

Dated: March 18, 2004.  
**Jayson P. Ahern,**  
*Assistant Commissioner, Office of Field Operations.*  
 [FR Doc. 04-7385 Filed 3-31-04; 8:45 am]  
**BILLING CODE 4820-02-P**

**DEPARTMENT OF HOMELAND SECURITY**

**Bureau of Customs and Border Protection**

**Notice of Revocation of Customs Broker Licenses**

**AGENCY:** Bureau of Customs and Border Protection, U.S. Department of Homeland Security.

**ACTION:** Customs broker license revocations for failure to file the triennial status report and applicable fee.

**SUMMARY:** Pursuant to section 641 of the Tariff Act of 1930, as amended (19 U.S.C. 1641), and Title 19 of the Code of Federal Regulations at section 111.30, the following Customs broker licenses are revoked by operation of law without prejudice. Note that some of these entities may continue to provide broker services under another valid brokerage license.

Dated: March 18, 2004.

**Jayson P. Ahern,**  
*Assistant Commissioner, Office of Field Operations.*

License port	Licensee name	License No.	
Anchorage, AK—3126 .....	Gronewald, LaVerne .....	9907	
	Atlanta, GA—1704 .....	Duty R.A.D. Solutions, Inc .....	16057
	Finnegan-Price, Sharon .....	14590	
	Lee, Lisa .....	15642	
	Pizzini, Kari .....	16858	
	Sego, Lisa .....	13411	
	McNeil, Eric .....	14857	
	Munie, Kim .....	17036	
	Watkins, Leslie Milligan .....	14306	
	Baltimore, MD—1303 .....	Andranian, Joseph .....	14849
Bellack, Paul .....		5425	
Bollhorst, Donald .....		4256	
Braverman, Julius .....		4157	
Caplan, Ronald .....		4105	
Connor, Paul .....		2856	
Davis, Michael .....		4530	
Einsidler, Neal .....		13784	
Fillmore, Joan .....		9747	
Flynn, Myles .....		10957	
Hendrix, Marshall .....		6694	
Horwitz, Morris .....		3434	
Keeney, Stephen .....		4904	
Kraus, Duncan .....		3587	
Kuhl, Donald .....		4111	
Mahon, Patrick .....		7210	
McDonagh, Meredith .....		13730	
Neff, Monica .....		12527	
Nowakowski, Joan .....		9699	
Price, Mary .....		10297	
Boston, MA—0401 .....	Schevitz, Howard .....	4159	
	Stern, George .....	3123	
	Wilmot, James .....	6079	
	Young, Robert .....	7709	
	Advance Brokers, LTD .....	5551	
	Brown, Jeffrey E .....	9703	
	Butler, Patrick M .....	11547	
	Cho, Chungo .....	17503	
	Digiulio, Lisa .....	16421	
	Gangai, Sara Yuki .....	12804	
	Horrox, James Carl .....	15280	
	Kearney, Marla H. Bernstein .....	14836	
	Livoli, Barbara Ann .....	12102	
	Maguire, Karen Elizabeth .....	12650	
	Marshall, Carol Ann .....	6404	
	Marshall, William .....	3676	
	Martin, Marie Louise .....	14210	
	Mui, Christina C .....	14503	
	Shaw, Ransom Bonnet .....	13253	
	Stevenson, Barbara J .....	9704	
Takles, Constantinos P .....	16943		
Vitorino, Nancy .....	16113		

