

# USING DEGREEWORKS

Degree Works is an online tool to help students and advisors track progress toward Whittier College Degree completion.

## Where can I log-in?

Students can access Degree Works from their student portal  
**my.whittier.edu**

Once logged in, select the “For Students” tab on the left of the screen.

The access to Degree Works will be under the “Portals” section.

## What can I use it for?

- ⇒ Identify courses needed to complete a degree
- ⇒ Identify courses that satisfy Liberal Education, Breadth, and major requirements
- ⇒ View course grades, transfer credits, or waivers applied to a degree
- ⇒ View Grade-point average (GPA)
- ⇒ Confirm compatibility of courses with other majors of interest
- ⇒ Estimate how many semesters until graduation
- ⇒ Course planning for future semester

*The Whittier College graduation requirements are comprised of*  
**(1) Liberal Education Requirements (including Breadth Requirements) and**  
**(2) Major Requirements.**

*Degree Works breaks these components down into subsections for your viewing.*





→ You need to maintain a 2.0 GPA or above on both components to graduate

# Center for Advising & Academic Success

## READING DEGREEWORKS

You will see these codes throughout the audit. Ultimately, the goal is to make sure all requirement blocks are green with a check mark. Anything not green is incomplete.

### Legend

- |  |   |                            |
|--|---|----------------------------|
|  Complete     |  Complete except for classes in-progress | <b>(T)</b> Transfer Class  |
|  Not Complete |  Nearly complete - see advisor           | <b>@</b> Any course number |



**Empty Box with Red Outline:** This requirement is not met and you are not registered for a course that fulfills this requirement.



**Blue Box with Single Tilde:** You are registered for a course that will meet this requirement upon completion.



**Blue Box with Double Tilde:** This requirement requires multiple courses for completion and you are registered for those courses.



**Green Box with Check-Mark:** This requirement has not been met.

These codes relate specifically to the completion status of a particular

The codes offer additional information about a specific requirement or course.



**"T" in Parenthesis:** Transfer Class



**@-Sign:** Any course number

## TOOLS

### "What if ?"

⇒ Allows you to review how courses would count towards a different major. Located on the top, left hand side of your degree audit, under the worksheets tab

1. Click "What if"
2. Make sure to click the appropriate catalog year, program, level, and degree.
3. Then, select the major, concentration, or minor that you would like to explore under the 'Select your additional area of study' section
4. Lastly, click "Process What-If"

### "Look Ahead"

⇒ Allows you to explore an audit of courses that you plan to register for in the future.

1. Enter the course subject and course number.
  2. Click on the "add course" button.
  3. Lastly, click on the "Process New" button
  4. This will then take you to your Degree Works audit. Additionally, it will depict if the course counts towards your degree and graduation requirements.
- ⇒ **Helpful Tip:** Use the "Look Ahead" tool in conjunction with the "Planner" Tab to organize your four-year plan at Whittier College.

### "Graduation GPA Calculator"

◆ Demonstrates the grades you would need to obtain in order to achieve your desired GPA.

1. Your current GPA should populate automatically in "Current GPA"
2. Enter the number of credits you have remaining to complete.
3. Enter the number of credits required for your major. (Ex: 120 Total units)
4. Enter the GPA you desire to obtain
5. Click "Calculate"

## USING THE "TERM GPA CALCULATOR"

Demonstrates the grades you would need to obtain in order to achieve your desired GPA.

1. First, select the grade you predict you will receive in each class.
2. Then, click "Calculate"