: Terms of Reference

- 3.1 Following the publication of Lord Dyson's independent review into the 1995 *Panorama* interview with Diana, Princess of Wales, the Board announced a review looking into the oversight of the BBC's editorial practices and procedures, including the robustness and independence of whistleblowing processes in editorial areas. The review will be led by Sir Nicholas Serota. The Board considered a draft Terms of Reference for that review.
- 3.2 The Board approved the draft Terms of Reference subject to a draft amendment. Directors would receive an update on the work of the review at the next Board meeting.

4. AOB

- 4.1 There was no other business.