License port	Licensee name	License No.
Buffalo, NY—0901 .....	Barber, Jonathan .....	17233
	Fazily, Fawzia .....	15297
	Gandy, Michael .....	12162
	Herlehy, Kendra .....	12153
	Morganti, John .....	20292
	Nichols, Gregory .....	20293
	Thill, Joseph .....	15528
	Wall, Helen .....	12586
	Wilkinson, Christopher .....	20237
	Zimmerman, Terry .....	5056
	Champlain-Rouses Point—0712 .....	Fenner, Tanya L .....
Gehrig, Paul M .....		14287
Gibbons, John E .....		13821
Kelley, Judy .....		20722
Parisian, George .....		10423
Reed, Jr, Harry H .....		15422
Snow, Richard N .....		12672
Turcotte, Gaston E .....		5271
Valach, Victor .....		3166
Wood, Gregory H .....		4824
Wright, Rodney L .....		4172
Charleston, SC—1601 .....	Beier, William J .....	15892
	Richards, Robert Alfred .....	03310
	Hostetter, Harlan H .....	04147
	Diaz, Jr, Antonio Manuel .....	06175
	Fenwick, Judith Proctor .....	09959
	Winters, Deborah J .....	10215
	Laskey, Kathleen H .....	10242
	Huff, Nicole M .....	10684
	Deal, Susan A .....	10742
	Gaillard, Sarah S .....	11521
	Allensworth, Andrea (Lyles) .....	11833
	Nelson, Angela Ackerman .....	12342
	Wunderler, Dayle A .....	12343
	Lesemann, III, Arvid R .....	14008
	Cournoyer, Shannon M .....	15158
	Foster, Tyler Kenneth .....	16554
Charlotte, NC—1512 .....	Blanks, Caroline Ruth .....	20797
	Drawback Central Inc .....	12596
	Morton, Christopher Dean .....	20585
Chicago, IL—3901 .....	Wagoner, Elizabeth A .....	20208
	Griffiths, William .....	4800
	Jones, Allen E .....	5384
	Keith, Nelda .....	10802
	Mueller, Gene L .....	4903
	Van Stee, Mark .....	15009
	Amber Marine International LTD .....	13312
	Andro-Sierra International .....	21686
	Eagle International LTD .....	6629
	Briskey, Bradford .....	13521
	Chen, Grace .....	21672
	Culloton, Julie .....	17016
	Donnell, Joseph .....	5264
	Farnsworth, Marjorie .....	14300
	Heimendinger, Gary .....	5311
	Kortes, Robert .....	6894
	Lambert, Cathryne .....	20662
	Szymanski, Richard .....	10923
	Wolski, Conrad .....	12556
Wright, Pamela .....	13027	
Zlatanovski, Zaklina .....	16864	

License port	Licensee name	License No.		
Cleveland, OH—4101 .....	Ball, Nancy .....	16459		
	Dixon, David .....	15179		
	Kindle, David E .....	15183		
	Dallas/Ft. Worth, TX—5501 .....	Longley, Keith .....	11888	
		Murray, Robert J .....	14219	
		Newman, Robert .....	7554	
		Noss, Jr, Donald .....	15229	
		Phillips, Franklin J .....	2598	
		Porter, Susan .....	12236	
		Quinn, Heidi M (Longley) .....	10576	
		Ritter, Jennifer .....	15277	
		Robinson, Faith D .....	14420	
		Seybold, Suzane M .....	12712	
		Smith, Yang Xu .....	14938	
		Stamm, Michael .....	16377	
		Stewart, Jeffery .....	12227	
		Vendetti, Marilou .....	12508	
		Vinson, James P .....	16383	
		White, Troy .....	14770	
		Wolff, Thomas .....	14422	
		McGill, Larry .....	9988	
		Meuter, Walter .....	2158	
		Shaver, Joseph .....	21571	
		Shaw, Robert M .....	10207	
		Bain, Albert E .....	9301	
		Ball, Lonnie .....	14717	
		Kirsch, Elizabeth .....	20223	
		Starr, David B .....	10208	
		Detroit, MI—3801 .....	Crowder, John .....	15135
			Pike, James .....	17116
			Robinson, John .....	16418
			Rogers, Joel .....	20727
			El Paso, TX (Service)—2402 .....	Blanchard, Rachelle .....
Filbin, William .....				2672
Gerber, William .....				4119
Irvin, Michael .....				17135
Leakeas, Stefannie .....	16311			
Lowrie, Richard .....	4773			
Michel, Daniel .....	13861			
Moga, Jeffrey .....	11031			
Molina-Harris, Jeanette .....	16784			
Moore, Gerald .....	15203			
Morton, Anthony .....	14952			
Nahrgang, David .....	3576			
Paschke, Randolph .....	13299			
Pongracz, Wanda .....	11032			
Rhoads, Susan .....	14263			
Ritter, Michael .....	14882			
Salo, Ann .....	5518			
Schmidt, Jack .....	7483			
Straith, Lisa .....	16585			
Great Falls, MT (Service)—3304 .....	Arevalo, Jose .....			12776
	Flynn, Jack .....			13206
	Fonseca, Elvia R .....			16094
	G.L. Gumbert Company, Inc .....			5424
	Gonzalez, Kathleen Rose .....			13731
	Interamericas Customs Brokerage, Inc .....			13868
	Kotkowski, Doron .....			13584
	Lizarraga, Marcos A .....			12362
	Lockwood, Betty C .....			4806
	Martinez, Edgar .....			7104
	Martinez, Jr, Robert .....	13533		
	Pena, Jr, Alberto .....	15953		
	Rupe, Roger P .....	12775		
	Great Falls, MT (Service)—3304 .....	Lee, Mark .....		21507
		Mueller, Dennis R .....	13534	
		Parker, Jodi .....	16981	
		Scoggins, Lewie T .....	12739	
		Trapani, Michael C .....	13745	
	Worth, Sherry Kay .....	10893		

