



Drop & Go item list

Please list the items that you will be dropping off in branch

Customer name*	
Contact phone no*	
Account number*	

#	Building name or number	Postcode	Country	Compensation level	Service required	Dangerous goods	Have you sold this item and where (International only)?
	e.g. 11 or Finsbury Dials	e.g. EC2Y 9AQ	e.g. United Kingdom	e.g. £20, £50, £100, £500	e.g. 1st Class	Full list at www.postoffice.co.uk/dropandgo List items and quantity here e.g. Batteries, 2	e.g. Amazon, eBay, Personal Website
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Customer signature*	Date*
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The sender is responsible for checking whether an item is prohibited or restricted. We reserve the right to refuse any other item banned by Law or that in our opinion may be harmful or dangerous to our customers or employees. Posting prohibited goods or restricted goods could result in prosecution. Where the sender sends items using a Parcelforce Worldwide service, the services will be provided by Royal Mail Group Limited (trading as Parcelforce Worldwide). By signing this Drop & Go manifest, the sender agrees to the conditions of carriage set out at www.parcelforce.com/conditions-of-carriage which shall apply to the provision of such services by Parcelforce Worldwide to the sender. Need more copies of the manifest? These can be completed online and printed, or downloaded from www.postoffice.co.uk/dropandgo