



Sponsoring Organization's Special Group Plate Application

Use this form to apply for a special group license plate on behalf of a sponsoring organization.

Read the instructions carefully before completing this form. Incomplete applications will be rejected.

►Sponsoring Organization Information

Name of sponsoring organization			
Street address	City	State	ZIP Code
Website (see "Website Requirements" in the instructions)			
Financial institution where contributions will be received	Account number	Routing number	
Contact person name			
Contact phone number	Contact email address		

►Plate Information

1. Special group plate name: _____

2. Is this a new or discontinued plate? New Discontinued

3. Type of plate: Collegiate Private Nonprofit* State Agency Support State Agency Recognition
See instructions for definitions.

*If this is for a private nonprofit special group license plate, explain the nonprofit organization's charitable purpose: _____

4. Will there be an eligibility requirement for this plate? Yes No

If yes, explain: _____

5. Annual contribution amount (\$25 minimum): _____

Submit this application with:

1. at least 500 complete preorder applications for the new special group license plate, including verification that each preorder application included the required contribution;
2. payment of \$3,900 for administrative costs; and
3. an image of your symbol and slogan.

If this application is for a private nonprofit special group license plate, also include:

1. a copy of the IRS letter approving your Section 501(c)(3) status, and
2. an affidavit, signed under penalty of perjury, declaring that you have a charitable purpose.

See the instructions on the next page for more information.

Instructions

Plate Type Definitions

• Collegiate

A Utah institution of higher education (see Utah Code §53B-3-102) or a private institution of higher education accredited by an agency recognized by the United States Department of Education. See Utah Code §41-1a-1605.

• Private Nonprofit

A private nonprofit organization that is tax exempt under IRC Section 501(c)(3) and has a charitable purpose that does not include providing, encouraging or paying for an abortion. See Utah Code §§41-1a-1601 and 41-1a-1606.

• State Agency Support

A state agency looking to support a state agency program. See Utah Code §41-1a-1607.

• State Recognition

An organization that:

1. has a special license that supports a government purpose,
2. has received an honor that supports a government purpose,
3. has achieved an accomplishment that supports a government purpose, or
4. holds an elected office.

Website Requirements

You must maintain a website that explains how you will use the contributions raised from this license plate and, if applicable:

1. shows your most recent IRS Form 990, and
2. includes instructions for how to get a verification form (see Utah Code §41-1a-1604).

Discontinued Plates

The DMV will review each special group license plate annually and discontinue any license plate (other than state agency support plates) that has less than 500 registered vehicles for three consecutive years.

If your special group plate is discontinued for lack of use, registered vehicle owners may continue to display the plate upon renewing their vehicle registrations, but will not be required to pay the annual contribution.

To reinstate a discontinued plate, you must reapply by completing this form. In that case, each registered vehicle with the discontinued special group plate is considered a complete preorder application.

Exception

If the sponsoring organization is a state agency, 500 preorder applications are not required at the time this form is submitted if:

1. the governor certifies there is a legitimate government operations purpose for the state agency recognition license plate, and
2. funds are available to cover the start-up and administrative costs of the license plate.

Submit application to:

DMV Accounting
Utah State Tax Commission
210 N 1950 W
Salt Lake City, UT 84134

If we approve your special group license plate, we will begin issuing it within six months after we receive this application, payment and all required attachments.