



LAWRENCE J. YERDON VISITOR CENTER

The Visitor Center is styled after the many warehouse structures that once populated the Portsmouth waterfront.

TYPE OF EVENTS

The Visitor Center is a wonderful facility for receptions, dinners, business meetings, lectures, and private parties.

CAPACITY

90 Lecture seating

70-80 Sit Down Meal (time dependent)

Additional areas of the Visitor Center may be rented when the Museum is closed to allow for more seating and/or gathering spaces.

FEATURES

- * Ample tables and chairs*
*It is the renter's responsibility to acquire any additional tables, chairs and equipment that are needed.
- * WiFi, wireless mic, podium, retractable screen
- * Onsite parking*
* The rental base fee includes five (5) spaces in the Hancock Street parking lot during regular Museum hours. Additional spaces may be available after the Museum has closed.

CATERING

Our onsite café – Liberty Fare – is available for catering, or renters are welcome to bring in their own food or use a different caterer as long as they hold the appropriate license.

OTHER CONSIDERATIONS

- * **SET-UP:** If renting the entire Visitor Center, set-up in areas other than the main hall can't begin until the Museum closes at 5:00 PM.
- * **LINENS/DISHWARE:** The renter is responsible for linens and dishware.
- * **MUSIC:** Live music (or DJs) cannot be played during regular Museum hours. (10:00 AM to 5:00 PM)
- * **TRASH:** The Museum has a "carry in / carry out" trash and recycling policy.
- * **ALCOHOL:** Alcohol must be served by a person or caterer with a New Hampshire liquor license or TIPS certification.
- * **INSURANCE:** A certificate of insurance (or one-day event insurance) must be provided by renter if alcohol is being served.

RENTAL FEE

- * Please reach out directly for a quote.



Visitor Center Entrance



Greeting Area



Sit-down Dinner



Sit-down Dinner



Lecture Set-up



Exhibit / Fair