JOB DESCRIPTION

Job Title: DaF/DaZ Teacher
Reports to Title: Global Head of Academics
Business Function/ Sub-Function: Academic
Location: Alt-Moabit 96C, 10559 Berlin, Germany

ABOUT ENGLISH PATH:

English Path is a rapidly growing, global English language school and pathway provider that empowers students of all ages through language learning and cultural experiences. English Path has expanded significantly since its foundation, establishing modern campuses, and professional learning environments in the UK, Europe, North America, and the Middle East.

We provide a diverse range of courses, including General English, Academic and Exam preparation, Professional Certificate programmes and now French and German courses. Our curriculum is designed to not only encourage students to enhance their language skills, but also facilitates immersion into the local culture through themes which connects the classroom to social activities which take places after classes and are a key part of our offer.

We also offer additional ancillary services such as high-quality accommodation, student insurance and transfers. By joining English Path, you will be immersed in a talented, passionate, and dynamic group of professionals who are focused on one clear vision: to transform lives through education. Find out more about us here: www.englishpath.com.

MISSION:
To create the world's most accessible and innovative English language school that changes lives through education that makes a fundamental difference to living standards

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Role Purpose:
We are seeking an experienced DaF/DaZ Teacher with a passion for teaching German as a foreign or second language. In this role, you will be responsible for delivering engaging, interactive, and communicative German lessons that cater to a variety of levels (A1-C1). You will help students enhance their language skills, fostering a positive and motivating learning environment. You will also be involved in developing teaching materials, evaluating student progress, and occasionally participating in social programme activities.

Roles and Responsibilities:
* Plan and deliver effective, engaging and enjoyable language lessons.
* Assess student work in line with the course objectives to ensure all learning outcomes are met.
* Develop, update, and enhance course materials.
* Use diverse teaching methods and materials to engage students in learning.
* Conduct regular student evaluation, progress meetings, and tutorials.
* Maintain accurate records of student attendance and performance.
* Attend and contribute to team meetings, sharing insights and developing productive working relationships.
* Occasionally participate in the social programme, which may include leading cultural activities,

excursions, and conversation clubs.
- Provide pastoral care and support to ensure students' mental and physical wellbeing.
- Understand and apply safeguarding policies to maintain a safe and inclusive environment.

Curriculum and Material Development:
- Assist in the initial setup of the school, contributing to the development and adaptation of curriculum tailored to student needs.
- Create and refine teaching materials, ensuring alignment with course objectives and student proficiency levels.
- Collaborate with colleagues to continuously improve and innovate teaching resources.
- Support the implementation of digital and classroom technology to enhance the learning experience.

Safeguarding and Welfare Responsibilities:
- Promote safeguarding and work with others to ensure a safe and inclusive environment.
- Provide emotional and pastoral support to students, ensuring their wellbeing.
- Manage classroom behaviour effectively with the support of the academic management team.
- Be aware of prevent duty and report any concerns as needed.
- Familiarise yourself with all relevant EP policies, including safeguarding and attendance policies.

Essential Skills and Experience:
- University Degree in German Studies, Linguistics, or a related field; DaF/DaZ certification essential.
- Native or near-native proficiency level in German (C2 level).
- Experience teaching German as a foreign or second language, preferably in a classroom setting.
- Strong organisational and material development skills, with experience in curriculum development.
- Proficiency in English; additional language skills are an asset.
- Understanding of German culture and intercultural competence.
- The right to work and live in Germany.

Desirable Skills and Experience:
- Familiarity with classroom technology and digital teaching resources.

Other Information:
The DaF/DaZ Teacher will also be expected to demonstrate their commitment:

- To EP values and regulations, including equal opportunities policy.
- To EP's Social, Economic and Environmental responsibilities and minimise environmental impact in the performance of the role and actively contribute to the delivery of EP's Environmental Policy.
- To EP's Health and Safety responsibilities to ensure their contribution to a safe and secure working environment for staff, students, and other visitors to the campus.

English Path is committed to safeguarding and promoting the welfare of young people and vulnerable adults. We expect all staff and volunteers to share this commitment. We are fully committed to ensuring that consistent effective safeguarding procedures are in place to support everyone at the school. Before the interview, all gaps in CVs must be explained satisfactorily and proof of identity and, where applicable, qualifications will be required. Appropriate suitability checks will be required prior to confirmation of employment. All concerns are passed to our Designated Safeguarding Lead.

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Other duties, responsibilities and activities may change or be assigned.
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