



Application for Updated or Additional Motor Vehicle Business License

Complete form and return it with payment (if any) and picture of sign to:
Motor Vehicle Enforcement Division, 210 North 1950 West, Salt Lake City, UT 84134

- Any Dealers, Body Shops, or Crushers must provide a bond rider or new bond for address/name change.
- Any Used Dealers applying for additional place of business must provide bond.

MVED business #

Telephone: 801-297-2600. Make check or money order payable to Utah State Tax Commission

Address change
 Name change
 Off-site license (\$26)
 Additional place of business (Fee varies. Contact MVED.)

Business Information - Currently on file

Business entity name - PRINT		Business phone number	
Business street address (PO box not acceptable)	Cell phone number	Fax number	
City	County	State	ZIP Code
Business mailing address		Business email address	
City	County	State	ZIP Code

DBA/Business Name (the business or trade name you operate under)

Only complete this section if different than business entity

DBA name (must be the name listed on your sign)		Business phone number	
Business street address (PO box not acceptable)	Cell phone number	Fax number	
City	County	State	ZIP Code
Business mailing address		Business email address	
City	County	State	ZIP Code

Business Information - New Name and/or Address (The sign at this location must be at least 24 sq. feet)

Business entity name - PRINT		Business phone number	
Business street address (PO box not acceptable)	Cell phone number	Fax number	
City	County	State	ZIP Code
Business mailing address		Business email address	
City	County	State	ZIP Code

DBA/Business Name (the business or trade name you operate under)

Only complete this section if different than business entity

DBA name (must be the name listed on your sign)		Business phone number	
Business street address (PO box not acceptable)	Cell phone number	Fax number	
City	County	State	ZIP Code
Business mailing address		Business email address	
City	County	State	ZIP Code

Additional Place of Business

The sign at this location must be a least 24 sq. feet and show 1) your MVED business number, and 2) the address of your main location.

Address of additional place of business	Telephone number	
City	State	ZIP Code

Will you sell, offer for sale, or display for sale new motor vehicles at this location? Yes No

If you answer YES, provide MVED with a copy of the franchise agreement that shows the dealer's area of responsibility. We will not issue you a license without a copy of the agreement.

Off-site License Application

The sign at this location must show your dealer name.

Off-site license address	Telephone number	
City	State	ZIP Code

Date of off-site sale (cannot exceed 10 consecutive days)

Start: _____ End: _____

Will you sell, offer for sale, or display for sale new motor vehicles at this location? Yes No

Will less than five dealers participate in the sale or trade show? Yes No

If you answer YES to **both** questions, provide MVED with a copy of the franchise agreement that shows the dealer's area of responsibility. We will not issue a license without a copy of the agreement.

I certify under penalty of perjury that the statements contained in this application are true and correct. I further certify that my business, as reported on this application, is in compliance with the Motor Vehicle Business Act of the Utah Code.

Signature* Date

Printed name of signer Title

*The signer must be an owner, partner or corporate officer, or have power of attorney on file with MVED.

If you are licensed with MVED under multiple business numbers (ie: Dealer and Transporter Licenses) you must complete a separate application for each license number.