



City of
Panama City Beach

Council Chambers |
17007 Panama City Beach Pkwy |
Panama City Beach, FL 32413

**CITY COUNCIL
REGULAR MEETING AGENDA
THURSDAY, SEPTEMBER 12, 2024
6:00 PM**

- A. CALL TO ORDER AND ROLL CALL**
- B. INVOCATION BY VICE MAYOR MICHAEL JARMAN**
- C. PLEDGE OF ALLEGIANCE LED BY COUNCILMEMBER MARY COBURN**
- D. COMMUNITY ANNOUNCEMENTS**
 - D.1 Community Announcements
 - [Item Memo](#)
 - [09.12.2024.Community Announcements.pdf](#)
- E. APPROVAL OF MEETING MINUTES**
 - E.1 August 6, 2024 Budget Workshop / Special Meeting Minutes
 - [Item Memo](#)
 - [08.06.24.Council Special Meeting.Budget Minutes.draft.pdf](#)
 - E.2 August 8, 2024 Special Meeting Minutes
 - [Item Memo](#)
 - [08.08.2024.Council Meeting Minutes.draft.pdf](#)
 - E.3 August 22, 2024 Regular Meeting Minutes
 - [Item Memo](#)
 - [08.22.2024.Council Meeting Minutes.draft.pdf](#)
- F. APPROVAL OF AGENDA, AND ADDITIONS OR DELETIONS**
- G. PUBLIC COMMENTS ON THE CONSENT AGENDA AND/OR NON-AGENDA BUSINESS (LIMITED TO THREE MINUTES)**
- H. CONSENT AGENDA**
 - H.1 **RESOLUTION NO. 24-174, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A COMBINED TASK ORDER AND NOTICE TO PROCEED WITH GEMINI ENGINEERING & SCIENCES, INC. FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO GAYLE'S TRAILS CULVERT IMPROVEMENTS IN AN AMOUNT NOT TO EXCEED \$152,000.00.**
 - [Item Memo](#)
 - [Res 24-174.Gemini Task Order.Gayles Trails Culvert Impovement Project.pdf](#)
 - [Gemini MSA - Stormwater Engineering Services.pdf](#)
 - [Gemini Task Order 2024-01 \(Gayle'sTrailCulverts\) signed.pdf](#)

H.2 **RESOLUTION NO. 24-175, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING AN ASSISTANCE TO FIREFIGHTERS GRANT AGREEMENT WITH THE DEPARTMENT OF HOMELAND SECURITY FOR MISSION-BASED RESILIENCE IN THE AMOUNT OF \$497,619.04 AND DESIGNATING THE CITY'S AUTHORIZED REPRESENTATIVE.**

[Item Memo](#)

[Res 24-175.FL Homeland Security.Firefighter Grant Mission Based Resilience.pdf](#)

[FEMA Award.PDF](#)

H.3 **RESOLUTION NO. 24-176, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING THE PURCHASE OF LIQUID SODIUM HYPOCHLORITE FROM ODYSSEY MANUFACTURING CO. FOR THE UTILITIES DEPARTMENT AT THE SET UNIT PRICE OF \$1.65 PER GALLON AND AGREEING TO BE BOUND BY THE TERMS AND CONDITIONS OF THE BAY COUNTY, FLORIDA, CONTRACT GOVERNING THAT PURCHASE.**

[Item Memo](#)

[Res 24-176.Purchase Liquid Sodium Hypochlorite.pdf](#)

[PCB Cvr Ltr.pdf](#)

[Exh A.Bay County Bleach Contract.pdf](#)

H.4 **RESOLUTION NO. 24-177, A RESOLUTION OF THE CITY OF PANAMA CITY BEACH, FLORIDA, APPROVING A CHANGE ORDER TO THE CITY'S AGREEMENT WITH DOMINGUEZ-DESIGN BUILD, INC. FOR THE FIRE STATION #31 PROJECT TO INCREASE THE CONTRACT AMOUNT BY \$41,266.00 AND ALLOWING THE CITY MANAGER TO EXECUTE FUTURE CHANGE ORDERS UNDER CERTAIN CONDITIONS TO ACCOUNT FOR TAX SAVINGS.**

[Item Memo](#)

[Res 24-177.Fire Station 31 Change Order 4.pdf](#)

[PCB Fire Station 31.CO #04.Letter of Reccomendation.\(PENDING\).pdf](#)

[FS#31.CO #04 Misc. changes \(Pending\) \(002\).pdf](#)

I. REGULAR AGENDA AND DISCUSSION / ACTION ITEMS

I.1 **ORDINANCE NO. 1648, AMENDING THE CITY'S COMPREHENSIVE GROWTH DEVELOPMENT PLAN RELATED TO THE SANITARY SEWER ELEMENT; SECOND READING / PUBLIC HEARING.**

[Item Memo](#)

[Ordinance No 1648 2nd Reading.pdf](#)

[Ord 1648 Business Impact Estimate EXEMPT.pdf](#)

[Affidavit Notice Ord 1648 2nd Reading.pdf](#)

I.2 **ORDINANCE NO. 1651, AMENDING SECTION 7-3 OF THE CITY'S CHARTER RELATED TO THE CONDUCT OF MUNICIPAL ELECTIONS; PROPOSING A CHANGE FROM APRIL TO NOVEMBER FOR CITY ELECTIONS; SECOND READING / PUBLIC HEARING.**

[Item Memo](#)

[Ord. 1651.Election Date Updated.pdf](#)

[Ord 1651. Elections Business Impact Estimate.pdf](#)

[Affidavit Notice Ord 1651 2nd reading.pdf](#)

I.3 **ORDINANCE NO. 1652, AMENDING SECTION 19-154 OF THE CITY'S CODE OF ORDINANCES RELATED TO PERMITTING IN PUBLIC RIGHT-OF-WAYS.**

Item Memo
[Ord 1652.Amending Code Re Permitting Public Rights of Way.pdf](#)
[business-impact-estimate__final_permitting_in_right_of_way_.docx](#)

I.4

ORDINANCE NO. 1654, AMENDING THE CITY'S LAND DEVELOPMENT CODE RELATED TO FLOOD MANAGEMENT REGULATIONS; FIRST READING/ PUBLIC HEARING.

