



Minutes

ANNUAL COUNCIL Wednesday, 23 May 2007

PRESENT

Brian Allinson, Jane Allinson, John Ashe, June Bamford, Nick Barrett, David Bell, Janet Biggin, Ian Blair, Linda Boon, Malcolm Bridge, John Calway, Roger Coales, Sheila Cook, Keith Cranney, Kay Crowe, Ken Dando, Ruth Davis, Mike Drew, Clare Fardell, Brian Freeguard, Heather Goddard, John Goddard, John Godwin, Sandra Grant, Kenneth Graupner, Neil Halsall, Allan Higgs, Shirley Holloway, Sue Hope, Brian Hopkinson, Justin Howells, Colin Hunt, James Hunt, Roger Hutchinson, Robert Jones, Trevor Jones, Geoff King, Alan Lawrance, Valerie Lee, Carol McCarthy, Sheila Mead, Adrian Millward, Ian Morris, Tony Olpin, Sandra O'Neill, Andy Perkins, Sarah Pomfret, Shirley Potts, Christine Price, Bob Pullin, Matthew Riddle, Mike Robbins, Pat Rooney, Marc Scawen, Kevin Seager, Ian Smith, Mike Thomas, Sarah Turley, Maggie Tyrrell, Peter Tyzack, David Upjohn, Julie Walker, Sue Walker, Terry Walker, Jon Williams, Jan Woodley, Claire Young

Alderman Madge Hudson

1 EVACUATION PROCEDURE (Agenda Item 4)

Council noted that the election of a new Chair of Council would take some time. Therefore the Chairman drew attention to the emergency evacuation procedure as set out in the Agenda at the outset of the meeting.

2 ELECTION OF CHAIR OF COUNCIL FOR THE ENSUING YEAR (Agenda Item 1)

Councillor Sheila Mead paid tribute to Councillor Sandra O'Neill's dedication as a Councillor and for her work in the office of Vice Chair for the past year.

It was **moved** by Councillor Sheila Mead, **seconded** by Councillor Alan Lawrance and upon being put to the **vote** with 57 voting in favour, no one voting against and 9 abstentions, it was **RESOLVED** that:

Councillor Sandra O'Neill be elected as Chair of Council for the ensuing year

Councillor O'Neill then read and signed the Declaration of Acceptance of Office which was witnessed by the Head of Legal and Democratic Services. Councillor O'Neill then received the Chain of Office and took the Chair, which had been vacated by Jim Cullimore.

Councillor O'Neill paid tribute to Jim Cullimore for his services to both the community for the last 30 years as a Councillor and to the Council as Chairman over the past year and presented him with the past Chair's badge and paperweight. A presentation was also made to Mrs Cullimore.

On behalf of Members, Councillor John Calway, jointly seconded by Councillors Ruth Davis and Roger Hutchinson, proposed a vote of thanks to both Jim and Barbara Cullimore for the service they had given to the Council over the period that Jim Cullimore had been a Councillor and for his work as Chairman of Council. This was given unanimous support.

Jim Cullimore was invited to respond to the vote of thanks and took the opportunity to thank all Members of Council for their support. In particular, he thanked Councillor Sandra O'Neill for her help as Vice Chair. He also paid thanks to Liz Smith, Louise Bennett and Pay Butcher and presented tokens of appreciation. He announced that £3077.21 had been raised for the Chair's Charity, Headway. He then presented a cheque to John Newman, Director and Trustee for Headway Bristol and Rita Rees MBE, President of Headway Bristol who then addressed Council on the work of Headway, and the effect of the funds raised by the Chairs Charity events. Both representatives thanked Jim Cullimore for nominating Headway as his Chairman's Charity over the past year.

Jim Cullimore then left the dais to standing applause.

3 ELECTION OF VICE CHAIR FOR THE ENSUING YEAR (Agenda Item 2)

It was **moved** by Councillor Ruth Davis, jointly **seconded** by Councillors John Calway and Roger Hutchinson and upon being put to the **vote** it was unanimously **RESOLVED** that:

1. It be noted that the Council met in unusual circumstances as the final composition and political balance of the Council would not be decided until

the outcome of the adjourned poll for the Frampton Cotterell election on the 24th May 2007.

