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PREPARATORY COMMITTEE FOR THE
INTERNATIONAL CONFERENCE ON
HUMAN RIGHTS
Agenda item 4

PREPARATION FOR THE INTERNATIONAL CONFERENCE ON HUMAN RIGHTS

Preliminary Estimates of Costs

Note by the Secretary-General

1. The preliminary costs estimates relating to the International Conference on Human Rights, submitted in A/CONF.32/PC/L.3, indicated that the estimates in respect of costs at the European Office were to be considered provisional owing to the lack of time in which to obtain confirmation of the figures given. This revision incorporates the estimates supplied by the European Office and indicates also the additional costs which would be incurred:

(a) If summary records were provided in Russian, in addition to those in English, French and Spanish;

(b) If eight meetings a day were held.

The estimates should still be considered tentative as more precise figures cannot be prepared until the Committee's final conclusions become known on questions such as the duration of the Conference, its location and organization.

2. The estimates are based on existing costs at Headquarters and the European Office in Geneva. If a Government should offer to act as host to the Conference, the extra costs involved would, under the provisions of General Assembly resolution 2116 (XX), be met by that Government.

3. Assumptions on which estimates are based:

- (i) Interpretation into and from the official languages will be required.
- (ii) Summary records in English, French and Spanish will be required. A separate estimate of the additional costs which would be incurred if summary records were required in Russian is included.
- (iii) In-session documentation, apart from summary records, will be approximately five pages per meeting.
- (iv) Pre-conference documentation which will be translated into four languages will not exceed 900 pages.
- (v) The report of the Conference will be no more than 250 mimeographed pages and will be published in the official languages.
- (vi) The meeting would be of three weeks' duration. However, the weekly rate, if the duration of the Conference were increased, is provided also.

A. Costs of preparation for the Conference

Provision has been requested in the initial budget estimates for 1967 in the amount of \$112,950, to cover the costs of twelve man-months of consultants' services (\$36,000), and substantive and secretarial staff (\$76,950). If the Preparatory Committee considers that additional consultants' services are necessary in 1967 in the preparations for the Conference, the financial provision for these will have to be included in a revised estimate to be submitted to the General Assembly at the twenty-first session. Twenty-one man-months of consultants' services is estimated to cost \$69,000. Thirty-six man-months would cost \$108,000. The substantive and secretarial staff will continue to be required in 1968. The estimated costs of eight months for each of these staff would be:

		<u>\$ 62,000</u>
2.	Pre-conference documentation:	
	Translation	\$21,600
	Typing	9,000
	Reproduction	39,000
		\$ 69,600
3.	Production of an informational booklet, in four languages, in an average of 8,000 copies per language	\$ 9,500
	Total	\$141,100

B. Conference-related costs

These are shown for both Headquarters and the European Office, and the weekly rate if the duration of the Conference were to be increased is also given. The cost is given on the assumption that the necessary technical staff can be found.

The additional cost of providing summary records in Russian for two meetings a day for a conference of three weeks' duration would be \$8,500 at Headquarters and \$22,000 at the European Office. For each additional week the costs would be \$2,775 and \$5,000, respectively. The disparity between the estimates for New York and those for Geneva is due to the limited availability of Russian language staff in Geneva and the necessity of recruiting them. The Headquarters costs relate to contractual translation of material that will be displaced through the assumption of this added workload.

	<u>Summaries</u>		<u>Additional work</u>	
	<u>New York</u>	<u>Geneva</u>	<u>New York</u>	<u>Geneva</u>
	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
A. Costs of preparation for Conference:	141,100	141,100		
Conference-related costs:	69,600	85,070	21,400	25,470
C. Post-conference costs:	22,000	22,000		
Sub-total	232,700	248,170	21,400	25,470
Summary records in Russian:	8,500	22,000	2,775	5,000
<u>Total</u>	<u>241,200</u>	<u>270,170</u>	<u>24,175</u>	<u>30,470</u>
A. Costs of preparation for Conference:	141,100	141,100		
B. Conference-related costs:	136,000	151,900	41,850	48,840
C. Post-conference costs:	22,000	22,000		
Sub-total	299,100	315,000	41,850	48,840
Summary records in Russian:	17,000	44,000	5,550	10,000
<u>Total</u>	<u>316,100</u>	<u>359,000</u>	<u>47,400</u>	<u>58,840</u>
A. Costs of preparation for Conference:	141,100	141,100		
B. Conference-related costs:	194,000	218,770	59,650	70,650
C. Post-conference costs:	22,000	22,000		
Sub-total	357,100	381,870	59,650	70,650
Summary records in Russian:	25,500	66,000	8,325	15,000
<u>Total</u>	<u>382,600</u>	<u>447,870</u>	<u>67,975</u>	<u>85,650</u>

Summaries (continued)

			<u>Additional work</u>	
	<u>New York</u>	<u>Geneva</u>	<u>New York</u>	<u>Geneva</u>
<u>Eight meetings daily:</u>	\$	\$	\$	\$
A. Costs of preparation for Conference:	141,100	141,000		
B. Conference-related costs:	261,000	268,000	79,200	93,790
C. Post-conference costs:	22,000	22,000		
Sub-total	424,100	431,800	79,200	93,790
Summary records in Russian:	34,000	88,000	11,100	20,000
Total	458,100	519,800	90,300	113,790
