BCC Student Technology Fee Committee
Spring '24 / February 20, 2024 / 3-4:30 p.m. Zoom
Minutes


Attending: Diane Banks, Paul J. Buttafuoco, Nancy De La Rosa, Mark Lennerton, Luisa Martich, Michael Miller, Luis Montenegro, Andrea Pinnock

Excused: Blessing Thomas, Sephiroth Ewell, Noelia Tavarez


- Introductions - All

- STF orientation – Miller reviewed web page information and content updates for the BCC STF initiative. Including an exploration of the STF Policy and Procedures.
  https://www.bcc.cuny.edu/campus-resources/information-technology-service-desk/student-technology-fee/

- Nov. Minutes vote - approved.

- Budget Plan Review

  o 2024 budget update discussion – update of the CF numbers – All – It was noted that the personnel line balance was looking too low.
  o Exploration of the STI/UWI "mandatory" projects – Martich seeking an answer from CUNY central for clarifying the STI/UWI costs/shares
  o Monthly reporting – De la Rosa to develop an expenditures spreadsheet for STF '24
  o Discussion of lab fees and "breakage fees" – AVP Pinnock indicated that no documentation re: the discontinuance of the breakage fee could be found and that she would continue the research.

- Special Projects – All

  o The group discussed the re-launch of the Special Projects project and discussed a quicker/shorter cycle for AY '25. Main point was to bring the awards and the IP's recognition and use of them into the same academic year. AVP Pinnock indicated that the general fund could cover early purchases in Fall of '24. Miller to prepare documents for a CFP for spring '24.


- Spring '24 Scheduling

  March 19
  April 16
  May 14

- New Items – none