License port	Licensee name	License No.	
Houston, TX—5301 .....	Fox, Whitney .....	16796	
	Francis, James .....	16636	
	Fuentes, Pete .....	5866	
	Hart, Elizabeth .....	14349	
	Hood, Christine .....	14687	
	Kuperman, Alex .....	20809	
	Lee, Russell .....	16888	
	McClung, Melinda .....	16792	
	Moore, Marlene .....	12090	
	Moore, Robert .....	14148	
	Schurig, Christina .....	12821	
	Sitton, Scott .....	15738	
	Laredo, TX—2304 .....	Benitez, Delia .....	16473
		Cienfuegos, Inc .....	15211
H.C. Int'l U.S. Customhouse Broker, Inc .....		13137	
Hakes, Lynn .....		7556	
Interamerica Brokerage .....		13991	
Maingot, Catherine .....		16173	
MTZ International, Inc .....		16524	
Ramos, Sylvia .....		12384	
Rangel, Mario Negrete .....		5703	
Soma Custombroker Corp .....		17230	
Sylvia A. Ramos, Inc .....		15655	
Los Angeles, CA—2704 .....		Barth, Keith Robert .....	14431
		Bloom, Michael Arthur .....	17353
		Budnick, Theodora Helene .....	11095
	Cadenhead, III, Frank C .....	9449	
	Chung, Eunhee .....	12290	
	Clarke, Ronald Milton .....	3549	
	Denny, Christine Maria .....	16818	
	Finley, Michelle Marie .....	14656	
	Fong, Linda Chan .....	20278	
	Grace, John Matthew .....	15248	
	Gurstel, Dana Allison .....	14072	
	Hardin, Mary Kathleen .....	16889	
	Harrison, Gregory Glenn .....	9735	
	Hartman, Robert .....	9434	
	Hashish, Fahri Ilias .....	12709	
	Hinojosa, Julio .....	15501	
	Jordan, Alexis Kimberly .....	16543	
	La Riva, Michael .....	20038	
	Lam, Benny .....	14684	
	Leafa, Lorraine .....	13184	
Meyer, Mir .....	14524		
Panlilio, Josette .....	16933		
Retamal, Sergio Umpierrez .....	14961		
Roldan, Kristine .....	21245		
Russell, Jay .....	4550		
Sciola, Darlene .....	9111		
Suzuki, Blake .....	11125		
Young, David Michael .....	14099		
Young, Harold .....	13969		