2. The Council would be unable to transact all of the business on the agenda. However, having transacted as much business as possible the Council would commit itself to completing the process of setting-up the new Council's constitutional structures as soon as possible, recognising that time would be needed after the election results were known, for any necessary negotiations and for political groups to agree their nominations for positions of special responsibility.

Therefore:

1. Sincere thanks be expressed to Sandra O'Neil for her excellent work as the Council's Vice-Chair over the last year.
2. A decision be deferred on the election of a Vice Chair for the year.
3. Consideration of parts of agenda item 8 (The Constitution and Annual Meeting Business) be deferred as follows:

Part (b) - The Council's Constitution and Scheme of Delegation

Part (c) - Appointment of the Executive and allocation of portfolios to executive councillors.

Part (d) – Appointment of Council Committees, proportionality calculations, allocation of seats to political groups and appointments to certain external joint bodies, with the exception of appointments to the Avon Fire Authority and the Police Authority Joint (Selection) Committee which meet on 25th May and 8th June respectively.

Part (e) - Appointment of committee chairs.

4. Following the transaction of remaining business not deferred, the Council adjourns until 7.00pm on Wednesday 6th June 2007, when it will reconvene to consider the deferred business and any update reports and advice submitted by officers following the outcome of the Frampton Cotterell ward election.

4 APOLOGIES FOR ABSENCE (Agenda Item 3)

Apologies for absence were received from:

Councillor Howard Gawler and Alderman Dennis Fox and Eddie Gadsby

5 DECLARATIONS OF INTEREST (Agenda Item 5)

The following interests were declared:

Agenda Number	Item	Name of Councillor	Type of Interest	Nature of Interest
8	– The Constitution and Annual Council Meeting Business	David Bell	Personal	Is a Custody Visitor with Avon and Somerset Police
8	– The Constitution and Annual Council Meeting Business	Valerie Lee	Personal and Prejudicial	Son is an assistant to a political group of South Gloucestershire Council

6 MINUTES – 21st March 2007 (Agenda Item 6)

It was unanimously

RESOLVED that the minutes be confirmed as a correct record and be signed by the Chair.

7 CHAIR'S ANNOUNCEMENTS (Agenda Item 7)

Councillor Sandra O'Neill thanked Councillors for her election as Chair of Council and commented how much she had enjoyed her year as Vice Chair.

Councillor O'Neill informed Council that she would reserve her announcements in regard to the Chair's charity for 2007 / 08 until the next meeting of Council.

8 THE CONSTITUTION AND ANNUAL COUNCIL MEETING BUSINESS (Agenda Item 8)

Having declared a personal and prejudicial interest Councillor Valerie Lee left the meeting and took no part in the discussion.

It was noted that under agenda item 2 Council had decided to defer consideration of certain parts of this item.

It was **moved** by Councillor Ruth Davis, jointly **seconded** by Councillors John Calway and Roger Hutchinson and upon being put to the **vote** it was unanimously **RESOLVED** that:

1. Part (a) – Report on the outcome of the Council elections and the formation of political groups.

The Council noted the report on the outcome of the Council elections held on 3 May 2007 and the subsequent formation of political groups.

Councillor Ruth Davis asked for Council's thanks to be recorded to the officers involved in running a well organised and efficient election process.

2. Part (d) – Appointment of Council committees, proportionality calculations, allocation of seats to political groups and appointments to certain external joint bodies.

Seats be allocated and appointments made to external joint bodies as follows:

Avon Fire Authority: 6 Members (C 3: LD 2: L 1) - Councillors to be appointed by groups under delegated powers.

Police Authority Joint (Selection) Committee: 2 Members (C 1: LD 1: L 0) - Councillors to be appointed by groups under delegated powers.

3. Part (f) – Approval of Calendar of Meetings.

The Calendar of Meetings for 2007/8 be approved, subject to tabled alterations.

4. Part (g) – Appointments to outside bodies.

It be noted that appointments to outside bodies would be made by the Cabinet (where they relate to executive functions) or by the relevant committee (where they relate to non-executive functions).

5. Part (h) – Local Government and Housing Act 1989 – allocation of assistants to political groups.

Assistants be allocated to political groups who qualified under the Local Government and Housing Act 1989 (the Conservative, Liberal Democrat and Labour Groups), subject to the provisions of the Constitution.

