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# Using the schooltool Mobile App

*Note:* The following images were taken using an Android device. While screens may vary slightly on iPhone and iPod Touch devices, basic functionality is the same across both platforms.

## *Downloading the App*

The schooltool mobile app is available in the following locations:

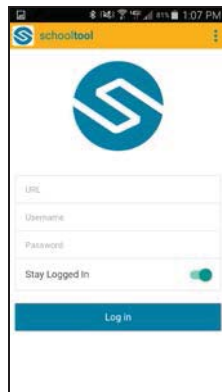*From the App Store (for Apple devices):*                    *From the Play Store (for Android):*

## *Logging In*

After installing and opening the schooltool mobile app, first time users will be prompted to enter schooltool credentials.

The following fields are required:

- **URL**: This is the fully qualified URL provided by your district (https://stlb.nasboces.org/schooltoolweb)

- **Username**: You <u>must</u> use the email address that Long Beach School District has on record.

- **Password**: This is the password used to log into schooltool. Passwords are maintained by schooltool and cannot be changed from within the app, only through the webpage on a computer.

If you wish to save your credentials and remain logged in, check the "Stay logged in" option. Any time you open the app, you will automatically be logged in using the credentials you entered. If you do not check this option, you will need to enter your credentials each time you open the app. You will continue to receive notifications, however, unless you have opted not to receive notifications or if your district is not using that feature.

*Note:* Account credentials are maintained in schooltool and cannot be changed from within the app. If your password changes or expires, you will be logged out and will need to re-enter credentials.