License port	Licensee name	License No.
Miami, FL—5201 .....	Aftimos, Fadi .....	15415
	Boyer, Michael A .....	14927
	Chiras, Faith M .....	12222
	Continental Express Intl .....	13166
	Customs Clearance Dispatch Inc .....	6204
	F I F North America Customs Brokers .....	11343
	Fakla, Istvan .....	15414
	Ferguson, Robin K .....	13680
	Follmer, Robert C .....	6917
	Garcia, James .....	15409
	Innes, John .....	10593
	Lion Customs Brokers .....	20030
	Martel, Victor B .....	14926
	Matusek, John Carl .....	7503
	Max International .....	10637
	McKenna, Michael T .....	13573
	National Bonded Warehouse, Inc .....	20250
	Pantaleon, Hugo .....	6833
	Pasqual, Cynthia .....	11656
	Pioneer General, Inc .....	15503
	Spencer, Sharon B .....	15637
	TEKA International, Inc .....	20501
	Unit Int'l of Miami DBA ABA Brokerage Co .....	13168
	Wicklman, Gregory A .....	15636
	Stockstad, Chery Ann .....	7723
	National Bonded Warehouse, Inc .....	20250
	Milwaukee, WI—3701 .....	Glaunert, Diana .....
Lemke, Allen .....		4615
Voisin, Robert .....		17566
Minneapolis, MN—3501 .....	All-Ways Cargo .....	14780
	Malek, Carol Buchanan .....	6239
	Flora, Scott .....	13927
Mobile, AL—1901 .....	Supina, Susan .....	16848
	Domning, Juanita .....	7108
	Harris M. Steward, CB, Inc .....	14893
New Orleans, LA—2002 .....	Marquet, Wallace .....	4764
	Cain, Gregory .....	16972
	Dillon, Talmage .....	6956
	Eddings, Bradley .....	17248
	Galanto, Trina .....	14589
	Jones, Patricia .....	12338
	Krumm, Sheryl .....	20344
	Lawrence M. Parry Jr Inc .....	7309
	Luskcom Group, Inc .....	9569
	Miller, Frederick T .....	2486
	Oaks, Terry L .....	7657
Philbin Cazalas & St. John .....	3759	
Schaerer, Melissa D .....	11807	
Thornton, Kathleen .....	6779	
Vegas, Irvin E .....	4696	

License port	Licensee name	License No.
New York, NY—1001 .....	Abbe, Herbert John .....	4428
	Abe M. Knipper, Inc .....	4981
	Aldamuy Jr, Humbert .....	7704
	Catalanotto, Orquidea .....	9573
	Chang, Matthew .....	8000
	Cohen, Nathaniel .....	759
	Conway, Francis .....	6596
	Cullen, Lawrence .....	3961
	De Jesus, Rowena .....	15161
	Dutta, Kabita .....	11222
	Emanuele, John .....	9114
	Fong, Stanley .....	9199
	Freschl, Joel .....	9951
	G.S.A. Inc .....	20469
	H. Abbe International, Inc .....	10428
	Heeger, Gunther .....	6228
	Heemsoth-Kerner Corp .....	1544
	Hillerud, Dennis .....	10257
	Homa, Michael .....	6908
	Import-Export Service of NJ, Inc .....	3068
	Isacoff, Norman .....	4970
	Kaminsky, Jane .....	13880
	Klein, Jack .....	3658
	Lanigan, Robert .....	6863
	Lawler, James .....	3842
	Lesser, Stanford .....	3468
	Leung, Sammy Shui .....	15206
	Lind, Patricia .....	15050
	Losche, Richard .....	9306
	Lynch, Tracey Ann .....	16070
	Mattina, William .....	10060
	Matyas, Yehuda .....	17061
	Miranda, Juliette .....	17314
	Negron, Jose .....	3178
	Ng, Sze Yan .....	20612
	O'Neil, Robert .....	3458
	Petersen, Douglas .....	12279
	Pratt, Ian .....	17487
	Pujol, Jerome .....	3527
	Rashkover, Deborah .....	10373
	S. Stern Custom Brokers, Inc .....	4203
	Sabella, Joseph .....	13214
	Sandvik, Gary .....	6867
	Sapot, Ignacio .....	4320
	Schneider, Richard .....	13039
	Schwartz, Sam .....	6216
	Scifo, Gaetano .....	3558
	Shope, Ilene .....	3989
	Six, Edward .....	6565
	Smith, Barry .....	5597
	Stotchik, Morris .....	3887
	TAC Customs Brokers, Inc .....	9175
	Tobia, Lawrence .....	12614
	Tong, Hsin-Chung .....	12430
	Tucciarone, Laura .....	12525
	Vajda, William .....	11860
	Van Ornum, Jeanne .....	9721
Weidner, John .....	2623	
Wein, Nathan .....	2987	
Wyatt, Chad .....	13330	
Nogales, AZ (Service)—2604 .....	Burns, Steven .....	10187
	Gill, Richard .....	4424
	Ibarra Jr, Luis .....	20291
	Piccioli, Thomas .....	12545
	Polkinhorn, Bill .....	2261
	Ramirez, Marco .....	9649
	Smallwood, Loretta .....	11789
	Smith, Deanne .....	13343
	Terrazas, Marco .....	12591
	Trans-Mex Customhouse Brokerage Inc .....	16791
Weimer, Alex .....	13386	

