

Pre-Hearing: Panel Hearing

<u>Case Information</u>	<u>Allegation(s)</u>
Date:	
Time of Meeting:	
Investigator:	
Case Number:	

Confirmation of Receipt

Once the Investigator has explained each item listed below, please initial next to each to indicate that you understand and acknowledge each item as it applies to the conduct process and have completed the relevant documentation.

_____ Investigation Report (*review & respond*)
I have reviewed the full Investigation Report and relevant investigative materials, am aware of its contents, have no further testimony to add to my statement, have no further information/evidence to provide, know of no other witnesses who could provide additional information, and I have no questions to ask of any other parties.

_____ Notification of Respondent's Allegation(s)
I understand that the above listed allegation(s) are the relevant provisions of the Code of Student Conduct that the Respondent is alleged to have violated based on the information gathered during the investigation.

_____ Tentative date(s) and time(s) for Final Hearing
I have provided the dates and times of my availability for the Final Hearing. I understand that I will be notified via my Texas Tech email of the scheduled date, time, and location of the Final Hearing.

_____ Hearing Panel Composition
I have reviewed the list of potential panel members who could serve on the Hearing Panel and either have no conflicts or have discussed all potential conflicts with the Investigator/Resource Person.

_____ Hearing Script
I have received a copy of the Hearing Script.

_____ Opening/Closing/Impact Statement(s) (*review*)
I have been explained the differences between these statements, when, and how they will be presented during the Final Hearing.

_____ Appeal and Abeyance Procedures (*review*)
I have been explained the established student conduct appeal and abeyance procedures.

Ready for Final Hearing

Your signature below indicates that you understand all that has been discussed during this Pre-Hearing, that you have reviewed the relevant documents addressed during this meeting, and that you have no further questions about the investigation or process moving forward.

Student

Printed name

Signature

Date

**Resource Person/
Investigator**

Printed name

Signature

Date