



## Retired Licensure

The Office of Administrative Law recently approved California Code of Regulations (CCR), Title 16, Section 1119. Retired Licensure, effective **January 1, 2023**.

Therefore, as of **January 1, 2023**, the Dental Hygiene Board may issue retired licenses to those licensees who no longer wish to practice dental hygiene and want to transition their license to a “retired” status. Licenses that are required to be renewed **prior to January 1, 2023, are not** eligible for a retired license.

To transition or renew to a retired license after **January 1, 2023**, the following is required:

- (1) Hold an active license or an inactive license in good standing with no disciplinary issues, and not placed on inactive status as a result of revocation or suspension.
- (2) Submit a completed “Application for a Retired RDH, RDHAP, or RDHEF License” DHBC RLC-01 (New 11/20) to the Dental Hygiene Board (attached).
- (3) Submit an \$80 fee to the Board.

Please review the Retired License under the Licensee tab of the website for further information.

### **16 CCR §1119. Retired Licensure.**

- (a) A retired license shall be issued to a registered dental hygienist (RDH), registered dental hygienist in alternative practice (RDHAP), or registered dental hygienist in extended functions (RDHEF) if the licensee meets the following requirements:
  - (4) Holds an active license or an inactive license that was not placed on inactive status as a result of revocation or suspension;
  - (5) Submits to the Board a completed “Application for a Retired RDH, RDHAP, or RDHEF License” DHBC RLC-01 (New 11/20), hereby incorporated by reference; and
  - (6) Submits an \$80 fee to the Board.
- (b) Once the Board has issued a retired license, the holder of a retired license shall:
  - (1) Be exempt from continuing education requirements;

- (2) Be exempt from renewal of the retired license; and
  - (3) Utilize his or her professional title only with the unabbreviated word “retired” preceding or after the professional designation.
- (c) The holder of a retired license shall not engage in any activity for which an active RDH, RDHAP, or RDHEF license is required.
- (d) The Board shall not be prevented from investigating violations or taking action against a retired license for violations of laws governing the practice of dental hygiene.
- (e) To restore a license to active status, the holder of a retired license shall comply with the following requirements:
- (1) Submit a completed “Application for Reactivation of a Retired RDH, RDHAP, or RDHEF License” DHBC RLC-02 (New 10/20), hereby incorporated by reference;
  - (2) Payment of a \$160 fee as required by the Board;
  - (3) Submit proof of completion of current continuing education requirements pursuant to 16 CCR sections 1016 and 1017; and
  - (4) Comply with fingerprint submission requirements pursuant to 16 CCR section 1132.
- (f) The holder of a retired license shall be allowed to provide to the public, without supervision, dental hygiene educational services, oral health training programs, oral health screenings, and application of fluoride varnish free of charge in any oral health public health program created by federal, state, or local law or administered by a federal, state, county, or local governmental entity, at a sponsored event by a sponsoring entity. The retired licensee shall refer any screened individuals with possible oral abnormalities to a dentist for a comprehensive examination, diagnosis, and treatment plan. For purposes of this section, the following shall apply:
- (1) “Sponsored event” shall be defined as in paragraph (4) of subdivision (b) of Section 1626.6 of the Code.
  - (2) “Sponsoring entity” shall be defined as in paragraph (6) of subdivision (b) of Section 1626.6 of the Code.

Note: Authority cited: Sections 464, 1905, 1906 and 1944, Business and Professions Code. Reference: Sections 464, 1906 and 1944, Business and Professions Code.



## Application for a Retired RDH, RDHAP, or RDHEF License

Business & Professions Code (BPC) sections 464, 1905, and 1906, and California Code of Regulations (CCR) Title 16, Division 11 section 1119.

**Non-Refundable Application Fee: \$80**  
**(Must accompany application)**

<b>DHBC USE ONLY</b>	
Receipt _____	RC _____
Date Filed _____	\$ _____
Approved _____	Denied _____
RDH/RDHAP/RDHEF# _____	

**Please type or print legibly.**

License Number <input type="checkbox"/> RDH <input type="checkbox"/> RDHAP <input type="checkbox"/> RDHEF	Date	Is your current license available? <input type="checkbox"/> Yes** <input type="checkbox"/> No If yes, attach documentation to application.
Last Name	First Name	Middle Name
Address of Record*		
City	State	Zip Code
Home Phone Number	Mobile Phone Number	
Email Address		

\*The address you enter on this application is public information and will be available on the Internet pursuant to BPC section 1902.2(b). If you do not want your home address to be made public, you may instead provide a post office box or your business address.

### IMPORTANT – PLEASE READ CAREFULLY

- **\*\*Enclose your current license issued by the Board, if available, with this application.**
- A holder of a retired license may not engage in any activity for which an active license issued by the DHBC is required.
- In order to be eligible for a retired license, you must hold an active or inactive license issued by the Board as a registered dental hygienist, registered dental hygienist in alternative practice, or registered dental hygienist in extended functions that was not placed on inactive status as a result of revocation or suspension.
- If your license is expired, you must clear all outstanding requirements and renew the license before your application for a retired license will be processed. Expired licenses that cannot be renewed will not be processed.

- The holder of a retired license is not required to renew that license.
- The holder of a retired license is exempt from continuing education requirements.
- The holder of a retired license shall be permitted to use his or her professional title only with the unabbreviated word “retired” preceding or after the professional designation.
- Changing to a retired status does not prevent the DHBC from investigating potential violations or taking action against your license for confirmed violations of laws governing the practice of dental hygiene.

**I have read and understand the information provided on this application, and I meet the requirements for a retired license. I certify that if I have not enclosed my current license, the license is lost. I hereby request that my license be placed in retired status. I certify under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **INFORMATION COLLECTION AND ACCESS**

The information requested herein is mandatory and is maintained by the Dental Hygiene Board of California, 2005 Evergreen Street, Suite 1350, Sacramento, CA 95815, Executive Officer, 916-263-1978, in accordance with Business & Professions Code, section 1900 et seq. The information requested will be used to determine eligibility. Failure to provide all or any part of the requested information will result in the rejection of the application as incomplete. Each individual has the right to review his or her own personal information maintained by the agency as set forth in the Information Practices Act unless the records are exempt from disclosure. Applicants are advised that the names(s) and address(es) submitted may, under limited circumstances, be made public.