6. Part (i) – Adoption of the members' allowances scheme to operate from the annual meeting.

Approval be given to the recommendations of the Independent Panel on Members' Remuneration, to operate from 23 May 2007."

Valerie Lee returned to the meeting.

9 ITEMS FROM THE PUBLIC (Agenda Item 9)

There were no items from the public.

10 PETITIONS (Agenda Item 10)

PEDESTRIAN CROSSING FOR DOWN ROAD, ALVESTON

Councillor Maggie Tyrrell presented a petition signed by 250 residents calling for a pedestrian crossing on Down Road to make crossing the road safer.

It was **RESOLVED** that the petition should be referred to the Chief Executive.

11 QUESTIONS (agenda item 11)

There were no questions

12 REPORT OF THE STANDARDS COMMITTEE – THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) ORDER 2007

Phyllida Pyper, Chair of the Standards Committee presented the report of the Standards Committee for adoption.

Councillors Ruth Davis, John Calway and Roger Hutchinson all gave thanks to Phyllida Pyper and the Standards Committee members for the important role that they performed.

It was **moved** by Councillor Ruth Davis, jointly **seconded** by Councillors John Calway and Roger Hutchinson and upon being put to the **vote** it was unanimously **RESOLVED** that:

The Council adopt the Model Code of Conduct set out in the appendix to the report, subject to:

1. An annex being attached to the Code outlining the general principles prescribed by the Secretary of State and

2. A provision being placed in paragraph 12 in relation to participation when having a prejudicial interest. Paragraph 12(2) to be amended to read:

"Where you have a prejudicial interest in any business of your authority you may attend a meeting (including a meeting of the Overview & Scrutiny Committee of your authority or sub committee of such a committee), but only for the purpose of making representations, asking questions or giving evidence relating to the business, provided the public are also allowed to attend the meeting for the same purpose whether under a statutory right or otherwise. When attending meetings in this capacity you must disclose to the meeting the existence and nature of your prejudicial interest at the commencement of that meeting, or when the interest becomes apparent."

13 MOTIONS

There were no motions

14 ANY OTHER ITEMS THE CHAIR DECIDES ARE URGENT (Agenda Item 14)

There were no urgent items

The adjourned at 2.45pm.

6th June 2003 - Council reconvened at 7pm.

PRESENT:

Brian Allinson, Jane Allinson, John Ashe, June Bamford, Nick Barrett, Janet Biggin, Ian Blair, John Calway, Sheila Cook, Keith Cranney, Kay Crowe, Ken Dando, Ruth Davis, Mike Drew, Brian Freeguard, Howard Gawler, Heather Goddard, John Goddard, John Godwin, Sandra Grant, Kenneth Graupner, Dave Hockey, Pat Hockey, Shirley Holloway, Sue Hope, Brian Hopkinson, Justin Howells, Colin Hunt, James Hunt, Roger Hutchinson, Robert Jones, Trevor Jones, Geoff King, Alan Lawrance, Valerie Lee, Carol McCarthy, Sheila Mead, Adrian Millward, Ian Morris, Sandra O'Neill, Andy Perkins, Sarah Pomfret, Shirley Potts, Christine Price, Bob Pullin, Matthew Riddle, Mike Robbins, Pat Rooney, Marc Scawen, Kevin Seager, Ian Smith, Mike Thomas, Sarah Turley, Maggie Tyrrell, Peter Tyzack, David Upjohn, Julie Walker, Sue Walker, Terry Walker, Jon Williams, Jan Woodley, Claire Young

15 EVACUATION PROCEDURE (Agenda Item 4)

Council noted that the election of a new Vice Chair of Council would take some time. Therefore the Chair drew attention to the emergency evacuation procedure as set out in the Agenda at the outset of the meeting.

16 ELECTION OF VICE-CHAIR OF THE COUNCIL FOR THE ENSUING YEAR (Agenda Item 2)

It was **moved** by Councillor John Calway, **seconded** by Councillor John Godwin and upon being put to the **vote** with 32 voting in favour, no one voting against and 31 abstentions, it was **RESOLVED** that:

Councillor Brian Freeguard be elected as Vice Chair of Council for the ensuing year.

Councillor Freeguard then read and signed the Declaration of Acceptance of Office which was witnessed by the Head of Legal and Democratic Services. Councillor Freeguard then received the Chain of Office and took the Vice Chair's position.

