

### **Contents:**

Before Registering your Exam How to Launch the Exam Taking Your Test Exam Tutorial Overall PSI Online Proctoring Experience Recommended Content Contact Support

## Check the following links before you register for your online exam:

- Please make sure that you have **administrative permission** if you will be using your work computer.
- We highly recommend using **a personal computer** that has not been issued by your employer or organization. Firewalls and security settings from employer-issued computers may prevent the PSI software from operating properly.
  - If you experience issues on the day of the exam and cannot troubleshoot on employer-issued computer, you will have to retake the exam at your own expense.
  - Before you schedule your remote proctoring exam, it is important to <u>verify that your system meets all</u> <u>requirements</u>. Please run the <u>compatibility check</u> with our exam administrator (PSI).
  - In addition, please run a <u>diagnostic check</u> to confirm that you have sufficient bandwidth and connectivity to the PSI's remote proctoring video server. For the best exam experience, we recommend using the latest version of the <u>Google Chrome Browser</u>.
  - PSI's Secure Browser will be available to download once you click "Launch" button at least 15 minutes prior to your exam time.

## How to Launch the Exam

- To launch a <u>Certification Exam</u>, log-in to your <u>ISACA Dashboard</u>, and on the Certifications & CPE Management tab, click the "Take, Re-Schedule or Cancel Exam" button, which will take you to the PSI site where you will Launch your exam.
- To launch a <u>Certificate Program Exam</u>, log-in to your <u>ISACA Dashboard</u>, and on the Certificate Tab click the "Take, Re-Schedule or Cancel Exam" button, which will take you to the PSI site where you will Launch your exam.



- To take a CMMI exam, please log-in to your CMMI account, and select the exam for which you have registered.
- After you are directed to the PSI page, click the "Manage" tab. Then click the "Launch" button to proceed. You may begin the check-in process up to 30 minutes prior to your exam appointment time.
- After launching your exam, a PSI page will open and automatically download the Bridge secure browser. Open the downloaded file to initiate the installation process.

Rem	ote Testing Tutorial	LAUNCH TUTORIAL TEST
Timing:	PSI recommends completing the tutorial <b>1-3 days prior to your exam date.</b> The Launch I <b>minutes (2 hours and 30 minutes)</b> prior to your scheduled exam time.	link will expire <b>150</b>
Duration	: The tutorial will take approximately 30 minutes to complete.	
Attempt	: Launch the tutorial test up to three (3) times to familiarize yourself with the environment.	
Please us smooth s	est day, we recommend that you familiarize yourself with PSI's <b>Secure Browser</b> and the ren e the computer you plan to use for your exam. Your successful completion of the tutorial te tart to your online testing experience. Completing the tutorial will <b>ensure you know how t</b>	est is essential to ensuring a
<ul> <li>Ident</li> <li>Unde</li> <li>Navig</li> </ul>	iload and install the <b>Secure Browser</b> ify and deactivate/uninstall prohibited programs and processes rstand how our mobile ID upload process works sate the Secure Browser interface essfully close out and exit your test	ļ
	aking your remote online proctored exam, please check system compatibility - click HERE ne Proctored (Live)	Launch

# **Taking Your Test**

- To download the PSI Secure Browser and to ensure a smooth check-in, please read the <u>step-by-step</u> instructions as well as <u>Tips for Environment and Lighting</u>.
- You must complete a mirror check using a portable mirror or mobile phone after the room-scan. The purpose of
  the mirror check is to show the proctor potential blind spots not captured during the room-scan using a built-in
  webcam. You will have to hold the mirror up to the webcam and display the monitor/laptop screen, keyboard
  and all four edges of the monitor/laptop screen. If using a mobile phone, it will need to be placed out of reach in
  the room designated for testing after the mirror check has been completed.
- You can communicate with remote proctors in English using a live chat tool during your exam. Other languages are not available for communicating with remote proctors.

### **Exam Tutorial**

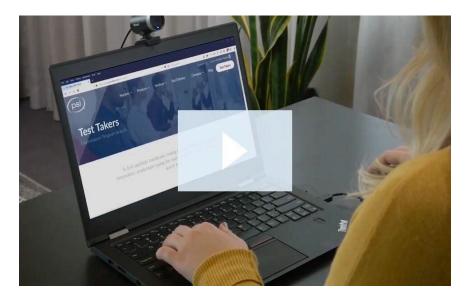
- Before launching your remote online proctored exam, we recommend that you practice navigating the secure browser and the test environment using PSI's Tutorial Test.
- You can use the Tutorial Test up to three times so that you can get comfortable with the environment.
- The Tutorial Test takes about 30 minutes, so please plan accordingly.
- The tutorial launch link will expire 150 minutes (2 hours and 30 minutes) prior to your scheduled exam time.

### Remote Testing Tutorial

Timing: PSI recommends completing the tutorial 1-3 days prior to your exam date. The Launch link will expire 150 minutes (2 hours and 30 minutes) prior to your scheduled exam time.

Duration: The tutorial will take approximately 30 minutes to complete.

### Please view the following video of the overall PSI Online Proctoring Experience



#### **Recommended Content**

- Scheduling Guide
- <u>A guide to taking your test with PSI</u>
- Are remote proctoring exams available in China?

#### **Contact Supports**

- Please visit ISACA <u>Customer Support</u> for exam registration, exam billing, special accommodation requests, exam eligibility or study materials.
- Please contact PSI Candidate Support with questions about scheduling, rescheduling, or canceling your exam:
  - Email: <u>ISACA.support@psionline.com</u>
  - o Phone number: 855-768-1150
- Please contact the PSI Technical Support Team regarding exam launch or technical concerns: Use the <u>Live Chat</u> or if you wish to speak to a tech support representative, please call:
  - o General: +1 888 655 7230
  - o International: +1 617 564 9052