Item Memo
[Ord 1654 Flood .pdf](#)
[Ord 1654.Flood.Business Impact Estimate.pdf](#)

I.5

ORDINANCE NO. 1653, ESTABLISHING THE WATER, SEWER, AND RECLAIMED WATER RATES FOR FISCAL YEAR 2024-25; FIRST READING / PUBLIC HEARING.

Item Memo
[Ord 1653.Utility Rate Change.pdf](#)
[Ord 1653 Business Impact Estimate,Water Sewer Reclaimed Rates 2024-25.pdf](#)
[Rate Sufficiency Review Comparison Table Only.pdf](#)
[Rate Sufficiency Review Final .pdf](#)
[Bay County Rate Comparison_3 Sept 2024_final_WATER.pdf](#)
[Bay County Rate Comparison_3 Sept 2024_final_SEWER.pdf](#)
[Bay County Rate Comparison_3 Sept 2024_final_COMBINED W&S.pdf](#)
[Bay County Rate Comparison_3 Sept 2024_final_WATER CHANGE FY24 TO FY 25.pdf](#)
[Bay County Rate Comparison_3 Sept 2024_final_SEWER CHANGE FY 24 TO FY25.pdf](#)
[Bay County Rate Comparison_3 Sept 2024_final_COMBINED BILL CHANGE FY24 TO FY25.pdf](#)

I.6

***RESOLUTION NO. 24-173, APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE CITY, THE PANAMA CITY BEACH FRONT BEACH ROAD COMMUNITY REDEVELOPMENT AGENCY, AND THE BAY COUNTY BOARD OF COUNTY COMMISSIONERS.**

Item Memo
[Res 24-178.CRA Interlocal Agreement.pdf](#)
[FBR CRA Interlocal Agreement 2024.PCB Draft.v2.0.pdf](#)

I.7

***RESOLUTION NO. 24-179, PROVIDING FOR FINDINGS AND AUTHORIZING AND DIRECTING THE EXECUTION OF A CRA NEAR TERM WORK PLAN.**

Item Memo
[Res 24-179.CRA Near Term Work Plan.pdf](#)

I.8

RESOLUTION NO. 24-162, AMENDING THE CITY'S BUDGET FOR THE FISCAL YEAR 2023-2024.

Item Memo
[Resolution 24-162 Amending FY 2024 Budget.pdf](#)

I.9

RESOLUTION NO. 24-163, ESTABLISHING THE CITY'S BUDGET FOR FY 2024-2025.

Item Memo
[Resolution 24-163 Establishing FY 2025 Budget.pdf](#)
[Department Detail.pdf](#)

I.10

***RESOLUTION NO. 24-164, AMENDING THE BUDGET FOR THE COMMUNITY REDEVELOPMENT AGENCY (CRA) FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2023, AND ENDING ON SEPTEMBER 30, 2024; ESTABLISHING THE BUDGET FOR THE COMMUNITY REDEVELOPMENT AGENCY (CRA) FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2024, AND ENDING ON SEPTEMBER 30, 2025.**

Item Memo

I.11 **DISCUSSION / ACTION ITEM, MARIJUANA DISPENSARIES.**
 Item Memo

- J. CITY MANAGER REPORT
- K. CITY ATTORNEY REPORT
- L. COUNCIL COMMENTS
- M. ADJOURN

* AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY COUNCIL ALSO SITS, EX-OFFICIO, AS **THE CITY OF PANAMA CITY BEACH COMMUNITY REDEVELOPMENT AGENCY** , JOINTLY AND CONCURRENTLY, AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT LATTER CAPACITY. ACTION ITEMS NOTED WITH AN ASTERICK.

** AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY COUNCIL ALSO SITS, EX-OFFICIO, AS **THE LAW ENFORCEMENT TRUST BOARD** , JOINTLY AND CONCURRENTLY, AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT LATTER CAPACITY. ACTION ITEMS NOTED WITH TWO ASTERICKS.

PAUL CASTO	X	PAUL CASTO	X
MARY COBURN	X	MARY COBURN	X
MICHAEL JARMAN	X	MICHAEL JARMAN	X
ETHAN REGISTER	X	ETHAN REGISTER	X
STUART TETTEMER	X	STUART TETTEMER	X

I certify that the Council members listed above have been contacted and given the opportunity to include items on this agenda.

I certify that the Council members listed above have been contacted and given the opportunity to include items on this agenda.

/s/ City Clerk	Date	/s/ City Clerk	Date
-----------------------	-------------	-----------------------	-------------

The Agenda Packet is posted on the City’s website at WWW.PCBFL.GOV by close of business on the Friday before the meeting. City Council meetings are live streamed on the City’s website WWW.PCBFL.GOV and City Facebook page “PANAMA CITY BEACH-GOVERNMENT”. One or more members of other City Boards may appear and speak at this meeting. If a person decides to appeal any decision made by the City Council with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding, and for this purpose, such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based. Sec. 286.0105, FS (2020).