17 APOLOGIES FOR ABSENCE (Agenda Item 3)

Apologies for absence were received from:

Councillors Neil Halsall, Linda Boon, Malcolm Bridge, Roger Coales, Allan Higgs, David Bell, Tony Olpin

and Alderman Dennis Fox and Eddie Gadsby.

18 CHAIR'S ANNOUNCEMENTS (Agenda Item 7)

The Chair announced that her chosen charity for the year would be Paul's Place. The Chair invited Kath Aldom and Kevin Baker to speak to Council about the chosen charity for the year.

In speaking to Council Kath Aldom explained the importance of the work of the charity in making a difference to the quality of life for people with disabilities and also their appreciation for being chosen as the Chair's charity.

19 THE CONSTITUTION AND ANNUAL COUNCIL MEETING BUSINESS (Agenda Item 8)

The Deputy Returning Officer reported that following the Frampton Cotterell election on the 24 May 2007, Dave Hockey and Pat Hockey had been elected to serve the ward. He also reported that the overall turnout across South Gloucestershire was 45.06% compared with 37.3% in 2003.

It was **moved** by Councillor Ruth Davis, **seconded** by Councillors John Calway and Roger Hutchinson and upon being put to the **vote** with 32 voting in favour, no one voting against and 31 abstentions, it was **RESOLVED** that:

19 (a) Report on the outcome of the Council elections and the formation of political groups

The outcome of the election in the Frampton Cotterell ward as reported by the Deputy Returning Officer and the formation of political groups be noted.

19 (c) Appointment of the Executive and allocation of portfolios to executive councillors

The Executive (the Cabinet) for 2007/8 be appointed with the portfolio allocations as detailed below:

Leader of the Council (Council and Community Leadership)	JOHN CALWAY
Executive Councillor (Corporate Affairs)	ALLAN HIGGS
Executive Councillor (Children & Young People)	SHEILA COOK (Deputy leader)
Executive Councillor (Communities)	HEATHER GODDARD
Executive Councillor (Community Care & Housing)	MATTHEW RIDDLE
Executive Councillor (Planning, Transportation & Strategic Environment)	BRIAN ALLINSON
Executive Councillor (External Affairs and Partnership Development)	JOHN GODWIN (Deputy leader)

COUNCIL AND COMMUNITY LEADERSHIP (held by the Leader of the Council)

- Promotion of the constructive Leadership of the Council and the democratic process.

- Overall leadership and direction of the development of Council strategy and policy.
- Strategic community leadership to promote the well-being of the area.
- Strategic delivery of the Corporate Plan
- Community Strategy
- Vision and Values
- Performance Management (Corporate)
- Emergency Planning
- Government consultation (strategic matters)

(Note: Implementation action within the strategic context set within the portfolio is the responsibility of the relevant portfolio-holding executive councillor. This includes routine external and partnership relationships within the scope of the portfolio).

CORPORATE AFFAIRS

- Corporate strategies (other than those relating Council and Community Leadership)
- Corporate governance / probity
- Best Value strategy
- Corporate organisational matters.
- Corporate travellers matters
- Stewardship of the allocation of Council's resources (Personnel, Employee Development , Property, Finance, IT)
- Provision of Corporate Services
- Strengthening of Local democracy (except non-executive functions)
- Civil Registration
- Provision of cleaning, catering and community care traded services.
- The development and implementation of trading and charging initiatives across the Council.
- Government Consultation (corporate and cross-portfolio issues)

EXTERNAL AFFAIRS & PARTNERSHIP DEVELOPMENT

- Supporting the Council's strategic external relations, as defined by the Leader, including:
 - sub regional, regional and national matters
 - strategic partnership relations
 - other organisations (public/private/voluntary)
 - European and international matters
 - economic development (strategic) and relations with the business sector
 - promotion of the Council and public relations
 - Health – relations with the NHS and the Bristol Health Services Plan.
 - Police relations

- Community Safety Strategy and corporate implementation issues (including anti-social behaviour orders, Drug Action Team and Youth Offending Team. Implementation action within non-corporate portfolios is the responsibility of the executive councillor concerned).
- Partnership development
- Special projects at the request of the Leader.
- Government consultation (strategic and external matters, as appropriate)

CHILDREN AND YOUNG PEOPLE

- All education services to children and young people.
- Youth Services
- Early years and childcare
- Children's social services
- Corporate parenting
- Government consultation within portfolio.

