

Memorandum

To: [Stacey Kielbasa](#)
Copy: [Fred Thrasher](#)
From: Michelle Gage

October 17, 2011

Articling & Summer Working Group: Vice-Chairs Frances Mahil and Emily Orchard

The full working group met for summer conference call to discuss moving initiatives forward. The first agenda item was to get the vi-Desktop portal up and running for the fall recruitment period. For the first time this year, the Calgary market also wanted to participate in the portal. The bulk of the work was to integrate Calgary into the process (there were glitches with the service provider in having the software tool recognize two different markets with different recruitment deadlines.). We can confirm that these were ironed out and the application deadlines in both jurisdictions went off smoothly.

Once the fall recruitment season ends, the working group will draft a detailed master schedule and rules of procedure for next year. It will also examine the “Best Practices” guide and see what needs to be updated, and canvass other jurisdictions for interest in developing “Best Practices” guides for their markets. Both Vice-Chairs will present at the December meeting.

CDLE: Vice-Chairs Pam Cyr, Andre Bacchus

No change from last report.

Collaboration and Information Exchange: Vice-Chair Marketta Jokinen

The working group coordinated the RFP and Bulletin article process. The proposal “Mapping Competencies in Experiential Learning Opportunities” by Chantal Morton was accepted for the annual conference

A call was held Friday October, 14 to make progress on other mandates. Next steps are to work on three items: 1) making sure the list-serve is accurate; 2) sharing NALP Canada's key recruitment date information; and (3) deciding whether the Canadian section would like statistical information compiled, and if so, work with NALP to get that process up and running.

Diversity: Vice-Chair Leeann Beggs

The Canadian Bar Association initiative on developing a “best practices” guide on the topic of measuring diversity within law firms is on-going, but the draft which was expected this summer has been pushed to the Fall. The consensus of the working group was to focus on contributing to the CBA draft before taking on other projects.

End of Season: Vice-Chairs Kara Sutherland and Jennifer Poon

The Working Group has been holding regular conference calls to finalize the program for the December 6th meeting. The agenda has been set and has been sent to NALP. A “save the date” notice was sent through the list-serve and the invitation/registration will be sent by NALP later this week.