License port	Licensee name	License No.
Norfolk, VA—1401 .....	Magenbauer, John .....	13502
	Vanderberry, Edward .....	3799
Otay Mesa—2506 .....	Ortiz, Sheri .....	20923
	Price, Todd .....	16470
Philadelphia, PA—1101 .....	Romero, Rene .....	2576
	Amoriello, Joseph L .....	11446
	Baird, Kenneth J .....	7550
	Chrisman, Jr, William W .....	6549
	Gaudio, Alan .....	10039
	Gehry, Bruce R .....	7429
	Pennell, Jr, William G .....	6445
	Sun, Charlene Chen .....	14867
	Wallace, Barbara Ann .....	5190
	Walsmann, Monika .....	16213
	Yost, John Andrew .....	13352
Portland, ME—0101 .....	Chase Leavitt CHB .....	6730
	Fenderson, Robert T .....	4496
Portland, OR—2904 .....	Taplin, Suzanne L .....	4701
Providence, RI—0502 .....	Nelson, John .....	7716

License port	Licensee name	License No.
San Francisco, CA—2809 .....	Roque, Caesar .....	4485
	Silvestri, Robert .....	6435
	Rasche, Stephen .....	10310
	Adams, L .....	3707
	Ambris, Pamela .....	12195
	Beijen, Bonnie .....	3591
	Belenky, Daniel .....	7948
	Benge, Mark .....	7490
	Billingsley, Natalie .....	11055
	Bon, Maria-Edna .....	6311
	Bonfiglio, James .....	6835
	Bonham, Verlene .....	12668
	Bresee, Debbie .....	9920
	Carpenter, David .....	16355
	Carrier, James .....	4225
	Caughell, Ralph .....	5169
	Christ, Harry .....	11546
	Clausen, Catherine .....	6804
	Coady, Richard .....	5820
	Davis, Sandra .....	6695
	Edwards, Hudson .....	5945
	Elam, Alan .....	12196
	Ellis, Paul .....	16357
	Galfi, Eva .....	20681
	Garrett, Ellen .....	6564
	Groh, Thomas .....	12106
	Harrison, Alastair .....	10319
	Helm, Patricia .....	8074
	Howland, Franklin .....	1497
	IMD Logistics Solutions, Inc .....	17345
	Koons, David .....	16364
	Kubo, Christine .....	13068
	Landa, Jeffrey .....	7023
	Lee, John .....	6828
	Lie, Jae .....	11862
	Louks, Charlotte .....	4748
	Lum, Homer .....	4266
	Martin, Carolyn .....	13130
	Muller, Augusto .....	9953
	Oldmen, Monica .....	11715
	Perkins, John .....	7790
	Plimpton, Harlow .....	4383
	Roberts, William .....	4085
	Robinson, Carl .....	3463
	Salach, James .....	12850
	Sanchez, Javier .....	13831
	Skelton, Leslie .....	3427
	Smallcombe, Rosemarie .....	12424
	Stanton, Thomas .....	5846
	Sunderfelt, John .....	4332
	Swift, Edward .....	4745
	Toman, Edward .....	17373
	Wanerman, Brian .....	11003
Wells, Marlene .....	13563	
Whittier, Louis .....	2217	
Wiederhold, Thomas .....	4758	
Williams, Charles .....	13022	
Young, Sarah .....	13344	
San Juan, PR—4909 .....	Cortes, Luis .....	21319
	Black, James .....	5802
Savannah, GA—1703 .....	Bruner, Kellie .....	15474
	Coleman, James .....	14601
	D.J. Powers International .....	16974
	Denny, Christopher .....	13432
	Dewberry, Susan .....	13107
	Koneman, Michelle .....	14998
	Kunimoto, Rebecca .....	14163
	McNeil, Eric .....	14857
	Tradesource, Inc .....	13007
	Watkins, Lesley .....	14306