COMMUNITY CARE & HOUSING

- Social services for adults.
- Strategic housing functions.
- Government consultation within portfolio.

COMMUNITIES

- Vibrant and healthy communities.
- Inclusion, regeneration and equalities.
- Relationships with the voluntary sector, including grants.
- Area working.
- Community development.
- Arts and cultural services.
- Leisure services
- Tourism.
- Economic development (non-strategic)
- Health Promotion
- Horticultural services.
- Library service.
- Waste Management.
- Street care and the provision of direct services (transport, building, grounds maintenance and construction and highways maintenance).
- Open spaces, commons (non-executive functions) and cemeteries.
- Consumer protection, environmental services and licensing.
- Community education.
- Government consultation within portfolio.

PLANNING, TRANSPORTATION & STRATEGIC ENVIRONMENT

- The Development Plan and associated plans
- Planning
- Transportation, public transport and travel.
- Heritage matters
- Strategic environment and sustainability.
- Corporate lead on all sustainability matters
- Traffic management & road safety
- Public rights of way (except non-executive functions)
- Engineering (non – Street Care)
- Conservation and heritage (including museum services)
- Government Consultation within portfolio

IMPORTANT NOTE:

The contents of each portfolio should be interpreted broadly and any activity or function not specifically referred to is deemed to be included within the portfolio theme to which it most closely relates. In the event of dispute or uncertainty, the Leader of the Council will at his/her sole discretion discharge the function or arrange for the discharge of the function by the Cabinet, an executive councillor or by an officer.

19 (b) The Council’s Constitution and Scheme of delegation

1. The Constitution be amended as set out in appendix 2 to the Council report together with the changes detailed below that arise from the formation of a minority administration, and that the Council confirm the constitution (as amended) including the Schedule of responsibility for functions and schedule of delegation contained within it:

General

Delete reference to ‘shared administration’ context “Deputy Leaders” throughout the Constitution.

Part 4, Standing Orders, Section A – Council Meetings & General Provisions

Standing Order A15: Delete “the two political group leaders not appointed as Leader of the Council, shall be appointed as Deputy Leaders of the Council and will be members of the Executive.”

Delete Standing Order A20(d) – which defines ‘Deputy Leaders of the Council’ in a shared all-party administration context. Replace with:

“(d) Group Leader – A Group Leader is a leader of a political group formed under (b) above.”

Part 4, Standing Orders, Section I – Access to Information Procedures

SO I16, Special Urgency

Delete requirement for the “Deputy Leaders of the Council” to be in agreement with the reason for urgency in relation to executive decisions. The requirement for the relevant Leader of the Council and the relevant select committee chair to be in agreement is retained.

Part 5, Protocols

Delete the Protocol on Working Together in a Shared All-Party Administration.

Part 7, Councillor Role Descriptions – Political Group Leader

Delete clause 2.7 relating to the “other groups leaders who hold office as Deputy Leaders of the Council.”

19 (d) Appointment of council committees, proportionality calculations, allocation of seats to political groups and appointments to certain joint bodies

1 That Council confirms existing terms of reference of committees and certain joint bodies (subject to the provisions set out below):

- That the terms of reference of the new Health Scrutiny Select Committee be: “To undertake statutory health service scrutiny.” - This function is therefore removed from the remit of the Community Care, Housing and Health Select Committee which now becomes the Community Care & Housing Select Committee.
- That the chair of the new Health Scrutiny Select Committee be eligible for a Band 3 special responsibility allowance.
- That the terms of reference of the Corporate Co-ordination Select Committee be amended to include the overview and scrutiny of the new External Affairs and Partnership Development executive portfolio.
- That these arrangements be incorporated into the Constitution.

2 Appointments to committees/other Council bodies be made, proportionality be reviewed and seats be allocated to political groups in respect of all bodies, as set out below, with Members being appointed to allocated seats in accordance with the notified wishes of political groups.

Council Size : 70

Conservative members	: 34 (48.57%)
Liberal Democrat members	: 27 (38.57%)
Labour members	: 9 (12.86%)

Committee	Size	Con	LD	Lab
Development Control (E)	13	6	5	2
Development Control (W)	13	6	5	2
Licensing, Regulatory & GP	15	7	6	2
Public Rights of Way	7	3	3	1
Appointments & Employment	7	3	3	1
Audit & Accounts	13	6	5	2
Corporate Co-ordination SC	13	6	5	2
PTSE SC	13	6	5	2
Communities SC	13	6	5	2
Community Care, Housing & Health SC	13	6	5	2
Children & Young People SC	13	6	5	2
Health Scrutiny *	13	6	5	2
TOTALS	146 (100%)	67 (45.89%)	57 (39.04%)	22 (15.07%)
Group membership in proportion to Council size of 70 for comparison purposes.		34 48.57%	27 38.57%	9 12.86%

* New select committee

Body	Councillors (and other members)	Membership Ratio Con: LD: Lab: other	Refer to notes	Access to Information Category
THE CABINET	As per tabled motion	7 Conservatives	6	1
Committees of the Cabinet (Cabinet appointments)		Executive Councillors as appointed by the Cabinet	6	1
COMMITTEES (non-Executive functions) – Council appointments				
Development Control (East)	13	6:5:2	1	1
Development Control (West)	13	6:5:2	1	1
Development Control Sites Inspection Sub-Committee		The members of the Development Control Committees	1	1
Licensing, Regulatory & General Purposes	15	7:6:2	1	1
Licensing Sub-Committee (of L, R & GP)	3	Any 3 members of the L, R & GP committee	5	1*
Public Rights of Way	7	3:3:1	1	1
Appointments and Employment	7	3:3:1	1	1*
Audit & Accounts	13	6:5:2 (the members of the Corporate Co-ordination Select Committee)	1	1
Urgency Sub-Committees (of each of the above)	3	2:1:0	1	1
Standards Committee Membership Panel	3	2:1:0	1	1*
SELECT COMMITTEES (Council appointments)			1	
Corporate Co-ordination	13	6:5:2	1	1
Planning Transportation and Strategic Environment	13	6:5:2	1	1
Communities	13	6:5:2	1	1
Children & Young People	13	6:5:2 + 5 voting co-opted/appointed members	1	1

Body	Councillors (and other members)	Membership Ratio Con: LD: Lab: other	Refer to notes	Access to Information Category
Community Care & Housing	13	6:5:2	1	1
Health Scrutiny (New full select ctte)	13	6:5:2	1	1
West of England Waste Management and Planning Overview & Scrutiny Reference Group	2 councillors each from Bath & North East Somerset, Bristol, North Somerset and South Gloucesters hire	2 councillors appointed by the Communities and PTSE Select Committees	5	3
Overview & Scrutiny Co- ordination Group	Select Committee chairs plus Leader and Deputy Leaders of Council	-	5	3
STANDARDS COMMITTEE (Council appointments)	3 Councillors 3 independent members 3 parish members	1:1:1:3:3	5	1
AREA FORUMS/COMMITTEES (x5) (Council appointment)	Ward Councillors	Depends on ward councillor party affiliation	3	1
Area Forum Joint Committee (to decide area wide grant applications)	10 Councillors (2 Members of area forum)	-	3	1
SOCIAL SERVICES STATUTORY PANELS (Council appointments)		Councillor representation normally to be drawn from the relevant select committee		
Inspection Advisory Panel	3	1:1:1 + lay members as determined	5	3

Body	Councillors (and other members)	Membership Ratio Con: LD: Lab: other	Refer to notes	Access to Information Category
Complaints Review Panel	1(2)	1 Councillor + 2 Independent	5	3
Access to Personal Files (Social Services) Complaints Panel	3	1:1:1	5	3
Lay Review Panel	5(1)	Standing panel of 5 Members of select committee (2:2:1). Individual panels constituted on basis of any 3 trained councillors + 1 lay person	5	3
Adoption Panel	1(9)	1 councillor plus 1 named substitute and 9 lay members	5	3
APPEALS & COMPLAINTS PANELS (Council appointments)		Panels constituted as necessary from trained members of council		
Complaints Panel	3	Normally 1:1:1	5	3
Education Awards and Grants Appeals Panel	3	Normally 1:1:1	5	3
Education Complaints Panel	3	Normally 1:1:1	5	3
PERSONNEL RELATED BODIES (Council appointments)				
Appointments Panel (of the Appointments and Employment Committee)	7 (including at least one member of the Executive)	3:3:1 (for chief officer posts)	1	1*
Appointments Panel (continued)	5 (including at least one member of the Executive)	3:2:0 (for other JNC related posts)	1	1*
Joint Consultative Committee (Trades Unions)	10	5:4:1 + TU Reps	5	3