License port	Licensee name	License No.
Seattle, WA—3001 .....	Bell, Marcena .....	14264
	Brown, Todd .....	13112
	Burnham, Dana .....	15112
	Egenes, Clay .....	15577
	Freeman, Dennis .....	5484
	Henderson, Willie .....	11980
	Keller, Mary .....	11986
	Lane, David .....	14959
	Marx, Margaret .....	16821
	McNally, Tessa .....	16510
	McClary, Daniel .....	4308
	Palmer, Holly .....	15004
	Swenson, Carl .....	2621
	Welk, Dorothea .....	12549
St. Louis, MO—4503 .....	Yager, Richard .....	5513
	Colombo, Mario .....	6714
	Green, III, James A .....	4250
	Gurski, Julie .....	12515
	Stephens, Isom Irwin .....	8053
	Trego, Connie J .....	5647
Tampa, FL—1801 .....	Volkman, Patricia K .....	11548
	Bergermann, Vera .....	13715
	Dees, Frances .....	5088
Washington, DC—5401 .....	McGiffin, Jr, JNO .....	1373
	Carlson, Amy .....	15791
	Layton, James .....	17588

[FR Doc. 04-7383 Filed 3-31-04; 8:45 am]  
 BILLING CODE 4820-02-P

**DEPARTMENT OF HOMELAND SECURITY**

**Bureau of Customs and Border Protection**

**Cancellation of Customs Broker License Due to Death of the License Holder**

**AGENCY:** Bureau of Customs and Border Protection, Department of Homeland Security.

**ACTION:** General notice.

**SUMMARY:** Notice is hereby given that, pursuant to Title 19 of the Code of Federal Regulations at section 111.51(a), the following individual Customs broker license and any and all permits have been cancelled due to the death of the broker:

Name	License	Port name
Miguel Rodriguez .....	6047	New York.
Francis M. Murphy .....	04116	Detroit.
Vincent Montello .....	5751	New York.
Enrico L. Moscola .....	6918	New York.

Dated: March 18, 2004.

**Jayson P. Ahern,**  
*Assistant Commissioner, Office of Field Operations.*

[FR Doc. 04-7387 Filed 3-31-04; 8:45 am]  
 BILLING CODE 4820-02-P

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

[Docket No. FR-4903-N-24]

**Notice of Submission of Proposed Information Collection to OMB: Multifamily Mortgagee's Application for Insurance Benefits**

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

HUD is requesting extension of approval to collect information in the form of applications for insurance benefits. A lender with an insured multifamily mortgage may pay an annual insurance premium to HUD. When the mortgage goes into default, the lender may elect to file with HUD a claim for insurance benefits. A requirement of the claims filing process is the submission of an application for insurance benefits.

**DATES:** *Comments Due Date:* May 3, 2004.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB approval number (2502-0419) should be

sent to: HUD Desk Officer, Office of Management and Budget, Room 10235, New Executive Office Building, Washington, DC 20503; Fax number (202) 395-6974; e-mail [Melanie\\_Kadlic@omb.eop.gov](mailto:Melanie_Kadlic@omb.eop.gov).

**FOR FURTHER INFORMATION CONTACT:** Wayne Eddins, Reports Management Officer, AYO, Department of Housing and Urban Development, 451 Seventh Street, Southwest, Washington, DC 20410; e-mail [Wayne\\_Eddins@HUD.gov](mailto:Wayne_Eddins@HUD.gov); telephone (202) 708-2374. This is not a toll-free number. Copies of the proposed forms and other available documents submitted to OMB may be obtained from Mr. Eddins or on HUD's Web page at <http://www5.hud.gov:63001/po/i/icbts/collectionsearch.cfm>.

**SUPPLEMENTARY INFORMATION:** The Department has submitted the proposal for the collection of information, as described below, to OMB for review, as required by the Paperwork Reduction Act (44 U.S.C. Chapter 35). The Notice lists the following information: (1) The title of the information collection proposal; (2) the office of the agency to collect the information; (3) the OMB approval number, if applicable; (4) the description of the need for the information and its proposed use; (5) the agency form number, if applicable; (6) what members of the public will be affected by the proposal; (7) how frequently information submissions will be required; (8) an estimate of the total number of hours needed to prepare the information submission including