Body	Councillors (and other members)	Membership Ratio Con: LD: Lab: other	Refer to notes	Access to Information Category
Central Health & Safety Committee	10	5:4:1 + TU Reps	5	3
Employee Appeals Panel	5	Normally 2:2:1 from a panel of trained members	5	3
JOINT COMMITTEES (South Gloucestershire Appointments)				
Police Authority Joint Committee (for appointments to Police Authority) (Council appointment)	2 Members of Council	1:1:0	1	1
Avon Pension Fund Committee (Council appointment)	1 Member of Council	1:0:0	1	1
Joint Health Scrutiny Committee (Council appointment)	3 Members of Council	1:1:1	2	1
South West UK Brussels Office Joint Committee (Cabinet appointment)	1 Executive Councillor		5	1
Bristol Regional Environmental Records Centre Joint Advisory Committee (Cabinet appointment)	3 Members of the Council	1:1:1	5	1
SEPARATE STATUTORY BODIES (South Gloucestershire Appointments)				
Avon Fire Authority (Council appointment)	6 appointed by the Council until May 2011	3:2:1	1	1

The School Organisation Committee has now been abolished under the Schools Standards and Framework Act.

Notes

1. Seats allocated to political groups on a proportional basis under the provisions of Section 15 of the Local Government & Housing Act 1989.

2. Proportionality under the “exceptions to proportionality” provisions of Section 17 of the Local Government & Housing Act 1989.
3. Composed on ward councillors for the area covered by the forum (under the terms of the Local Government (Committees & Political Groups) Regulations 1990).
4. Composition of council representation and allocation of seats to political groups to be decided by the Cabinet following consultation with minority group leaders. Not subject to the strict proportionality provisions of the Local Government & Housing Act 1989.
5. Not subject to the strict proportionality provisions of the Local Government & Housing Act 1989.
6. Where these bodies relate to Executive functions, all seats are allocated to Executive councillors. Otherwise proportionality rules apply.

Access to Information Categories

Category 1

Bodies which the public are welcome to attend (unless they are excluded during consideration of exempt or confidential business).

* An asterisk indicates that decision-making is normally likely to be carried out in confidential or exempt session.

Category 2

Bodies for which there is no statutory right of public attendance but where public attendance rights have been given.

Category 3

Bodies to which the members of the public are not normally admitted, unless by specific invitation

Note for Clarity:

The West of England Partnership which will be represented by the 3 political group Leaders or their substitutes.

The West of England Partnership specialist groups will be attended by the relevant Executive Councillor (as determined by Cabinet) or a substitute which can be a non-Executive Councillor.

(e) Appointment of overview and scrutiny (select committee) and non-executive committee chairs and the Chair of the Standards Committee

(1) The Council appoints select committee chairs for 2007/8 as follows:

Corporate Co-ordination	HOWARD GAWLER
Children & Young People	IAN BLAIR
Communities	DAVE HOCKEY
Community Care & Housing	ANDY PERKINS
Planning, Transportation & Strategic Environment	PAT HOCKEY
Health Scrutiny	SANDRA GRANT

(2) That the Council appoints non-executive committee chairs for 2007/8 as follows:

Appointments & Employment	The Executive Councillor for Corporate Affairs, as specified in the Constitution
Audit & Accounts	The Chair of the Corporate Co-ordination Select Committee, as specified in the Constitution
Development Control (East)	COLIN HUNT
Development Control (West)	PETER TYZACK
Licensing, Regulatory and General Purposes	ALAN LAWRANCE
Public Rights of Way and Commons Registration	PETER TYZACK

(3) That the Council appoints Phylida Pyper as Chair of the Standards Committee.

20 ANY OTHER ITEMS THE CHAIR DECIDES ARE URGENT (Agenda Item 14)

There were no urgent items

The meeting closed at 7.20pm

CHAIR